



Regular Meeting – October 19, 2017 – 8:30 AM

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- Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
Laura Hegstrom – Member
Betty Ellington – Member
- Members Absent: James A. Gunter – Secretary
- Others Present: Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Roxann Prescott – Secretary Training
Abda Quillian – Legal Counsel
- Others Absent: Roderick Conley – Chief Appraiser

Mr. Boondry made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Recognition:

Valuation of Personal Property Reports: Antoinelle Chisholm
Tally Peek

Basic Accounting Workshop: Antoinelle Chisholm

B. Taxpayer Letters: Tally Peek

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Heidi Harris reported for GIS/Homestead –842 PINs have been edited. 992 Homesteads have been applied for and 7490 transfers have been completed to date. Transfers are up 2000 from this date last year.

Lisa Lowrimore reported for Residential – 98% complete with TY2017 appeals. 1000 BOAs scheduled and 1000 closed. 42% of Permits are complete.

Corey Gillenwater reported for Quality Control – Looking at sample set of info on Tyler. Met with Tyler reps on issues. Data mapping regarding language between both systems.

Stacey Scott reported for Commercial/Personal Property – MV appeals are 90% complete. PP Appeals are 73% complete. Only Hearing Officer appeals left to certify. Field Inspections are 48% complete and permits are 37% complete.

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the October 5, 2017 Regular Meeting.

Ms. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None



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CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Pollution Control Exemption Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs CY
 - B. Personal Property 45-Day NOAs PY
 - C. Personal Property 45-Day NOAs CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote to approve with corrections.

Mr. Boondry made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 3. Personal Property
 4. Motor Vehicle
 - B. Approval
 1. Residential
 2. Commercial
 3. Personal Property
 4. Motor Vehicle

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing
 - B. Error & Releases
 1. Non-Homestead Mobile Homes E&R Listing TY2017

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential
 - B. Commercial
 - C. Personal Property
 - D. Support Services
 - E. Motor Vehicles

Mr. Boondry seconded. The motion passed with a unanimous vote.



REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

A. Policy Statements – Revisions – Submitted for Approval of Recommendation

1. Conservation Use Valuation Assessment (CUVA)
2. Georgia Forest Land Protection Act (FLPA)

Mr. Boondry seconded. The motion passed with a unanimous vote.

B. Tyler Conversion Update

Staff is currently working through different levels of implementation and clarification of data relationships. Also, a summary of timeline challenges up to and including data export from Novalis was discussed.

2. Board Member Items

A. Budget FY 17/18

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:56 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:20 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2017

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

1-1008B-10-030	American Homes 4 Rent Properties Eight LLC	TY2017
1-1008I-03-024	American Homes 4 Rent Properties Eight LLC	TY2017
5-1010F-03-028	American Homes 4 Rent Properties Eight LLC	TY2017
7-0978B-01-030	American Homes 4 Rent Properties Eight LLC	TY2017
2-1024 -01-005	Camden Crossing LLC	TY2017
2-1024 -01-006	Cottage Row LLC	TY 2017

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. BOA

1-1008B-10-030	American Homes 4 Rent Properties Eight LLC	TY2017
1-1008I-03-024	American Homes 4 Rent Properties Eight LLC	TY2017
5-1010F-03-028	American Homes 4 Rent Properties Eight LLC	TY2017
7-0978B-01-030	American Homes 4 Rent Properties Eight LLC	TY2017
2-1024 -01-005	Camden Crossing LLC	TY2017
2-1024 -01-006	Cottage Row LLC	TY2017

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

5. Attorney Items

Proposed Consent Judgments

5-1011-01-027	Pooler One LLC	TY2014
5-1011-01-028	Pooler One LLC	TY2014
5-1011-01-029	Pooler One LLC	TY2014
1-1029-06-002	Savannah Pointe Associates LLC	TY2016

Ms. Ellington seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:23 AM.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.


Terry Tolbert, Chairman


James Gunter, Secretary