



Chatham County Board of Assessors

REGULAR MEETING
December 19, 2019
10:30 A.M.

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

A. Staff Training :

| | |
|---|------------------------------|
| IAAO Course 102: Income Approach to Value | Robbin Bowen |
| Course I: Certification for Assessors | Nancy VanGorp |
| Deed Research | Maryellen Burner |
| APM – Digest Review Procedures | Carol Osborne |
| Appraiser I Exam: | Richard Kryzak |
| Appraiser III Exam: | Lindsay McClain |
| Appraiser IV Exam: | Jill Studer Jonathan Eady |

III. Citizen Items
None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES
Approval of the Minutes of the December 5, 2019 Meeting

VI. OLD ITEMS
None

VII. CONSENT AGENDA

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Homestead Exemption Listing
 - C. Real Property Exemptions

2. Application for Specialized Exemptions – Submitted for Approval of Recommendation
 - A. Rehabilitated Historic Exemptions

3. **Assessment Notices - Submitted for Approval of Recommendation**
 - A. Personal Property 30-Day NOAs
 - B. Personal Property 45-Day NOAs
 - C. Support Services Homestead Exemption Corrections 45-Day NOAs
 - D. Support Services Ownership Corrections 45-Day NOAs
 - E. Rehabilitated Historic 45-Day NOAs

4. **Appeal Waivers – Submitted for Approval of Recommendation**
 - A. Motor Vehicles
 - B. Commercial

5. **Property Corrections – Submitted for Approval of Recommendation**
 - A. Notification Letter
 1. Residential Notification Letter Listing
 2. Commercial Notification Letter Listing
 - B. Error & Releases
 1. Non-Homesteaded Mobile Home E&R Listing

6. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
 - A. Residential
 - B. Motor Vehicle
 - C. Personal Property

7. **Timber – Submitted for Approval of Recommendation**
 - A. Timber Values

VIII. REGULAR AGENDA

1. **Chief Appraiser Items**

None

2. **Board Member Items**
 - A. Budget FY19/20

3. **Chairman Items**
 - A. Executive Session
 - B. BOE Decisions TY2019

4. **Certifications to Superior Court – Submitted for Approval**
 - A. Taxpayer
 - B. BOA

5. **Attorney Items**
 - A. Trial Docket
 - B. Proposed Consent Judgments – Submitted for Approval of Recommendation
 - C. Final Order

IX. ADJOURNMENT