



Regular Meeting – February 20, 2020 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Specialized Assessment Workshop

Nancy VanGorp
Carol Osborne

B. Taxpayer Letter:

Jasmine Clarke

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Jill Studer reported for Commercial/Personal Property –Personal Property Field Reviews are 25% complete, Motor Vehicle appeals are 53% complete, Personal Property appeals are 94% complete, Personal Property Returns are 75% complete, Splits/Recombinations are 99% complete, Permits are 89% complete and Sales Reviews are 42% complete.

Lisa Lowrimore reported for Residential –Splits/Combo are 93% complete, Permits are 99% complete, 822 New Construction picked up, Sales Reviews are 30% complete and Field Reviews are 15% complete.

Corey Gillenwater reported for Quality Control – Reviewing Tax Transfer file, Consolidation Sheets, New Growth Report and Mobile Home roll up.

Maryellen Burner reported for GIS/Homestead – Church audit is 84% complete, 2,530 Homestead applications complete, 177 online Homestead applications complete, 10 Real Property Returns received, 10,682 Transfers complete and Deeded Land Project 71% complete.

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APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the February 6, 2020 Regular Meeting. – Agenda Item: V

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing – Agenda Item: VII-1A

B. Real Property – Agenda Item: VII-1B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to accept the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Rehabilitated Historic – Agenda Item: VII-2A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation

A. Personal Property 30-Day NOAs – Agenda Item: VII-3A

B. Personal Property 45-Day NOAs – Agenda Item: VII-3B

C. Support Services Homestead Exemption Correction 45-Day NOAs – Agenda Item: VII-3C

D. Support Services Ownership Correction 45-Day NOAs – Agenda Item: VII-3D

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation

A. Residential – Agenda Item VII-4A

B. Personal Property – Agenda Item VII-4B

C. Motor Vehicle – Agenda Item VII-4C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation

A. Notification Letter

1. Residential Notification Letter Listing – Agenda Item: VII-5A1

2. Commercial Notification Letter Listing – Agenda Item: VII-5A2

B. Error & Releases

3. Non-Homesteaded Mobile Home E&R Letter Listing – Agenda Item: VII-5B1

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Personal Property – *Agenda Item: VII-6A*
 - B. Motor Vehicle – *Agenda Item: VII-6B*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

- A. Policy – Subdivisions, Recombinations and Transfers – Submitted for Approval – *Agenda Item: VIII-1A*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- B. Student Success Expo & STEM Festival – Great turn out, learned that most of those that attended had Homestead exemptions in place or knew they were available. Thank you to Yourlinda Harris, Nancy VanCorp, Paul Kemp, Desytn Graves, Lori Padgett and Tally Peek for making it a great event.

2. Board Member Items

- A. Budget TY 19/20 – *Agenda Item: VIII-2A*

3. Chairman Items

- A. Executive Session
- B. BOE Decisions TY2019 – *Agenda Item: VIII-3B*
- C. Hearing Officer Decisions TY2019 – *Agenda Item: VIII-3C*

Ms. Ellington made a motion to move in to Executive Session at 8:40 AM to discuss Personnel & Litigation items.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 9:02 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer – *Agenda Item: VIII-4A*

10014 01040	Lex & Shannon Bazemore	TY2019
10301 02008	Daniel & Kasey Berman	TY2019
10621 01001	New NGC, Inc.	TY2019
11006 02003	Dyches Construction Company	TY2019
20154 04009	VTAL Real Estate LLC	TY2019
40004 20145	Simon & Simon Holdings LLC	TY2019
40005 20006	McNeal Investments	TY2019
50023 01001	FG Living Trust	TY2019

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to certify the following:

BOA to Superior Court – *Agenda Item: VIII-4B*

Mr. Gunter seconded. The motion passed with a unanimous vote.



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Ms. Ellington made a motion to approve the following:

B. BOA- Agenda Item: VIII-4B

10375 06044	Sandfly Associates LLP	TY2019
11004G01020B	Wild Horn Plantation Apartments LLC	TY2019
20004 07001	Inland American Lodging Savannah LLC	TY2019
20004 13008	IA Lodging Savannah Barnard LLC	TY2019
20005 22003	Randolph Street Development LLC	TY2019
20015 34001	Savannah Hotel Associates LLC	TY2019
40008 03184	Pelicans Landing of Tybee LLC	TY2019
50017A01089	Savannah Store It LLC	TY2019
60007 01011	Pooler 80 West LLC	TY2019

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

A. Trial Docket – Confidential Item

Mr. Gunter made a motion to approve the following:

B. Personal Property Subpoena Listing – Submitted for Approval of Recommendation – Agenda Item VIII-5B


Ms. Ellington seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:06 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary