



Chatham County Board of Assessors

Regular Meeting – August 15, 2019 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as added/corrected:
Add Property Corrections to Consent Agenda – New Items Continued.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Course V: Cost Approach to Value

Ashley Giles
Julie Marine
Scott Hammond
Erica Willis
Anastasia Iverson
Destyn Graves

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for PP and Commercial – Motor Vehicle Appeals are 31% complete and Personal Property Appeals are 12% complete. Commercial Appeals are 22% complete, Splits/Combos are 50% complete and Permits are 15% complete.

Richard Kryzak reported for Support Services/GIS - 705 Homestead applications are complete and 2,585 Transfers are complete. GIS has completed 21 Splits/Combos.

Lisa Lowrimore reported for Residential – Splits are 30% complete, Permits are 9% complete and Appeals are 9% complete.

Corey Gillenwater reported for Quality Control – Tyler issues continuing to be addressed.

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the August 1, 2019 Regular Meeting. – Agenda Item: V

Mr. Gunter seconded. The motion passed with a unanimous vote.



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OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation

- A. Freeport Exemption Listing – Agenda Item: VII-1A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

- A. Real Property – Agenda Item: VII-2A

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation

- A. Personal Property 30-Day NOAs – Agenda Item: VII-3A

- B. Personal Property 45-Day NOAs – Agenda Item: VII-3B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation

- A. Residential – Agenda Item: VII-4A

- B. Commercial – Agenda Item: VII-4B

- C. Motor Vehicle – Agenda Item: VII-4C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation

- A. Motor Vehicles – Agenda Item: VII-5A

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

3. Chairman Items

- A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:37 AM to discuss Personnel & Litigation Items.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to move out of Executive Session at 9:08 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.



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CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

6. Property Corrections – Submitted for Approval of Recommendation

A. Error & Releases

1. Non-Homesteaded Mobile Homes E&R Listing – Agenda Item: VII-6A1

2. Support Services E&R Listing – Agenda Item: VII-6A2

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation

A. Timber Values – Agenda Item: VII-7A

Ms. Ellington seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

A. Undeliverable NOAs TY2019 – Submitted for Approval of Recommendation – Agenda Item: VIII-1A

Ms. Ellington seconded. The motion passed with a unanimous vote.

B. TY2019 Digest Submission & Collection Letter – Agenda Item: VIII-1B - Thank you Corey for all of your hard work.

2. Board Member Items

A. Budget FY 19/20 – Agenda Item: VIII-2A

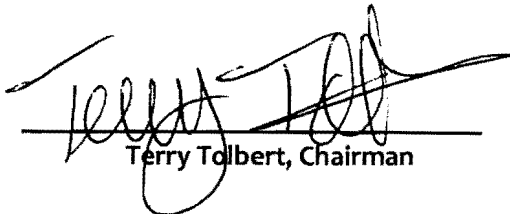
4. Attorney Items – Submitted for Approval of Recommendation

A. Trial Dockets – Confidential Item

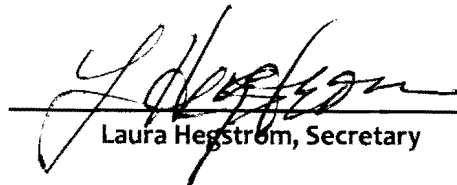
ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:12 AM.

Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary