

Regular Meeting – December 7, 2017 – 8:30 AM

Page 1

Members Present: Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary

Others Absent: Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

### A. Staff Training:

Course IA: Assessment Fundamentals for Appraisers:	Heather Goode-Rennells
Course IVA: Valuation of Urban Land:	Ashley Giles
Course: Application of Income	Linda Harris Marsha Lucree
APM – Digest Review Procedures:	Tommy Boondry
Appeal Procedures Workshop:	Tommy Boondry

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control – Tyler will import info directly for PT61's which will only require us to verify info, Viewed Integrated Splits/Combinations for GIS, Viewed a large portion of the Appeal Process and beginning Personal Property data verification.

Stacey Scott reported for Commercial/Personal Property – Personal Property started on new businesses for 2018, Commercial started Hearing Office appeals, Motor Vehicle appeals 92% complete, Field Inspections 53% complete, Permits 38% complete and Sales 39% complete.

Danielle Martin Geidel reported for Residential – 200 appeals left to BOE, Splits 90% complete, Field Inspections 35% complete, Permits 67% complete. 560 New Construction were picked up.

Heidi Harris reported for GIS/Homestead – GIS 550 PINs edited, 179 Subdivisions/Combinations. Support Services 1336 Homestead applications and 8963 Transfers.

Regular Meeting – December 7, 2017 – 8:30 AM

Page 2

## APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the November 16, 2017 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport Exemption Listing
  - B. Homestead Exemption Listing

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. Real Property

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 30-Day NOAs PY
  - B. Personal Property 30-Day NOAs CY
  - C. Personal Property 45-Day NOAs PY
  - D. Personal Property 45-Day NOAs CY
  - E. Support Services 45-Day NOAs PY
  - F. Support Services 45-Day NOAs CY

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Certification
    1. Support Services
    2. Motor Vehicle
  - B. Approval
    1. Support Services
    2. Motor Vehicle

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Motor Vehicle

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- A. Tyler Conversion Update – – A request was made for the BOA to reconsider their “Go-Live” date. BOA ultimately decided to keep the established “Go-Live” date of July 1, 2018. Request was subsequently rescinded.
- A. Holiday Committee – Commission Agenda Request – The Holiday Committee will appear and present at the December 15<sup>th</sup> County Commission meeting. The annual “Pie in the Face” fundraiser has expanded and will be held at the old Courthouse.
- B. GIS Division Proposal (Heidi Harris) - GIS-Support Services Project Presentation showed the initial results for a three-tier analysis showing 1) where homestead outreach can be focused in the county by current exemptions, earning and senior population 2) ability to run an in-house homestead audit and 3) neighborhoods in the county which statistically lean rental vs. owned. Staff will request a meeting with the County Manager’s executive team to share.

### 2. Board Member Items

- A. Budget FY 17/18

### 3. Chairman Items

#### A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 9:09 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:30 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

#### B. BOE Decisions TY2017

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

1-0990 -01-008	Brannen, Randy & Diane	TY2017
1-1007 -01-003	Keller, Charles Hubert	TY2017
5-1009 -02-001	Keller, Charles Hubert	TY2017
2-0560 -01-001	HD Acquisition Company LLC	TY2017
2-0560 -01-017	HD Acquisition Company LLC	TY2017
2-0590 -04-009	Abercorn Hotel Investments	TY2017
5-1009 -01-007	Shan Pooler Land Investments	TY2017
5-1009 -01-047	Shan Pooler Land Investments	TY2017
7-0906 -01-028	Exley, Thomas	TY2017
7-0906 -01-029	Exley, Thomas	TY2017
7-0978 -07-006	Hester, Robert	TY2017

Mr. Gunter seconded. The motion passes with a unanimous vote.



Regular Meeting – December 7, 2017 – 8:30 AM

Page 4

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

1-1092B-01-036	Colony Bank Southeast	TY2017
1-0991-07-022	Cronin, John & Robert	TY2017

B. BOA

1-0990-01-008	Brannen, Randy & Diane	TY2017
1-1007-01-003	Keller, Charles Hubert	TY2017
5-1009-02-001	Keller, Charles Hubert	TY2017
2-0560-01-001	HD Acquisition Company LLC	TY2017
2-0560-01-017	HD Acquisition Company LLC	TY2017
2-0590-04-009	Abercorn Hotel Investments	TY2017
5-1009-01-007	Shan Pooler Land Investments	TY2017
5-1009-01-047	Shan Pooler Land Investments	TY2017
7-0906-01-028	Exley, Thomas	TY2017
7-0906-01-029	Exley, Thomas	TY2017
7-0978-07-006	Hester, Robert	TY2017

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

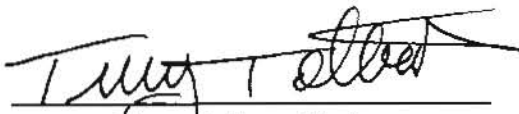
Consent Judgment Notification


2-0003-04-001	Spectrum Glass & Chemical Corp.	TY2015
2-0003-04-002	Spectrum Glass & Chemical Corp.	TY2015

### ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 9:35 AM.

Mr. Boondry seconded. The motion passed with a unanimous vote.

  
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 Terry Tolbert, Chairman

  
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 James Gunter, Secretary