

Regular Meeting – April 25, 2019 – 8:30 AM

Page 1

**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice Chairman  
Laura Hegstrom – Secretary  
Betty Ellington - Member

**Members Absent:** Tommy Boondry – Member

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

A. Taxpayer Letter:

Julie Marine  
Toni Chisholm

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Tobe Northcut reported for Commercial/Personal Property – Personal Property Returns are 100% complete, Motor Vehicle Appeals are 53% complete and Mobile Home Appeals are 63% complete. Commercial Field Reviews for TY2015 are 71% complete and 31% complete for TY2016. Sketch Project is 55% complete and Commercial Returns are 100% complete.

Richard Kryzak reported for GIS/Homestead – 4,784 Homestead Applications complete and 10,876 Transfers complete. GIS has completed 230 Packets.

Lisa Lowrimore reported for Residential –Field Reviews are 100% complete, continuing Tyler training and preparing for the TY2019 Appeal season.

Corey Gillenwater reported for Quality Control – Tyler training continues, conversion process has begun and should be complete by May 1<sup>st</sup> and Notice of Assessments will be generated out of the new system.

## APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the April 5, 2019 Regular Meeting. – *Agenda Item: V*

Mr. Gunter seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

Regular Meeting – April 25, 2019 – 8:30 AM

Page 2

## CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Homestead Approval Exemption Listing – Agenda Item: VII-1A
  - B. Homestead Denial Exemption Listing – Agenda Item: VII-1B
  - C. Homestead Removal Exemption Listing – Agenda Item: VII-1C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. Real Property – Agenda Item: VII-2A
  - B. Rehabilitated Historic
    1. Final Certification – Agenda Item: VII-2B1
    2. Notice to Expire – Agenda Item: VII-2B2
  - C. CUVA
    1. Application for Approval – Agenda Item: VII-2C1
    2. Application for Release – Agenda Item: VII-2C2
    3. Notification of Breach – Agenda Item: VII-2C3

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs – Agenda Item: VII-3A
  - B. Support Services 45-Day NOAs – Agenda Item: VII-3B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VII-4A
  - B. Commercial – Agenda Item: VII-4B
  - C. Non-Homesteaded Mobile Homes – Agenda Item: VII-4C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letter
    1. Residential Notification Letter Listing – Agenda Item: VII-5A1
    2. Commercial Notification Letter Listing – Agenda Item: VII-5A2
  - B. Error & Releases
    1. Non-Homesteaded Mobile Home E&R Listing – Agenda Item: VII-5B1

Ms. Ellington seconded. The motion passed with a unanimous vote.

Regular Meeting – April 25, 2019 – 8:30 AM

Page 3

Ms. Hegstrom made a motion to approve the following:

6. 299-C Removal List – Submitted for Approval of Recommendation

A. Residential – Agenda Item: VII-6A

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

A. HB85 Review & Recommendations – Agenda Item: VIII-1A

Ms. Hegstrom made a motion to approve the following:

B. Georgia Forest Land Protection Act (FLPA) Policy Revision – Submitted for Approval of Recommendation – VIII-1B

Mr. Gunter seconded. The motion passed with a unanimous vote.

C. Final Digest Presentation – Chatham County Digest had a 5.62% increase. Garden City plans to implement an Enterprise Zone Agreement consisting of 2 properties. Savannah has added 2 Freeport Fulfillment facilities. These 4 properties will not affect the County Digest only the Municipal Digests. Vernonburg showed an increase in their Digest due to Exemptions being removed from properties. Bloomingdale had a 22.5% increase in their Municipal Digest.

Ms. Ellington made a motion to approve the following:

D. TY2018 Digest Approval – Submitted for Approval of Recommendation

1. Marshall & Swift (M&S) Cost Table Update

2. Table of Conservation Use Land Values (CUVA) – Agenda Item VIII-1D2

3. Table of Forest Land Protection Act Values (FLPA) – Agenda Item VIII-1D3

4. Table of Owner Harvest Timber Values – Agenda Item: VIII-1D4

5. CPI Index

6. Motor Vehicle Values – Agenda Item: VIII-1D6

7. Timber Values – Agenda Item: VIII-1D7

8. Heavy Duty NOD Billing – Agenda Item: VIII-1D8

9. 2019 Homestead Exemption (as defined by OCGA 48-5-48(b) and 48-5-52(a)) – Agenda Item: VIII-1D9

10. 2019 Social Security Maximum for Homestead Exemptions – Agenda Item: VIII-1D10

11. Ratio Analysis – Before – Agenda Item: VIII-1D11

12. Ratio analysis – After – Agenda Item: VIII-1D12

13. Real Property Notices of Assessment (NOA) – Taxable & Exempt – Agenda Item: VIII-1D13

14. Personal Property Notices of Assessment (NOA) – Taxable & Exempt – Agenda Item: VIII-1D14

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

E. TY2019 Digest Submission to Tax Commissioner's Office – Submitted for Approval of Recommendation – Agenda Item VIII-1E

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

F. Unlisted PIN Request – Submitted for Approval of Recommendation – Confidential Item

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

### 2. Board Member Items

A. Budget FY 18/19 – Agenda Item: VIII-2A

Regular Meeting – April 25, 2019 – 8:30 AM

Page 4

3. Chairman Items

A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:56 AM to discuss Personnel & Litigation items.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to move out of Executive Session at 9:37 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

B. BOE Decision Report – *Agenda Item: VIII-3B*

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

165313	Georgia Riverboat Company LLC	TY2018
1-0991-03-001	Debra Cohen ET AL	TY2018
2-0004-42-012	Southern Motors of Savannah Inc	TY2018
2-0004-49-009	Southern Motors of Savannah Inc	TY2018
2-0004-49-010	Southern Motors of Savannah Inc	TY2018
2-0005-17-012	Toby K Friedman	TY2018
2-0005-06-010	Randolph Street Development	TY2018
2-0005-22-002	Randolph Street Development	TY2018
2-0005-22-003	Randolph Street Development	TY2018
2-0794-03-001	UNSOP LLC	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

5. Attorney Items

A. Final Orders

2-0053-41-007	Thomas Square Properties, LLC	TY2006
4-0005-09-002	Efird, William C., Jr.	TY2008
4-0005-09-002	Efird, William C., Jr.	TY2009
4-0005-09-002	Efird, William C., Jr.	TY2010
5-0017A-01-077	Town Lake Park of Commerce LLC	TY2010
5-0017A-01-078	Town Lake Park of Commerce LLC	TY2010
5-0017A-01-079	Town Lake Park of Commerce LLC	TY2010
5-0017A-01-080	Town Lake Park of Commerce LLC	TY2010
5-0017A-01-081	Town Lake Park of Commerce LLC	TY2010
1-1005-05-015	Barbara J Hines	TY2011
1-1005-05-015A	Barbara J Hines	TY2011
1-1005-05-016	Barbara J Hines	TY2011
2-0534-10-003A	Jerome D Portman	TY2011
2-0595-05-001	C & FS LLC	TY2011
4-0001-02-002	Evelyn D Ballinger	TY2011
4-0006-07-005	Linda V Inveninato	TY2011
5-1011-02-023	Robert E Anderson	TY2011
5-1011-02-038	Robert E Anderson	TY2011

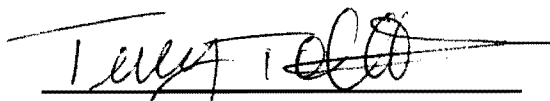


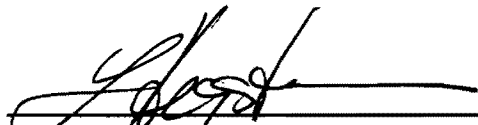
Regular Meeting – April 25, 2019 – 8:30 AM  
Page 5

5-0017A-01-076	Town Lake Park of Commerce LLC	TY2011
5-0017A-01-077	Town Lake Park of Commerce LLC	TY2011
5-0017A-01-078	Town Lake Park of Commerce LLC	TY2011
5-0017A-01-079	Town Lake Park of Commerce LLC	TY2011
5-0017A-01-080	Town Lake Park of Commerce LLC	TY2011
5-0017A-01-081	Town Lake Park of Commerce LLC	TY2011
1-0046-09-013	Joshua D Walker	TY2012
1-0300-05-004A	Elsie East Clark	TY2012
4-0005-07-006	Kathleen B McNamara	TY2012
5-0022-01-032	PB 102000 LLC	TY2012
1-0269-01-008	Frank Scarbrough and Lucy Nix	TY2013
1-0367-02-035	Debra Rice Reagan	TY2013
2-0558-03-014	BCP Hotels Inc	TY2013
2-0985-04-076	Frank McNeal Jr. ET AL	TY2013
3-0007-01-016	William M Foster	TY2013
4-0003-10-001	William M Foster	TY2013
2-1034-01-040	JAM Hospitality, LLC	TY2014
3-0019-01-001	Green Growth 2, LLC	TY2014
2-0004-39-007	Xue An Cheng and Karen H. Nazon	TY2015
2-0041-15-024	Trinh The	TY2015
2-0599-01-004	Seaport Center, LLC	TY2015
6-0015-03-001	George Radford Davis, IV	TY2015
2-0013-06-005	Michael Quarterman	TY2017
2-0594-02-001	G. Holmes Bell Properties	TY2017

### ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:41 AM.  
Mr. Gunter seconded. The motion passed with a unanimous vote.

  
Terry Tolbert, Chairman

  
Laura Hegstrom, Secretary