

Regular Meeting – January 16, 2020 – 8:30 AM

Page 1

Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice-Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control – Currently testing a new patch in Tyler.
Lisa Lowrimore reported for Residential – Splits are 80% complete, 702 New Construction picked up, Permits are 90% complete, 6 Sales Reviews are complete and Field Reviews are 8% complete
Stacey Scott reported for Commercial/Personal Property – Commercial Reviews are 9% complete, Personal Property appeals are 92% complete, Splits are 99% complete and Permits are 53% complete.
Maryellen Burner reported for GIS/Homestead – Church Audits are 65% complete 1,838 Homestead applications are complete, 72 online Homestead applications are complete and 9,126 Transfers are complete. GIS has completed 60% of the Deeded Land Project.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:
Minutes of the January 2, 2020 Regular Meeting – Agenda Item: V
Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:
1. Application for Exemptions – Submitted for Approval of Recommendation
A. Capital Improvements Listing – Agenda Item: VII-1A
Mr. Gunter seconded. The motion passed with a unanimous vote.



Regular Meeting – January 16, 2020 – 8:30 AM

Page 2

Mr. Gunter made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs – Agenda Item: VII-2A
 - B. Personal Property 45-Day NOAs – Agenda Item: VII-2B
 - C. Support Services Ownership Corrections 45-Day NOAs – Agenda Item: VII-2C
 - D. Support Services Correct Data Entry 45-Day NOAs – Agenda Item: VII-2D

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Letter Listing – Agenda Item: VII-3A1
 2. Commercial Notification Letter Listing – Agenda Item: VII-3A2
 - B. Error & Releases
 1. Non-Homesteaded Mobile Home E&R Listing – Agenda Item: VII-3B1

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Personal Property – Agenda Item: VII-4A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items
 - A. qPublic Presentation – Will be useful for appraisers preparing for Board of Equalization appeals, able to use application on tablets in the field for real time information sharing with taxpayers, GIS layers can be added for more functionality, ability to cross reference between GIS and CAMA for information comparison. The public will have access to a pared down version for all their informational needs.
 - B. Budget Timeline – Munis is now open to enter budget requests. The deadline for budget submission is February 14, 2020. Budget requests will be reviewed during March. We will meet with the Executive Team at the end of March for the budget request review.
3. Board Member Items
 - A. Budget FY 19/20 – Agenda Item: VIII-2A
4. Chairman Items
 - A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 9:02 AM to discuss Personnel & Litigation items.
Ms. Ellington seconded. The motion passed with a unanimous vote.
Mr. Gunter made a motion to move out of Executive Session at 9:44 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.
 - B. BOE Decision Report TY2019 – Agenda Item: VIII-3B

Regular Meeting – January 16, 2020 – 8:30 AM

Page 3

Mr. Gunter made a motion to approve the following:

5. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

11009A01137

Joann M. Harris

TY2019

11029 02024

BAPS Savannah, LLC

TY2019

60007 01012

Pooler 80 West LLC

TY2019

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

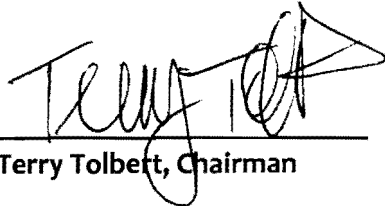
6. Attorney Items

A. Trial Docket – Confidential Item

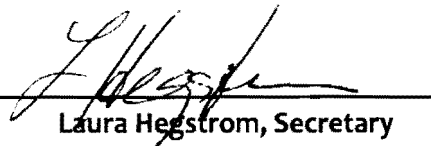
ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:46 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary