

Regular Meeting – January 2, 2020– 8:25 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice-Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel (via conference call)

Others Absent: Robbin Bowen – Deputy Chief Appraiser

Ms. Hegstrom made a motion to accept the agenda as presented. Mr. Gunter seconded. The motion passed with a unanimous vote.

ELECTION OF OFFICERS FOR 2020

Election of Chairman was led by BOA Attorney Abda Quillian. Mr. Terry Tolbert – Chairman led the elections for Vice-Chairman and Secretary. Nominations were as follows:

Terry Tolbert – Chairman
James Art Gunter – Vice Chairman
Laura Hegstrom – Secretary

All nominations were approved unanimously.

PERSONNEL RECOGNITION

A. Staff Training:

Appraiser I Exam: Lori Padgett

B. New Employee:

Clerical Assistant III: Linda Ambroz

REGULAR AGENDA

3. Chairman Items

A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:29 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 8:49 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote. Mr. Gunter made a motion to move back into Executive Session at 8:50 AM. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Ellington made a motion to move out of Executive Session at 8:52 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2019 – Agenda Item: IX3B



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CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Kevin Hicks reported for Commercial/Personal Property – Personal Property Field Reviews are 7% complete, MV appeals are 76% complete, Personal Property appeals are 94% complete, Sketch Project is 57% complete, Splits/Combos are 95% complete, Permits are 51% complete and Uncoded Features Project is 64% complete. Maryellen Burner reported for GIS/Homestead – 1,690 Homestead applications are complete, 41 Homestead applications were filed online, 9,074 Transfers are complete and the Deeded Land Project is 53% complete. GIS has 23 pending Packets and 11 completed Packets.

Julie Marine reported for Residential – 82% of Splits are complete, 76% of New Construction Permits are complete, 43% of Permits are complete and 7% of Field Reviews are complete.

Fawndreta Cain reported for Quality Control – Personal Property postcards have been sent to the vendor and we are waiting for the proofs. Testing the Smart File application before Personal Property postcards are mailed.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the December 19, 2019 Regular Meeting. – Agenda Item: VI

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Support Services Exemption Corrections 45-Day NOAs – Agenda Item: VIII-1A
 - B. Support Services Ownership Corrections 45-Day NOAs – Agenda Item: VIII-1B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential - Agenda Item: VIII-2A

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Mobile Home Digest - Revised – Submitted for Approval – Agenda Item: VIII-3

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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REGULAR AGENDA

1. Chief Appraiser Items

- A. Historic Carver Village Neighborhood Association Homestead Exemption Presentation – Maryellen Burner, Carol Osborne and Robbin Bowen gave a presentation about available exemptions. Over 100 people attended and many stayed after to ask additional questions. The event was well received. Thank you ladies for all of your hard work.

2. Board Member Items

- A. Budget FY 19/20 – Agenda Item: IX2A

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. BOA

20127 02001	Lewis Commercial Properties LLC	TY2019
10261 1002	Lewis Broadcasting Corporation	TY2019
6011 03001	Alare Hotels Inc.	TY2019
20773 01022	Carleen G. Culleton	TY2019

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items


A. Trial Docket

B. Final Orders


20754 03003	William A. Miltiades, Jr.	TY2017
20784 06013	Barracuda, LLC	TY2017
50988 04027	Dean Forrest Partners, LP	TY2016
50988 04028	Dean Forrest Partners, LP	TY2016
50988 04027	Dean Forrest Partners, LP	TY2017
50988 04028	Dean Forrest Partners, LP	TY2017

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:05 AM.
 Ms. Ellington seconded. The motion passed with a unanimous vote.



 Terry Tolbert, Chairman



 Laura Hegstrom, Secretary