

Regular Meeting – December 21, 2017 – 10:00 AM

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Members Present: Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

#### PERSONNEL RECOGNITION

- A. Staff Training:
- |                     |                   |
|---------------------|-------------------|
| Appraiser I Exam:   | Roxann Prescott   |
| Appraiser III Exam: | Corey Gillenwater |
- B. Staff Recognition: United Way Committee
- C. Retirement Recognition: Pat Langston

#### CITIZENS ITEMS

Ms. Delores Coleman – Made an appeal to the Board for removal of Homestead Exemption retroactive to TY2007.

#### DIVISION MANAGER STAFF REPORTS

Heidi Harris reported for GIS/Homestead – Support Services has completed 1,384 Homestead applications and 9,238 transfers to date. GIS has edited 552 PINs for total of 191 Subdivision/Combinations this year.  
Lisa Lowrimore reported for Residential – 89% of Splits complete, 72% of Permits complete, 40% of Field Reviews complete and 250 Sales Reviews complete.  
Stacey Scott reported for Commercial/Personal Property – Commercial has completed 57% of Field Reviews, 41% of Permits and 37% of Field Reviews. Stacey also mentioned that the United Way Fundraiser Pie in the Face raised \$1,835.00.  
Corey Gillenwater reported for Quality Control – Review of the Personal Property Setup & Configuration. Freeport Form expected to go live on January 2, 2018.

#### APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:  
Minutes of the December 7, 2017 Regular Meeting.  
Mr. Gunter seconded. The motion passed with a unanimous vote.

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## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport Exemption Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. Real Property
  - B. Rehabilitated Historic

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs PY
  - B. Personal Property 45-Day NOAs CY
  - C. Support Services 45-Day NOAs PY
  - D. Support Services 45-Day NOAs CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Certification
    1. Residential
    2. Motor Vehicle
  - B. Approval
    1. Residential
    2. Motor Vehicle

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letters
    - A. Residential Notification Listing
  - B. Error & Releases
    1. Non-Homestead Mobile Homes E&R Listing CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential
  - B. Personal Property PY
  - C. Personal Property CY
  - D. Motor Vehicle

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation
  - A. Timber Values

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

- A. Mobile Home Digest – Submitted for Approval

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

1. Chief Appraiser Items

GIS Division Action Proposal – Action Plan – Presented by Heidi Harris – The first step will be to conduct a Homestead audit of the properties where there is a distinct difference between the mailing address and the situs address. The plan will be to send out 400 letters every two weeks. By doing so this should be complete by April 1<sup>st</sup>. Coordinate with Carol Osborne as to when would be the best time to start outreach programs in the community. We have also shared this plan with the Tax Commissioners office and they have no concerns.

2. Board Member Items

- A. Budget FY 17/18

3. Chairman Items

- A. 2018 BOA Elections
- B. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 10:44 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 11:07 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

C. BOE Decisions TY2017

Board of Assessors Appeals to Superior Court:

1-0037 -06-005	Brown, Sean C & Heather W	TY2017
1-0305 -02-006	George C Ward	TY2017
1-0305 -02-007	George C Ward	TY2017
1-0538 -01-001	Enmark Properties LLC	TY2017
2-0792 -01-004J	Uncle Roys Mini Storage Inc	TY2017
3-0006 -16-001A	Rhangos Brothers LLC & PMD	TY2017
4-0025 -01-003	Maria Solomon	TY2017
8-0004 -02-001	Jody Laing	TY2017

Ms. Hegstrom seconded. The motion passes with a unanimous vote.

D. Hearing Officer Decisions TY2017

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

2-0003 -03-001	641 West River Street LLC	TY2017
2-0004 -15-011B	15 East Bay Street LLC	TY2017
2-0004 -41-009	Lincoln Congress Partners LLC	TY2017
2-0004 -41-012	Lincoln Congress Partners LLC	TY2017
2-0004 -41-013	Lincoln Congress Partners LLC	TY2017
2-0013 -06-005	Quarterman, Michael	TY2017
2-0031 -24-003	MLK Partners LLC	TY2017
2-0031 -24-004	MLK Partners LLC	TY2017
2-0044 -36-001	1201 Bull Street LLC	TY2017
2-0074 -27-009	William & Emma Simon	TY2017
2-0646 -02-041	World Wholesale Inc.	TY2017
2-0739 -01-014	PHRM Holdings LLC	TY2017
2-0739 -01-015	PHRM Holdings LLC	TY2017
2-0739 -01-016	PHRM Holdings LLC	TY2017
2-0740 -01-014	Pace-Bartell LLC	TY2017
2-0783 -03-001	JDN Investments Properties	TY2017

B. BOA

1-0037 -06-005	Brown, Sean C & Heather W	TY2017
1-0305 -02-006	George C Ward	TY2017
1-0305 -02-007	George C Ward	TY2017
1-0538 -01-001	Enmark Properties LLC	TY2017
2-0792 -01-004J	Uncle Roys Mini Storage Inc	TY2017
3-0006 -16-001A	Rhangos Brothers LLC & PMD	TY2017
4-0025 -01-003	Maria Solomon	TY2017
8-0004 -02-001	Jody Laing	TY2017

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Mr. Boondry made a motion to approve the following:

5. Attorney Items

A. Proposed Consent Judgments

1-0991 -08-008	Stop N Stor 11 LLC	TY2015
2-0004 -46-007	Ralo LLLP	TY2015
2-0004 -46-007	Ralo LLLP	TY2016
2-004 -36-011	Rosenweig Harry Trustee	TY2016
2-0004 -36-0016	Rosenweig Harry Trustee	TY2016
1-1008B-10-030	American Homes 4 Rent	TY2017
1-1008I-03-024	American Homes 4 Rent	TY2017
5-1010F-03-028	American Homes 4 Rent	TY2017
7-0978B-01-030	American Homes 4 Rent	TY2017

Ms. Ellington seconded. The motion passed with a unanimous vote.

B. Consent Judgment Notifications

1-1034 -01-032	Saibaba Corporation	TY2015
2-0032 -14-002	Gary M & Joan L Levy	TY2015
5-0021 -02-005	PV Shopping Center LLC	TY2016
1-0746 -02-004	Jack & Nancy Forehand (Dismissal)	TY2016

### ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 11:09 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

  
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Terry Tolbert, Chairman

  
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James Gunter, Secretary