



Regular Meeting – March 1, 2018 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington - Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to accept the agenda as presented. Mr. Gunter seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Course V: Cost Approach to Value:	Shaunte Hardy
Review of the Income Approach to Value:	Marsha Lucree Jonathan Eady
Appraiser I Exam:	Lorie Parker Danielle Jammer
Appraiser II Exam:	Heidi Harris Ellandria Sams Firdaws Saif-al-Din Shaunte Hardy
Appraiser III Exam:	Jonathan Eady
Appraiser IV Exam:	Marsha Lucree Eddie Porter

B. Taxpayer Letters:

Ophelia Allen
Patrick Miller

C. Certificate Presentation:

Nancy VanGorp
Ophelia Allen

CITIZENS ITEMS

None

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DIVISION MANAGER STAFF REPORTS

Lisa Lowrimore reported for Residential –100% Splits completed, 100% Sales completed, 45% Field Reviews completed and 21 Returns received to date.

Heidi Harris reported for GIS/Homestead - GIS has edited 780 PINs, 230 Subdivision/Combinations complete. Support Services completed 2,267 Homestead applications and 10,914 Transfers completed.

Jay Boaen reported for Commercial/Personal Property – Personal Property MV appeals 97% complete.

Business Personal Property Returns 82% complete, Commercial Field Reviews 64% complete, Permits 91% complete and Sales 100% complete.

Fawndreta Cain reported for Quality Control – Tyler will begin training sometime in April and they are currently working on land use codes and User Roles.

Robbin Bowen – Chatham County Finance Department asked the Board of Assessors to assist the Jones Family with donations. Stacey Scott is spearheading the donation drive.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the February 7, 2018 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation

- A. Homestead Exemption Listing
- B. Freeport Exemption Listing
- C. Personal Property Exemption Listing
- D. Capital Improvement Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Real Property

1-0746-01-002	Holy Word Church Inc.	TY 2018	Approve
2-0136-01-011	Connexion Church of Savannah Inc.	TY2018	Approve
2-0136-01-012	Connexion Church of Savannah Inc.	TY2018	Approve
2-0136-02-016	Connexion Church of Savannah Inc.	TY2018	Approve
2-0060-20-003	New Generations Full Gospel Baptist Church Inc	TY2018	Approve
2-0060-20-005	New Generation Full Gospel Baptist Church	TY2018	Approve
2-0060-25-010	New Generation Full Gospel Baptist Church	TY2018	Approve
2-0060-25-012	New Generation Full Gospel Baptist Church	TY2018	Approve
2-0096-02-004	Coastal Dist. Union of the United Methodist Church	TY2018	Approve
2-0705-02-001	Abundant Grace True Church of God in Christ Inc.	TY2018	Approve
2-1029-02-007	New Covenant United Methodist Church Inc.	TY2018	Approve
2-0016-03-008	First African Baptist Church	TY2015	Approve



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B. Rehabilitated Historic

2-0032-43-008	Kessler Armstrong LLC	1/2/2018 thru 1/2/2020	Approve
2-0065-08-001	321 W 36 th LLC	1/1/2018 thru 1/1/2026	Approve
2-0066-45-006	Hutton & Minichbauer	1/1/2016 thru 1/1/2024	Approve

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs PY
 - B. Personal Property 45-Day NOAs PY
 - C. Support Services 45-Day NOAs PY

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Motor Vehicle
 - B. Approval
 1. Residential
 2. Motor Vehicle

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
 - A. Error & Releases
 1. Non-Homesteaded Mobile Homes E&R Listing

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Personal Property
 - B. Motor Vehicle

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation
 - A. Timber Values

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

8. 299C Removal List – Submitted for Approval of Recommendation
 - A. Residential

Mr. Gunter seconded. The motion passed with a unanimous vote.



REGULAR AGENDA

1. Chief Appraiser Items

Mr. Boondry made a motion to approve the following:

- A. Unlisted PIN Request – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- B. 2018-19 Budget Request (Revised) – Submitted for Approval of Recommendation

Ms. Ellington seconded. The motion passed with a unanimous vote.

- C. Education Steering Committee Meeting Notes – CAVEAT which covers upcoming legislation is the most attended GAAO conference. GAAO and DOR credits can count toward continuing education credits for real estate licenses, fee appraisers, etc. Board Members will now be issued a Certificate of Appointment instead of a Certificate of Eligibility. Heidi Harris is working on getting Death Certificates in a timely manner. The wait for Death Certificates slows down the Homestead process. It is being considered to submit the digest to the DOR in house this year due to the CAMA conversion. By doing this we can answer any questions that may arise immediately.

- D. Introduction – Southeast District Meeting Committee and Meeting Summary – The first meeting of the Southeast District was held at the Trade Center on February 23, 2018. This event was highly anticipated and well received. Heidi Harris of the Board of Assessors gave a GIS- Support Services Presentation, Kirk McElveen of the Engineering Dept. and Randall Mathews of CEMA gave a Damage Assessment Presentation, Chuck Nazerian of the Department of Revenue gave a presentation of Income and Cell Tower Solutions gave a presentation about Cell Tower Valuations. Of course there were giveaways from local business that were procured by Lorie Parker and a 1 year GAAO Membership. Awards were presented to Corrina Deese of Emanuel County and Tally Peek of Chatham County for being Outstanding Team Members. The Meeting received positive feedback from counties that are outside of the Southeast District.

2. Board Member Items

- A. Budget FY 17/18

3. Chairman Items

- A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 9:09 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:30 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- B. BOE Decisions TY2017

Board of Assessors Appeals to Superior Court:

2-0114-25-001	Rockhead Properties LLC & FTM Properties LLC	TY2017
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Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer

144707	Georgia Recyclers	TY2014
144707	Georgia Recyclers	TY2015
144707	Georgia Recyclers	TY2016



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1-1048-03-002	Waters & Lair, Russell & Charles	TY2017
2-0032-42-011	109 W. Gordonn LLC	TY2017
2-0044-01-013	Huntingdon Street Parking LLC	TY2017
2-0044-33-011	Jonathan P Kurdys	TY2017
2-0053-11-015	Kurdys, Jonathan & Carmen	TY2017
2-0045-30-007	Savannah Management LP	TY 2017
2-0045-30-008	Savannah Management LP	TY2017
4-0004-04-002	JSDNL Investment Properties LLC	TY2017
4-0007-05-035	Benton, John R. & Joann B.	TY2017
5-0017B-01-017	Lila Gandhi	TY2017
5-0988-04-014	Dean Forest Partners LP	TY2017
5-0988-04-027	Dean Forest Partners LP	TY2017
5-0988-04-028	Dean Forest Partners LP	TY2017
5-1009G-02-022	Krishan Gandhi	TY2017

B. BOA

2-0114-25-001	Rockhead Properties LLC & RTM Properties LLC	TY2017
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Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Attorney Items

A. Proposed Consent Judgments

7-0906-04-044	CP Wags North LLC	TY2016
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Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:34 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.


Terry Tolbert, Chairman


James Gunter, Secretary