



Chatham County Board of Assessors

REGULAR MEETING
SEPTEMBER 7, 2017
8:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. Staff Recognition:

Review of the Income Approach: Dan Wiglesworth
Terri Cook

Deed Research: Lorie Parker
Ophelia Allen

Course II: Income Approach to Value: Arthur Cummings

Appraiser I Exam: Shaunte Hardy
Ellandria Sams

Appraiser III Exam: Dan Wiglesworth

Specialized Assessments Workshop: Fawndreta Cain
Ophelia Allen

Exempt Properties Workshop: Fawndreta Cain
Ophelia Allen

IAAO 400: Assessment Administration: Carol Osborne

B. Taxpayer Letters: Jonathan Eady
Laurie Womack
Victoria Schaffer
BOA Staff

C. Certificate Presentation: Heidi Harris

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the August 17, 2017 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA

- 1. Application for Exemptions – Submitted for Approval of Recommendation**
 - A. Freeport Exemption Listing**
 - B. Homestead Exemption Listing**
 - C. Homestead Removal Listing**
 - D. E-Code Exemption Listing**

- 2. Application for Specialized Assessments – Submitted for Approval of Recommendation**
 - A. Rehabilitated Historic**
 - B. CUVA**

- 3. Assessment Notices - Submitted for Approval of Recommendation**
 - A. Personal Property 30-Day NOAs CY**
 - B. Real Property 30-Day NOAs CY**
 - C. Personal Property 45-Day NOAs PY**
 - D. Personal Property 45-Day NOAs CY**
 - E. Support Service 45-Day NOAs PY**
 - F. Support Service 45-Day NOAs CY**
 - G. GIS 45-Day NOAs CY**

- 4. Appeal Waivers – Submitted for Approval of Recommendation**
 - A. Certification**
 - 1. Residential**
 - 2. Commercial**
 - 3. Motor Vehicle**
 - 4. Homestead**
 - B. Approval**
 - 1. Residential**
 - 2. Commercial**
 - 3. Motor Vehicle**
 - 4. Homestead**

- 5. Property Corrections – Submitted for Approval of Recommendation**
 - A. Notification Letters**
 - 1. Residential Notification Listing**
 - B. Error & Releases**
 - 1. Homestead E&R Listing**

- 6. Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. Residential**
 - B. Commercial**
 - C. Personal Property TY2014**
 - D. Personal Property TY2015**
 - E. Personal Property TY2016**



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- F. Personal Property TY2017
- G. Motor Vehicles
- H. Non-Homesteaded Mobile Homes

VIII. REGULAR AGENDA

1. Chief Appraiser Items

- A. Tax Map Maintenance Policy Removal – Submitted for Approval of Recommendation
- B. Unlisted PIN Request – Submitted for Approval of Recommendation
- C. 2017 Annual Report
- D. Undeliverable NOAs TY2017
- E. Tyler Conversion Status Summary/Concerns
- F. Pictometry Change Finder Report

2. Board Member Items

- A. Budget FY17/18

3. Chairman Items

- A. Executive Session
- B. BOE Decisions TY2017

4. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer

5. Certifications to Arbitration – Submitted for Approval

- A. Taxpayer

6. Attorney Items

- A. Proposed Consent Judgments

IX. ADJOURNMENT