



Chatham County Board of Assessors

REGULAR MEETING

October 4, 2018

8:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. Staff Training:

Course I: Certification for Assessors

Jennifer Crawford

Melody Gill

B. New Employee:

Personal Property Auditor:

Erica Willis

C. Certificate Presentation:

Victoria Schaffer

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the September 20, 2018 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing

2. Application for Specialized Exemptions – Submitted for Approval of Recommendation

A. Rehabilitated Historic

3. Assessment Notices - Submitted for Approval of Recommendation

A. Personal Property 30-Day NOAs

B. Personal Property 45-Day NOAs

C. Support Services 45-Day NOAs

4. Appeal Waivers – Submitted for Approval of Recommendation

A. Residential

B. Commercial

C. Motor Vehicle

D. Homestead



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5. **Property Corrections – Submitted for Approval of Recommendation**
 - A. **Notification Letter**
 1. **Residential Notification Letter Listing**
 - B. **Error & Releases**
 1. **Non-Homesteaded Mobile Home E&R Listing**

6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. **Residential**
 - B. **Commercial**
 - C. **Personal Property**

REGULAR AGENDA

1. **Chief Appraiser Items**
 - A. **IAAO Conference Update**

2. **Board Member Items**
 - A. **Budget FY18/19**

3. **Chairman Items**
 - A. **Executive Session**
 - B. **BOE Decisions TY2018**

4. **Attorney Items – Submitted for Approval of Recommendation**

None

VIII. ADJOURNMENT