

Regular Meeting – November 1, 2018 – 8:30 AM

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**Members Present:** Tommy Boondry –Vice Chairman  
James A. Gunter – Secretary (via Conference Call)  
Laura Hegstrom – Member  
Betty Ellington – Member

**Members Absent:** Terry Tolbert – Chairman

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

The meeting was called to order by Vice-Chairman, Mr. Tommy Boondry.

## PERSONNEL RECOGNITION

- A. Staff Training:**
- |                    |                                  |
|--------------------|----------------------------------|
| Appraiser II Exam: | Ophelia Allen<br>Lindsay McClain |
| Appraiser IV Exam: | Corey Gillenwater<br>Tally Peek  |
- B. Promotion:**
- |                        |                 |
|------------------------|-----------------|
| Residential Appraiser: | Lindsay McClain |
|------------------------|-----------------|
- C. New Employee:**
- |                       |                   |
|-----------------------|-------------------|
| Commercial Appraiser: | Anastasia Iverson |
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## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Motor Vehicle Appeals are 81% complete. Commercial has 426 BOE hearings scheduled, Field Inspections are 8% complete, Permits are 45% complete and Sales Reviews are 17% complete.

Lisa Lowrimore reported for Residential –928 BOE hearings left, 75 of 86 Splits are complete and 85% of New Construction has been picked up.

Corey Gillenwater reported for Quality Control – Hearing Tracking training was last week. Next week Joe and Robert from Tyler will be in the office doing refresher training.

Robbin Bowen reported for GIS/Homestead – 1,158 Homestead Applications have been completed and 8,220 Transfers have been completed. GIS has completed 159 Maintenance Packets.

## APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the October 18, 2018 Regular Meeting. – Agenda Item: V

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport Exemption Listing – *Agenda Item: VII-1A*
  - B. Capital Improvements Listing – *Agenda Item: VII-1B*

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs – *Agenda Item: VII-2A*
  - B. Support Services 45-Day NOAs – *Agenda Item: VII-2B*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Motor Vehicle – *Agenda Item: VII-3A*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letter
    1. Residential Notification Letter Listing – *Agenda Item: VII-4A1*
  - B. Error & Releases
    1. Non-Homesteaded Mobile Home E&R Listing – *Agenda Item: VII-4B1*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Commercial – *Agenda Item: VII-5A*
  - B. Personal Property – *Agenda Item: VII-5B*
  - C. Motor Vehicle – *Agenda Item: VII-5*
  - D. C
  - E. Non-Homesteaded Mobile Home – *Agenda Item: VII-5D*

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

- A. Unlisted PIN Request – Submitted for Approval of Recommendation – *Confidential Item*

Ms. Ellington seconded. The motion passed with a unanimous vote.

- B. Tyler Status Update - Best case scenario we will go live on December 4 and the worst case scenario is that we will need to enter information into both systems.

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2. Board Member Items  
A. Budget FY 18/19

3. Chairman Items  
A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:45 AM to discuss Personnel & Litigation items. Ms Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 9:30 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

B. BOE Decisions TY2018

1-0040-02-023	JAK Construction LLC	TY2018
1-0040-02-024	JAK Construction LLC	TY2018
1-0040-04-026	JAK Construction LLC	TY2018
1-0040-04-027	JAK Construction LLC	TY2018
1-0234-02-001	Laura James	TY2018
2-0042-11-027	Eugene Williams	TY2018
2-0141-05-005	HTIMS, LLC	TY2018
5-1009-01-007	Shan Pooler Land Investment LLC	TY2018
5-1009-01-047	Shan Pooler Land Investment LLC	TY2018
5-1009-01-093	Shan Pooler Land Investment LLC	TY2018
8-0004-01-018	Horace B Waller Jr	TY2018
8-0004-01-025	Horace B Waller Jr	TY2018
8-0004-02-014	Horace B Waller Jr	TY2018
8-0004-03-014	Horace B Waller Jr	TY2018
8-1019-01-010B	Andrew Martin & Geneva Collins	TY2018
8-1019-01-060	Geneva Long Collins	TY2018
8-1019-01-061	Geneva Long Collins	TY2018
8-1043-01-010Z	Alvin Ray & Hazel W Jones	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

1-1029-04-022C	William A Reardon et al	TY2018
2-0005-06-029	Trustees Garden Development LLC	TY2018
2-0061-20-001	Wallin Street LLC	TY2018
2-0130-04-005	Savannah Hotels LLC	TY2018
6-0990C-02-009	MHP Savannah Air LLC	TY2018

B. BOA

1-0040-02-023	JAK Construction LLC	TY2018
1-0040-02-024	JAK Construction LLC	TY2018
1-0040-04-026	JAK Construction LLC	TY2018
1-0040-04-027	JAK Construction LLC	TY2018
1-0234-02-001	Laura James	TY2018
2-0042-11-027	Eugene Williams	TY2018
2-0141-05-005	HTIMS, LLC	TY2018

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5-1009-01-007	Shan Pooler Land Investment LLC	TY2018
5-1009-01-047	Shan Pooler Land Investment LLC	TY2018
5-1009-01-093	Shan Pooler Land Investment LLC	TY2018
8-0004-01-018	Horace B Waller Jr	TY2018
8-0004-01-025	Horace B Waller Jr	TY2018
8-0004-02-014	Horace B Waller Jr	TY2018
8-0004-03-014	Horace B Waller Jr	TY2018
8-1019-01-010B	Andrew Martin & Geneva Collins	TY2018
8-1019-01-060	Geneva Long Collins	TY2018
8-1019-01-061	Geneva Long Collins	TY2018
8-1043-01-010Z	Alvin Ray & Hazel W Jones	TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Attorney Items

A. Proposed Consent Judgments

2-0004-39-001	Saffold Properties LP	TY2015
2-0004-39-001	Saffold Properties LP	TY2016

Ms. Ellington seconded. The motion passed with a unanimous vote.

### ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:32 AM.  
 Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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 Terry Tolbert, Chairman

  
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 James Gunter, Secretary