



# Chatham County Board of Assessors

REGULAR MEETING  
JANUARY 11, 2018  
8:30 A.M.

- I. CALL TO ORDER
- II. ELECTION OF BOARD OFFICERS FOR 2018
- III. PERSONNEL RECOGNITION
  - A. Staff Training:
    - IAAO: 600 Principles & Techniques of Cadastral Mapping: Stephanie Bridges
    - IAAO: 501 Personal Property Auditing – Basic to Advanced: Petrina Andrews
  - B. Taxpayer Letter: Victoria Schaffer
- IV. CITIZEN ITEMS  
None
- V. DIVISION MANAGER STAFF REPORTS
- VI. APPROVAL OF THE MINUTES  
Approval of the Minutes of the December 21, 2017 Meeting
- VII. OLD ITEMS  
None
- VIII. CONSENT AGENDA
  1. Application for Exemptions – Submitted for Approval of Recommendation
    - A. Freeport Exemption Listing
    - B. Homestead Exemption Listing
  2. Application for Specialized Assessments – Submitted for Approval of Recommendation
    - A. Rehabilitated Historic
    - B. CUVA
  3. Assessment Notices - Submitted for Approval of Recommendation
    - A. Personal Property 30-Day NOAs CY
    - B. Personal Property 45-Day NOAs PY
    - C. Personal Property 45-Day NOAs CY
    - D. Support Services 45-Day NOAs PY
    - E. Support Services 45-Day NOAs CY



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4. **Appeal Waivers – Submitted for Approval of Recommendation**
  - A. **Certification**
    1. Residential
    2. Commercial
  - B. **Approval**
    1. Residential
    2. Commercial
  
5. **Property Corrections – Submitted for Approval of Recommendation**
  - A. **Notification Letters**
    1. Residential Notification Listing
  - B. **Error & Releases**
    1. GIS E&R Listing
  
6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
  - A. Personal Property PY
  - B. Personal Property CY

## IX. REGULAR AGENDA

1. **Chief Appraiser Items**
  - A. Homestead Audit Status
  - B. GAAO Southeast District Committee Report
  
2. **Board Member Items**
  - A. Budget FY17/18
  
3. **Chairman Items**
  - A. Executive Session
  - B. BOE Decisions TY2017
  - C. Hearing Officer Decisions TY2017
  
4. **Certifications to Superior Court – Submitted for Approval**
  - A. Taxpayer
  - B. BOA
  
5. **Attorney Items – Submitted for Approval of Recommendation**

None

## X. ADJOURNMENT