



# Chatham County Board of Assessors

**REGULAR MEETING**  
**November 7, 2019**  
**8:30 A.M.**

**I. CALL TO ORDER**

**II. PERSONNEL RECOGNITION**

**A. Staff Training:**

**IAAO Course 400: Assessment Administration**  
**Course I: Certification for Assessors**  
**Couse IA: Assessment Fundamentals for Appraisers**

**Tobe Northcutt**  
**Nikolle Watts**  
**Nikolle Watts**  
**Lori Padgett**  
**Richard Kryzak**  
**Jermyn Jackson**  
**Samantha Brown**  
**Nikolle Watts**  
**Erica Willis**  
**Jennifer Hodges**

**Appraiser I Exam:**

**Appraiser II Exam:**  
**Appraiser III Exam:**

**B. Taxpayer Letters:**

**Carol Osborne**

**C. Certificate Presentation:**

**Vernetta Harvey**

**D. New Employee:**

**Personal Property Appraiser:**

**Addam Wood**

**E. Promotion:**

**Appeals Coordinator:**

**Lori Padgett**

**F. Recognition Letter from CEMA:**

**Damage Assessment Team**

**III. Citizen Items**

**None**

**IV. DIVISION MANAGER STAFF REPORTS**

**V. APPROVAL OF THE MINUTES**

**Approval of the Minutes of the October 16, 2019 Meeting**

**VI. OLD ITEMS**

**None**

## VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Real Property
  - B. Freeport Exemption Listing
  - C. Capital Improvements Exemption Listing
2. Application for Specialized Exemptions – Submitted for Approval of Recommendation
  - A. Rehabilitated Historic
3. Assessment Notices - Submitted for Approval of Recommendation
  - A. Personal Property 30-Day NOAs
  - B. Personal Property 45-Day NOAs
  - C. Support Services Exemption Corrections 45-Day NOAs
  - D. Support Services Ownership Corrections 45-Day NOAs
4. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential
  - B. Commercial
  - C. Motor Vehicles
  - D. Support Services
5. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letter
    1. Residential Notification Letter Listing
    2. Commercial Notification Letter Listing
6. Certifications to Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential
  - B. Commercial
  - C. Personal Property
  - D. Motor Vehicles
7. Public Utility Digest TY2019 (partial) – Submitted for Approval

## VIII. REGULAR AGENDA

1. Chief Appraiser Items
  - A. Procedure – Appraisal Certifications
  - B. Procedure – Service Member’s Affidavit for Exemption of Ad Valorem Taxes
  - C. Reappraisal of Rural Land - GMASS
2. Board Member Items
  - A. Budget FY19/20
3. Chairman Items
  - A. Executive Session
  - B. BOE Decisions TY2019



# Chatham County Board of Assessors

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**4. Certifications to Superior Court – Submitted for Approval**  
**A. BOA**

- 5. Attorney Items**
- A. Trial Docket**
  - B. Proposed Consent Judgments- Submitted for Approval**
  - C. Final Orders**

**IX. ADJOURNMENT**