



# Chatham County Board of Assessors

## REGULAR MEETING

JULY 13, 2017

8:30 A.M.

### I. CALL TO ORDER

### II. PERSONNEL RECOGNITION

#### A. Staff Recognition:

Exempt Properties Workshop:	Vicki McCuen
Specialized Assessment Workshop:	Vicki McCuen
Course III: Valuation of Personal Property:	Ophelia Allen Antoinelle Chisholm Fawndreta Cain
Course I: Certification for Assessors:	Roxann Prescott Lorie Parker
Course IA: Assessment Fundamentals:	Shaunte Hardy
Appraiser I Exam:	Ellandria Sams Firdaws Saif-al-Din Ophelia Allen

#### B. Taxpayer Letters:

Vernetta Harvey  
Tony Sanders

### III. CITIZEN ITEMS

None

### IV. DIVISION MANAGER STAFF REPORTS

### V. APPROVAL OF THE MINUTES

Approval of the Minutes of the June 15, 2017 Meeting

### VI. OLD ITEMS

None

### VII. CONSENT AGENDA

#### 1. Assessment Notices – Submitted for Approval of Recommendation

- A. Personal Property 30-Day NOAs PY
- B. Personal Property 30-Day NOAs CY
- C. Personal Property 45-Day NOAs PY
- D. Personal Property 45-Day NOAs CY
- E. Support Services 45-Day NOAs PY
- F. Support Services 45-Day NOAs CY



# Chatham County Board of Assessors

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2. **Appeal Waivers – Submitted for Approval of Recommendation**
  - A. **Certification**
    1. Residential
    2. Commercial
    3. Homestead Exemptions
    4. Motor Vehicles
    5. Non-Homesteaded Mobile Homes
  - B. **Approval**
    1. Residential
    2. Commercial
    3. Exemptions
    4. Motor Vehicles
    5. Non-Homesteaded Mobile Homes
3. **Property Corrections – Submitted for Approval of Recommendation**
  - A. **Notification Letters**
    1. Residential
  - B. **Error & Releases**
    1. Homestead E&R Listing
    2. Non-Homesteaded Mobile Homes E&R Listing
4. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
  - A. Personal Property TY2014
  - B. Personal Property TY2015
  - C. Personal Property TY2016
  - D. Personal Property TY2017
  - E. Motor Vehicles
5. **Application for Exemptions – Submitted for Approval of Recommendation**
  - A. Freeport Exemption Listing
  - B. Homestead Exemption Listing
  - C. Homestead Removal Listing

## VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
  - A. Adopted Budget – Submitted for Approval of Recommendation
  - B. Unlisted PIN Request – Submitted for Approval of Recommendation
  - C. 2017 Legislative Update / Recommendations
  - D. Department of Audits and Accounts (DOAA) – 2016 Sales Ratio Study
2. **Board Member Items**
  - A. Budget FY16/17



# Chatham County Board of Assessors

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- 3. **Chairman Items**
  - A. **Executive Session**
  
- 4. **Attorney Items**
  - A. **Proposed Consent Judgments**
  
- IX. **ADJOURNMENT**