

Regular Meeting – October 18, 2018 – 10:30 AM

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**Members Present:** Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
Laura Hegstrom – Member  
Betty Ellington – Member

**Members Absent:** James A. Gunter – Secretary

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

### A. Staff Training:

Course IVA: Valuation of Urban Land:

Fawndreta Cain  
Ophelia Allen  
Leanne Riner

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Lisa Lowrimore reported for Residential – all Appeals have been certified, 1,256 BOE Hearings scheduled, 70 Splits are complete, Field Reviews are 18% complete, 372 New Construction have been picked up and Permits are 42% complete.

Stacey Scott reported for Commercial/Personal Property – Field Reviews are 8% complete, Permits are 37% complete and Sales are 18% complete.

Nancy VanGorp reported for Exemption Audits – Audits have been started, Field Reviews have been started. Fawndreta Cain reported for Quality Control – Tyler testing continues with verification on previously existing issues, Joe from Tyler will be in the office next Monday – Wednesday working on issue resolution and Mary from Tyler will be in the office next Wednesday – Thursday training staff, SMES and BOE staff on Hearing Tracking.

Robbin Bowen reported for GIS/Homestead – Support Services has completed 1,071 Homestead applications and 7,760 Transfers have been completed. GIS had completed 145 Packets and Parcel Editing with the Engineering Dept. is going well and we are receiving positive feedback from the staff. Soon we will be making the decision whether to continue working with Engineering Dept. on Parcel Editing.

## APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

A. Minutes of the October 4, 2018 Regular Meeting. – Agenda Item: V-A

Ms. Ellington seconded. The motion passed with a unanimous vote.



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Ms. Ellington made a motion to approve the following:

- B. Minutes of the October 16, 2018 Special Meeting. – *Agenda Item: V-B*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

- 1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport Exemption Listing – *Agenda Item: VII-1A*
  - B. Capital Improvements Listing – *Agenda Item: VII-1B*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- 2. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. Rehabilitated Historic – *Agenda Item: VII-2A*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

- 3. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 30-Day NOAs – *Agenda Item: VII-3A*
  - B. Personal Property 45-Day NOAs – *Agenda Item: VII-3B*
  - C. Residential MH 45-Day NOAs – *Agenda Item: VII-3C*
  - D. Support Services 45-Day NOAs – *Agenda Item: VII-3D*

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- 4. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential – *Agenda Item: VII-4A*
  - B. Motor Vehicle – *Agenda Item: VII-4B*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- 5. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letter
    - 1. Residential Notification Letter Listing – *Agenda Item: VII-5A1*
  - B. Error & Releases
    - 1. Non-Homesteaded Mobile Homes E&R Listing – *Agenda Item: VII-5B1*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- 6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential – *Agenda Item: VII-6A*
  - B. Personal Property – *Agenda Item: VII-6B*

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Ms. Hegstrom made a motion to approve the following:

7. Public Utility Digest TY2018 – Submitted for Approval – *Agenda Item: VII-7*

Mr. Boondry seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

A. URISA-GIS Pro Conference Update – Mr. Conley met with a Vendor providing services that would be beneficial to the BOA and the Engineering Dept. working together, Mr. Tolbert attended a seminar and demonstration on the use of drones that he found was very interesting and insightful. The impact that GIS has over different organizations is far reaching and amazing.

Mr. Boondry made a motion to approve the following:

B. Policy – Authorization for Job Sharing – NEW – Submitted for Approval – *Agenda Item: VIII-1B*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

C. Policy – Appeal Process – Real Property and Personal Property – Submitted for Approval - *Agenda Item: VIII-1C*

Ms. Ellington seconded. The motion passed with a unanimous vote.

### 2. Board Member Items

A. Budget FY 18/19

### 3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 10:50 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 11:35 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

B. BOE Decisions TY2018

Board of Assessors Appeals to Superior Court:

2-0016-01-005	NF II Savannah Ellis LLC	TY2018
2-066-02-001	Anderson Street Associates	TY2018
2-0629-03-014A	WE Properties	TY2018
2-1024-01-001	Figure 8 (Georgia) LLC	TY2018
2-1024-03-005	Figure 8 (Georgia) LLC	TY2018
2-1047-03-002	Figure 8 (Georgia) LLC	TY2018
2-1047-03-006	Figure 8 (Georgia) LLC	TY2018
2-1047-03-007	Figure 8 (Georgia) LLC	TY2018
2-1047-03-008	Figure 8 (Georgia) LLC	TY2018
2-1047-03-010	Figure 8 (Georgia) LLC	TY2018
2-1047-03-024	Figure 8 (Georgia) LLC	TY2018
8-1043-03-009	Gordon E Jones	TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

1-1029-01-058	Shree Hari Ohm Inc of Savannah	TY2018
1-1034-01-032	204 Hospitality LLC	TY2018
2-0003-09-006	Bay Street Capital LLC	TY2018
2-0003-09-009	River Street Capital, LLC	TY2018
2-0004-07-004	River Street Hotel, LLC	TY2018
2-0004-07-005	River Street Hotel, LLC	TY2018
2-0004-07-006	River Street Hotel, LLC	TY2018
2-0004-07-007	River Street Hotel, LLC	TY2018
2-0004-07-008	River Street Hotel, LLC	TY2018
2-0004-07-009	River Street Hotel, LLC	TY2018
2-0004-07-010	River Street Hotel, LLC	TY2018
2-0004-07-011	River Street Hotel, LLC	TY2018
2-0004-07-012	River Street Hotel, LLC	TY2018
2-0004-07-013	River Street Hotel, LLC	TY2018
2-0004-07-014	River Street Hotel, LLC	TY2018
2-0004-07-015	River Street Hotel, LLC	TY2018
2-0004-07-016	River Street Hotel, LLC	TY2018
2-0004-07-017	River Street Hotel, LLC	TY2018
2-0004-07-018	River Street Hotel, LLC	TY2018
2-0004-07-019	River Street Hotel, LLC	TY2018
2-0004-07-020	River Street Hotel, LLC	TY2018
2-0004-07-021	River Street Hotel, LLC	TY2018
2-0004-10-001A	Callen Trust	TY2018
2-0004-10-007	Bay Street Capital, LLC	TY2018
2-0004-10-007L	Bay Street Capital, LLC	TY2018
2-0004-11-004	River Street Capital, LLC	TY2018
2-0004-11-006	River Street Capital, LLC	TY2018
2-0004-36-012	London Trust	TY2018
2-0016-22-012	Shree Maha Laxmi Inc.	TY2018
2-0016-22-014	Shree Ganesh LLC	TY2018
2-0031-24-002	347 MLK LLC & Dudley Savannah LLC	TY2018
2-0045-18-001	Tri-Rivers Foods Inc	TY2018
2-0555-03-002A	Prakesh Patel	TY2018
2-0713-01-003	Centerpoint Properties Trust	TY2018
2-0984-01-033L	Encore SP Savannah & SAV Airport COMM	TY2018
2-0984-01-059L	Jay Lalaji Inc Airport Hotels	TY2018
2-0984-01-060L	Pooler Financing LLC	TY2018
5-1009G-02-045	Jagdish M & Mina J Patel	TY2018

B. BOA

2-0016-01-005	NF II Savannah Ellis LLC	TY2018
2-066-02-001	Anderson Street Associates	TY2018
2-0629-03-014A	WE Properties	TY2018
2-1024-01-001	Figure 8 (Georgia) LLC	TY2018



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2-1024-03-005	Figure 8 (Georgia) LLC	TY2018
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2-1047-03-008	Figure 8 (Georgia) LLC	TY2018
2-1047-03-010	Figure 8 (Georgia) LLC	TY2018
2-1047-03-024	Figure 8 (Georgia) LLC	TY2018
8-1043-03-009	Gordon E Jones	TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

None

### ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 11:39 AM.  
Ms. Ellington seconded. The motion passed with a unanimous vote.

~~Terry Folbert~~, Chairman

Tommy Brandy  
Vice Chairman

James Gunter, Secretary

via conference  
call