

Regular Meeting – December 20, 2018 ~ 10:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Members Absent: Tommy Boondry – Vice-Chairman

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Course V: Cost Approach to Value:	Tony Sanders
Valuation of Manufactured Housing Workshop:	Carol Osborne Heather Rennells

B. New Employees:

Clerical Assistant III:	Lori Padgett
Homestead and Transfer Clerk:	Jermyn Jackson

C. Certificate Presentation: Stephanie Bridges

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Motor Vehicle Appeals are 87% complete. Commercial has BOE Rescheduled Hearings left, 74% of New Construction picked up, 62% of Permits complete and 37% of Sales Reviews complete.

Lisa Lowrimore reported for Residential – 83% of Splits complete, 100% of New Construction picked up, 74% of Permits complete, started on Sales Reviews and 26% of Field Reviews complete.

Corey Gillenwater reported for Quality Control – Tyler has corrected 1,100 OBXF errors in Residential, 900 OBXF errors with Parcels and 1,030 OBXF errors in Commercial. Another week and a half was spent on additional fixes.

Richard Kryzak reported for GIS/Homestead – Support Services has completed 1,538 Homestead applications and completed 8,769 Transfers. GIS has completed 198 Combo/Split Packets.

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APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

- A. Minutes of the December 6, 2018 Regular Meeting. – *Agenda Item: V-A*

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing – *Agenda Item: VII-1A*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. Rehabilitated Historic – *Agenda Item: VII-2A*
 - B. Real Property – *Agenda Item: VII-2B*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs – *Agenda Item: VII-3A*
 - B. Personal Property 45-Day NOAs – *Agenda Item: VII-3B*
 - C. Support Services 45-Day NOAs – *Agenda Item: VII-3C*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential – *Agenda Item: VII-4A*
 - B. Motor Vehicle – *Agenda Item: VII-4B*

Ms. Ellington seconded. The motion passes with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
 - A. Error & Releases
 1. Non-Homesteaded Mobile Home E&R Listing – *Agenda Item: VII-5A1*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential – *Agenda Item: VII-6A*
 - B. Personal Property – *Agenda Item: VII-6B*
 - C. Motor Vehicle – *Agenda Item: VII-6C*

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- A. United Way Presentation – The office raised \$5,288.50 in four months instead of the usual eight months for 96.2% of our goal. The Silent Auction raised \$867.00. Thank you to the United Way Committee and office staff that showed their support.
- B. Holiday Committee Presentation – Two weeks before Christmas the office adopted a young couple with a baby on way. We were able to provide them with a stroller, baby clothes, bottles, diapers, etc. We also adopted 25 senior citizens through Senior Citizens Inc. and provided them gift bags with blankets, puzzle books, socks, soaps and toiletry items. Thank you to the very generous staff who donated.

2. Board Member Items

- A. Budget FY 18/19 – Agenda Item – VIII-2A

3. Chairman Items

A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 10:51 AM to discuss Personnel & Litigation items. Ms Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to move out of Executive Session at 11:58 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

B. BOE Decision Report

165321	Savannah Riverstreet Company LLC	TY2018
5510860	Southern LNG Inc	TY2018
1-0127-02-008	William Simon	TY2018
1-0168-01-010Y	Royal, Patricia A & Kenneth L	TY2018
1-0168-01-010Z	Royal, Patricia A & Kenneth L	TY2018
2-0004-57-001	HLC Kehoe Properties LLC	TY2018
2-0014-02-002	2 Sheehans LLC	TY2018
2-0016-04-004	PS Holdings LLC	TY2018
2-0044-01-012	Dreams Inn Motion Real Estate Company LLC	TY2018
4-0025-01-003	Maria Solomon	TY2018
5-0023-01-016	Pooler Commons LLC	TY2018
5-0023-01-023	Pooler Commons LLC	TY2018
6-0015-07-025	Iris Hotel LLC	TY2018
6-0889-01-012	5520 Export Boulevard LLC	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

2-1047-03-004	Figure 8 (Georgia) LLC	TY2018
2-1047-03-016	Figure 8 (Georgia) LLC	TY2018
2-1047-03-017	Figure 8 (Georgia) LLC	TY2018
2-1047-03-019	Figure 8 (Georgia) LLC	TY2018
2-1047-03-021	Figure 8 (Georgia) LLC	TY2018
2-1047-03-025	Figure 8 (Georgia) LLC	TY2018

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B. BOA

165321	Savannah Riverstreet Company LLC	TY2018
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1-0168-01-010Y	Royal, Patricia A & Kenneth L	TY2018
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4-0025-01-003	Maria Solomon	TY2018
5-0023-01-016	Pooler Commons LLC	TY2018
5-0023-01-023	Pooler Commons LLC	TY2018
6-0015-07-025	Iris Hotel LLC	TY2018
6-0889-01-012	5520 Export Boulevard LLC	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Attorney Items

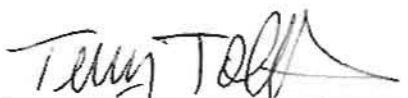
A. Proposed Consent Judgment

8-0004-01-018	Waller Horace B Jr	TY2018
8-0004-01-025	Waller Horace B Jr	TY2018
8-0004-03-014	Waller Horace B Jr	TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 12:00 PM.
 Ms. Hegstrom seconded. The motion passed with a unanimous vote.



 Terry Tolbert, Chairman



 James Gunter, Secretary