



Regular Meeting – October 4, 2018 – 8:30 AM

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- Members Present: Terry Tolbert - Chairman
Tommy Boondry – Vice Chairman
Art Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member
- Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to accept the agenda as presented. Mr. Gunter seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

- A. Staff Training:
 - Course I: Certification for Assessors: Jennifer Crawford
Melody Gill
- B. New Employee:
 - Personal Property Auditor: Erica Willis
- C. Certificate Presentation: Victoria Schaffer

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Motor Vehicle Appeals are 87% complete, Certifications to BOE are 100% complete. Commercial Certifications to BOE are 100% complete, Field Inspections are 3% complete, Permits are 15% complete and Sales Reviews are 3% complete.

Corey Gillenwater reported for Quality Control – Training for Hearing Tracking is scheduled for the week of October 24th.

Lisa Lowrimore reported for Residential – 1,369 BOE Hearings have been scheduled to date, 60 Splits have been completed, 16% of Field Reviews have been completed and 264 New Construction have been picked up.

Robbin Bowen reported for GIS/Homestead – GIS has completed 90% of Splits/Combinations. Support Services has completed 984 Homestead applications and 7,343 Transfers have been completed.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:
Minutes of the September 20, 2018 Regular Meeting – Agenda Item: V
Mr. Boondry seconded. The motion passed with a unanimous vote.

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OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing – *Agenda Item: VII-1A*

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Application for Specialized Exemptions – Submitted for Approval of Recommendation
 - A. Rehabilitated Historic – *Agenda Item: VII-2A*

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs – *Agenda Item: VII-3A*
 - B. Personal Property 45-Day NOAs – *Agenda Item: VII-3B*
 - C. Support Services 45-Day NOAs – *Agenda Item: VII-3C*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential – *Agenda Item: VII-4A*
 - B. Commercial – *Agenda Item: VII-4B*
 - C. Motor Vehicle – *Agenda Item: VII-4C*
 - D. Homestead – *Agenda Item: VII-4D*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Letter Listing – *Agenda Item: VII-5A1*
 - B. Error & Releases
 1. Non-Homesteaded Mobile Homes E&R Listing – *Agenda Item: VII-5B1*

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential – *Agenda Item: VII-6A*
 - B. Commercial – *Agenda Item: VII-6B*
 - C. Personal Property – *Agenda Item: VII-6C*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



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REGULAR AGENDA

1. Chief Appraiser Items

A. IAAO Conference Update – There were many useful and informative lectures, the Keynote speaker talked about the latest technology and its application to the field of property appraisal, the event was also a great way to build new public relations and strengthen current ones.

2. Board Member Items

A. Budget FY 18/19

3. Chairman Items

A. Executive Session

B. BOE Decisions TY2018

Mr. Boondry made a motion to move in to Executive Session at 8:56 AM to discuss Personnel & Litigation items.

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:23 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Attorney Item

A. Proposed Consent Judgment

2-0015-45-015

Mount Jones LLC

TY2017

2-0983-01-003L

Golf Associates LLC

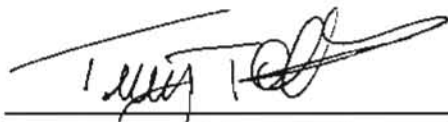
TY2017

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 9:25 A.M.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman

James Gunter, Secretary