



# Chatham County Board of Assessors

## REGULAR MEETING

April 5, 2018

8:30 A.M.

### I. CALL TO ORDER

### II. PERSONNEL RECOGNITION

#### A. Staff Training:

Course II: Income Approach to Value:

Firdaws Saif-al-Din  
Heidi Harris  
Yourlinda Harris  
Shaunte Hardy

Course IVA: Valuation of Urban Land:

Laura Womack  
Shaunte Hardy  
Firdaws Saif-al-Din  
Heidi Harris

Course VI: Management Development:

Shaunte Hardy

Exempt Properties Online Training:

Shaunte Hardy

#### B. Taxpayer Letters:

Ophelia Allen  
Shaunte Hardy  
Carol Osborne  
Stephanie Bridges

#### C. Retirement Recognition:

Steve Corcoran

### III. CITIZEN ITEMS

None

### IV. DIVISION MANAGER STAFF REPORTS

### V. APPROVAL OF THE MINUTES

Approval of the Minutes of the March 15, 2018 Meeting

### VI. OLD ITEMS

None

### VII. CONSENT AGENDA

#### 1. Application for Exemptions – Submitted for Approval of Recommendation

- A. Homestead Exemption Listing
- B. Personal Property Exemption Listing
- C. Freeport Exemption Listing

2. **Application for Specialized Assessments – Submitted for Approval of Recommendation**
  - A. Real Property
  - B. Rehabilitated Historic
  - C. CUVA
3. **Assessment Notices - Submitted for Approval of Recommendation**
  - A. Personal Property 30-Day NOAs
  - B. Personal Property 45-Day NOAs
  - C. Support Services 45-Day NOAs
4. **Appeal Waivers – Submitted for Approval of Recommendation**
  - A. Certification
    1. Residential
    2. Motor Vehicle
  - B. Approval
    1. Residential
    2. Motor Vehicle
5. **Property Corrections – Submitted for Approval of Recommendation**
  - A. Notification Letters
    1. Residential Notification Letter Listing
    2. Commercial Notification Letter Listing
    3. GIS Notification Letter Listing
  - B. Error & Releases
    1. Non-Homesteaded Mobile Homes E&R Listing
6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
  - A. Motor Vehicle
7. **Timber – Submitted for Approval of Recommendation**
  - A. Timber Values
8. **299-C Removal List – Submitted for Approval of Recommendation**
  - A. Residential

## VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
  - A. Unlisted PINs Request – Submitted for Approval of Recommendation
  - B. 2018-19 Budget Recommendation (Executive Team) – Submitted for Approval of Recommendation
  - C. Market Revaluation Summary Presentation
  - D. Homestead Deadline Week Presentation
2. **Board Member Items**
  - A. Budget FY17/18
3. **Chairman Items**
  - A. Executive Session
  - B. BOE Decisions TY2017
  - C. Hearing Office Decisions TY2017



# Chatham County Board of Assessors

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**4. Certifications to Superior Court – Submitted for Approval**  
**A. Taxpayer**

**5. Attorney Items – Submitted for Approval of Recommendation**  
**A. Proposed Consent Judgments**  
**B. Final Consent Orders**

**IX. ADJOURNMENT**