



Chatham County Board of Assessors

REGULAR MEETING

June 21, 2018

8:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. Staff Training:

Course III: Valuation of Personal Property:

Shaunte Hardy

B. Taxpayer Letters:

Stephanie Bridges
Homestead/Transfer Staff

C. Promotions:

Residential Supervisor:

Tally Peek

D. New Employee:

Clerical Assistant III:

Melody Gill

Commercial Appraiser:

Jennifer Crawford

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the June 7, 2018 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing

B. Personal Property Exemption Listing

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Rehabilitated Historic

3. Assessment Notices - Submitted for Approval of Recommendation

A. Personal Property 30-Day NOAs

B. Personal Property 45-Day NOAs

C. Support Services 45-Day NOAs

4. **Appeal Waivers – Submitted for Approval of Recommendation**
 - A. **Certification**
 1. Residential
 2. Commercial
 3. Motor Vehicle
 - B. **Approval**
 1. Residential
 2. Commercial
 3. Motor Vehicle
5. **Property Corrections – Submitted for Approval of Recommendation**
 - A. **Notification Letters**
 1. Residential Notification Letter Listing
 2. Commercial Notification Letter Listing
 - B. **Error & Releases**
 1. Support Services E&R Listing
 2. GIS E&R Listing
 3. Non-Homesteaded Mobile Home E&R Listing
6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. Personal Property
 - B. Motor Vehicle
7. **Timber – Submitted for Approval of Recommendation**
 - A. Timber Values

VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
 - A. Unlisted PINs Request – Submitted for Approval of Recommendation
2. **Board Member Items**
 - A. Budget FY17/18
3. **Chairman Items**
 - A. Executive Session
4. **Attorney Items – Submitted for Approval of Recommendation**

None

IX. ADJOURNMENT