



Chatham County Board of Assessors

REGULAR MEETING
November 15, 2018
8:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. Staff Training:

Course IA: Assessment Fundamentals for Appraisers: Jennifer Crawford
Melody Gill

B. Promotion:

Residential Appraiser: Ophelia Allen

C. New Employees:

Assistant Deputy Chief Appraiser of Support Services: Richard Kryzak

Commercial Appraiser: Scott Hammond

D. Retirement Recognition: Mark Thomas

E. Taxpayer Letter: Victoria Schaffer

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

A. Approval of the Minutes of the November 1, 2018 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing

2. Application for Specialized Exemptions – Submitted for Approval of Recommendation

A. CUVA

B. Real Property



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3. **Assessment Notices - Submitted for Approval of Recommendation**
 - A. **Personal Property 45-Day NOAs**
 - B. **Support Services 45-Day NOAs**
4. **Appeal Waivers – Submitted for Approval of Recommendation**
 - A. **Motor Vehicle**
5. **Property Corrections – Submitted for Approval of Recommendation**
 - A. **Notification Letters**
 1. **Residential Notification Letter Listing**
 2. **Commercial/Industrial Letter Listing**
 - B. **Error & Releases**
 1. **GIS E&R Listing**
6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. **Motor Vehicle**
 - B. **Non-Homesteaded Mobile Home**
7. **Timber – Submitted for Approval of Recommendation**
 - A. **Timber Values**
8. **Mobile Home Digest – Submitted for Approval**

VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
 - A. **Board of Assessors 2019 Meeting Dates – Submitted for Approval**
 - B. **Tyler Conversion Update**
2. **Board Member Items**
 - A. **Budget FY18/19**
3. **Chairman Items**
 - A. **Executive Session**
 - B. **BOE Decision Report**
 - C. **Hearing Officer Decision Report**
4. **Certifications to Superior Court – Submitted to Approval**
 - A. **Taxpayer**
 - B. **BOA**
5. **Attorney Items – Submitted for Approval of Recommendation**
 - A. **Proposed Consent Judgments**

IX. ADJOURNMENT