



Regular Meeting – March 15, 2018 – 8:30 AM

Page 1

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to approve the following:
Request by legal counsel to move Executive Session to the beginning of the meeting.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:31 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 8:37 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2017

Mr. Boondry made a motion to approve the following:

C. Hearing Officer Decisions TY2017 – Agenda Item: VIII-3C

Board of Assessors Appeals to Superior Court

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. New Employees:

Ernest Kidd
E'vante Cason

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Personal Property Returns 87% complete. Commercial - 20 Permits left and 10 Returns received and completed to date.

Lisa Lowrimore reported for Residential – Returns 79% completed, Field Reviews 60% completed and Neighborhood Market Adjustments 71% completed.

Heidi Harris reported for GIS/Homestead - GIS has edited 780 PINs, 230 Subdivision/Combinations complete. Support Services completed 3,209 Homestead applications and 10,940 Transfers completed.



Regular Meeting – March 15, 2018 – 8:30 AM

Page 2

Corey Gillenwater reported for Quality Control – New Digest Submission Manual is out, Digest Team Meeting is scheduled for March 21st and an onsite Tyler Meeting is scheduled for the end of March.

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the March 1, 2018 Regular Meeting – Agenda Item: V

Ms. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Homestead Exemption Listing – Agenda Item: VII-1A
 - B. Freeport Exemption Listing – Agenda Item: VII-1B

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. Real Property – Agenda Item: VII-2A
 - B. Rehabilitated Historic – Agenda Item: VII-2B
 - C. CUVA – Agenda Item: VII-2C

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs PY – Agenda Item: VII-3A
 - B. Personal Property 45-Day NOAs PY – Agenda Item: VII-3B
 - C. Support Services 45-Day NOAs PY – Agenda Item: VII-3C

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Motor Vehicle – Agenda Item: VII-4A1
 - B. Approval
 1. Motor Vehicle – Agenda Item: VII-4B1

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing – Agenda Item: VII-5A1
 - B. Error & Releases
 1. Non-Homesteaded Mobile Homes E&R Listing – Agenda Item: VII-5B1

Mr. Gunter seconded. The motion passed with a unanimous vote.

Regular Meeting – March 15, 2018 – 8:30 AM

Page 3

Mr. Boondry made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Personal Property – Agenda Item: VII-6A
 - B. Motor Vehicle – Agenda Item: VII-6B

Ms. Ellington seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Mr. Boondry made a motion to approve the following:

- A. 2018-19 Budget Recommendation (Budget Analyst) – Submitted for Approval of Recommendation – Request for “Temporary Employees” was presented and some suggestions were given to offset that need. Reduced recommendation of \$1,000.00 less was made to “Repair and Maintenance”. The County is open to the outsourcing of cell tower valuations. A request for supplemental parking fees for staff was requested for “Building and Land”. The County will address parking for County staff as a whole. At this time we have no budget items that we feel should be taken in front of the Board of Commissioners.

Ms. Ellington seconded. The motion passed with a unanimous vote.

- B. GAAO Southeast District Newsletter – Newsletter is ready and will be sent out to the meeting attendees inside and outside of the Southeast District.
- C. Annual Authorized Agent Meeting - This is an opportunity for the BOA to share information about online services, 2017-18 Statics and Proposed Legislation. Seven people attended and two of those were attending for the first time. The new agents were excited to meet the staff. Some concerns were discussed regarding the HB202 Settlement process and the rate of settlements from these conferences. Staff noted the lack of information provided to us prior to HB202 Settlement conferences by the Authorized Agents. We also had a chance to discuss how we will accommodate any requests.

2. Board Member Items

- A. Budget FY 17/18

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval
 - A. Taxpayer – Agenda Item: VIII-4A
 - B. BOA – Agenda Item: VIII-4B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Attorney Items
 - A. Proposed Consent Judgments

1-1028-01-072	Zeus Properties LLC	TY2015
1-1028-01-072	Zeus Properties LLC	TY2016
1-1028-01-072	Zeus Properties LLC	TY2017
2-0984-01-054L	Dixon V Properties Inc.	TY2015
2-0984-01-054L	Dixon V Properties Inc.	TY2016
2-0984-01-054L	Dixon V Properties Inc.	TY2017
2-0984-01-067L	Dixon VI Properties Inc.	TY2015
2-0984-01-067L	Dixon VI Properties Inc.	TY2016



Regular Meeting – March 15, 2018 – 8:30 AM

Page 4

2-0984-01-067L

Dixon VI Properties Inc.

TY2017

2-0130-06-007

McGaughey & Backus Marie & Georgette Sloan

TY2016

Ms. Ellington seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 9:03 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James Gunter, Secretary