



Chatham County Board of Assessors

REGULAR MEETING

February 7, 2018

8:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. New Employee:

Kevin Coon

B. Staff Training:

Course I: Certification for Assessors:

Danielle Jammer

Course V: Cost Approach to Value:

Heidi Harris

Horace Yonce

Firdaws Saif-al-Din

Danielle Geidel

Jay Boan

Ellandria Sams

C. Taxpayer Letters:

Nancy VanGorp

Carol Osborne

Ophelia Allen

D. Employee Recognition:

Heidi Harris

E. Retirement Recognition:

Lynn Newland

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the January 11, 2018 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Real Property

B. Rehabilitated Historic

3. Assessment Notices - Submitted for Approval of Recommendation

A. Personal Property 30-Day NOAs PY

B. Personal Property 30-Day NOAs CY

C. Personal Property 45-Day NOAs PY

D. Personal Property 45-Day NOAs CY

E. Support Services 45-Day NOAs PY

F. Support Services 45-Day NOAs CY



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4. **Appeal Waivers – Submitted for Approval of Recommendation**
 - A. **Certification**
 1. **Commercial**
 2. **Motor Vehicle**
 - B. **Approval**
 1. **Commercial**
 2. **Motor Vehicle**

5. **Property Corrections – Submitted for Approval of Recommendation**
 - A. **Notification Letters**
 1. **Residential Notification Listing**
 - B. **Error & Releases**
 1. **Non-Homesteaded Mobile Homes E&R Listing**

6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. **Commercial**
 - B. **Personal Property**
 - C. **Motor Vehicle**

7. **299C Removal List – Submitted for Approval of Recommendation**
 - A. **Residential**
 - B. **Commercial**

VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
 - A. **2018-19 Budget Request – Submitted for Approval of Recommendation**
 - B. **Unlisted PIN Request – Submitted for Approval of Recommendation**
 - C. **Bethlehem Missionary Baptist Church**
 - D. **SCCPSS – 9th Annual Student Expo & STEM Festival**

2. **Board Member Items**
 - A. **Budget FY17/18**

3. **Chairman Items**
 - A. **Executive Session**
 - B. **BOE Decisions TY2017**
 - C. **Hearing Officer Decisions TY2017**

4. **Certifications to Superior Court – Submitted for Approval**
 - A. **Taxpayer**
 - B. **BOA**

5. **Attorney Items – Submitted for Approval of Recommendation**
 - A. **Proposed Consent Judgments**
 - B. **Order Granting Attorney's Fees and Expenses of Litigation**

IX. ADJOURNMENT