



Chatham County Board of Assessors

Regular Meeting – February 7, 2019 – 8:30 AM
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- Members Present:** Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member
- Members Absent:** Tommy Boondry –Member
- Others Present:** Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Abda Quillian – Legal Counsel

Ms. Ellington made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

- | | |
|--|--|
| Course V: Cost Approach to Value | Jennifer Hodges
Melody Gill
Patrick Miller |
| Course 1A: Assessment Fundamentals for Appraisers: | Erica Willis
Grant Hall |
| Appraiser I Exam: | Jennifer Hodges |

B. Promotion:

- | | |
|------------------------------|------------|
| Personal Property Appraiser: | Grant Hall |
|------------------------------|------------|

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Commercial Field Inspections are being worked on, Permits are 98% complete, and Sales Reviews are 92% complete. Personal Property has received 1,036 returns and they are 41% complete.

Lisa Lowrimore reported for Residential –Splits are complete, Sales Reviews are 85% complete and Field Reviews are 30% complete.

Corey Gillenwater reported for Quality Control – Most of the errors in Tyler have been resolved. Training for the income module will be during the week of Feb. 18th.

Rich Kryzak reported for GIS/Homestead – GIS has completed 217 Combo/Split Packets. Support Services has completed 2,407 Homestead applications and 10,741 Transfers. These are both up approximately 300 from last year.

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APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the January 17, 2019 Regular Meeting. – Agenda Item: V

Mr. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing – Agenda Item: VII-1A
 - B. Personal Property Exemption Listing – Agenda Item: VII-1B
 - C. Capital Improvement Exemption Listing – Agenda Item: VII-1C
 - D. Pollution Control Equipment Exemption Listing – Agenda Item: VII-1D

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs – Agenda Item: VII-2A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item VII-3A
 - B. Commercial – Agenda Item VII-3B
 - C. Motor Vehicle – Agenda Item VII-3C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Letter Listing – Agenda Item: VII-4A1
 2. Commercial Notification Letter Listing – Agenda Item: VII-4A2
 - B. Error & Releases
 1. Non-Homesteaded Mobile Home E&R Listing – Agenda Item: VII-4B1
 2. GIS E&R Listing – Agenda Item: VII-4B2

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VII-5A
 - B. Motor Vehicle – Agenda Item: VII-5B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

6. 299-C Freeze Removal List – Submitted for Approval of Recommendation

A. Residential – Agenda Item: VII-6A

Ms. Hegstrom seconded. The motion passed with a unanimous vote

REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

A. 2019-20 Budget Request – Submitted for Approval of Recommendation – Agenda Item: VIII-1A

Mr. Gunter seconded. The motion passed with a unanimous vote.

B. Unlisted PIN Requests – Submitted for Approval of Recommendation

Ms. Hegstrom made a motion to approve one Unlisted PIN Request only. Second request was tabled.

Ms. Ellington seconded. The motion passed with a unanimous vote.

2. Board Member Items

A. Budget FY 18/19 – Agenda Item: VIII-2A

3. Chairman Items

A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:41 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 9:40 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer – Agenda Item: VIII-4A

1-0121-01-001	Southern Energy Co.	TY2018
2-0055-23-002	Brancha Properties	TY2018
2-0056-17-009	Arthur Family LLC	TY2018
2-0062-19-020	Arthur Family LLC	TY2018
2-0064-20-008	Arthur Family LLC	TY2018
2-0863-01-002	Savannah Mall Realty Holdings LLC	TY2018
2-0863-01-002K	Savannah Mall Realty Holdings LLC	TY2018
2-0863-01-003	Savannah Mall Realty Holdings LLC	TY2018
2-0863-01-004	Savannah Mall Realty Holdings LLC	TY2018
3-0003-01-038	Arthur Family LLC	TY2018
S510860	Southern LNG Inc.	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

5. Attorney Items

A. Proposed Consent Judgments – Agenda Item VIII-5A

112761	Comcast of Georgia/South Carolina Inc.	TY2016
112762	Comcast of Georgia/South Carolina Inc.	TY2016
112763	Comcast of Georgia/South Carolina Inc.	TY2016
112770	Comcast of Georgia/South Carolina Inc.	TY2016
112771	Comcast of Georgia/South Carolina Inc.	TY2016
112772	Comcast of Georgia/South Carolina Inc.	TY2016
112773	Comcast of Georgia/South Carolina Inc.	TY2016
112774	Comcast of Georgia/South Carolina Inc.	TY2016
112775	Comcast of Georgia/South Carolina Inc.	TY2016
141500	Comcast of Georgia/South Carolina Inc.	TY2016
141501	Comcast of Georgia/South Carolina Inc.	TY2016
148267	Comcast IP Phone II LLC	TY2016
152190	Comcast IP Phone II LLC	TY2016
152191	Comcast IP Phone II LLC	TY2016
152192	Comcast IP Phone II LLC	TY2016
152193	Comcast IP Phone II LLC	TY2016
152194	Comcast IP Phone II LLC	TY2016
152195	Comcast IP Phone II LLC	TY2016
152196	Comcast IP Phone II LLC	TY2016
152197	Comcast IP Phone II LLC	TY2016
152198	Comcast IP Phone II LLC	TY2016
152199	Comcast IP Phone II LLC	TY2016
155624	Comcast IP Phone II LLC	TY2016
164972	Comcast	TY2016
164982	Comcast of Georgia/South Carolina Inc.	TY2016
169966	Comcast Spotlight LLC	TY2016
172765	Comcast IP Services II Inc.	TY2016
112761	Comcast of Georgia/South Carolina Inc.	TY2017
112762	Comcast of Georgia/South Carolina Inc.	TY2017
112763	Comcast of Georgia/South Carolina Inc.	TY2017
112770	Comcast of Georgia/South Carolina Inc.	TY2017
112771	Comcast of Georgia/South Carolina Inc.	TY2017
112772	Comcast of Georgia/South Carolina Inc.	TY2017
112773	Comcast of Georgia/South Carolina Inc.	TY2017
112774	Comcast of Georgia/South Carolina Inc.	TY2017
112775	Comcast of Georgia/South Carolina Inc.	TY2017
141500	Comcast of Georgia/South Carolina Inc.	TY2017
148267	Comcast IP Phone II LLC	TY2017
152190	Comcast IP Phone II LLC	TY2017
152191	Comcast IP Phone II LLC	TY2017
152192	Comcast IP Phone II LLC	TY2017
152193	Comcast IP Phone II LLC	TY2017
152194	Comcast IP Phone II LLC	TY2017
152195	Comcast IP Phone II LLC	TY2017
152196	Comcast IP Phone II LLC	TY2017



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152197	Comcast IP Phone II LLC	TY2017
152198	Comcast IP Phone II LLC	TY2017
152199	Comcast IP Phone II LLC	TY2017
155624	Comcast IP Phone II LLC	TY2017
164972	Comcast	TY2017
167406	Comcast GA0382-HSE	TY2017
167411	Comcast GA0073-HSE	TY2017
167412	Comcast GA0381-HSE	TY2017
167413	Comcast GA1041-HSE	TY2017
167414	Comcast GA0384-HSE	TY2017
167416	Comcast GA0072-HSE	TY2017
167419	Comcast GA0049-HSE	TY2017
169962	Comcast Broadband Security LLC	TY2017
169963	Comcast Broadband Security LLC	TY2017
169966	Comcast Spotlight LLC	TY2017
172765	Comcast IP Services II Inc.	TY2017
4-0016-02-033	James Sinclair	TY2017
2-0004-57-001	HLC Kehoe Properties LLC	TY2015
2-0004-57-001	HLC Kehoe Properties LLC	TY2016
2-0004-57-001	HLC Kehoe Properties LLC	TY2017
2-0004-57-001	HLC Kehoe Properties LLC	TY2018
2-0014-02-002	2 Sheehans LLC	TY2018
5-0023-01-016	Pooler Commons LLC	TY2018
5-0023-01-021	Pooler Commons LLC	TY2018

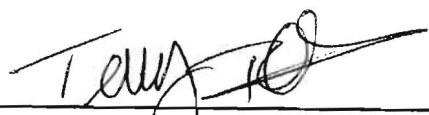
Ms. Ellington seconded. The motion passed with a unanimous vote.

B. Final Orders – Agenda Item: VIII-5B

2-0032-60-001	Chatham Apartment Associates	TY2016
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ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:43 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary