

Regular Meeting – March 5, 2020 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice-Chairman
Betty Ellington – Member

Members Absent: Laura Hegstrom - Secretary

Others Present: Roderick Conley – Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Others Absent: Robbin Bowen – Deputy Chief Appraiser

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Exempt Properties Workshop

Carol Osborne

B. New Employees:

Clerical Assistant III:

Jasmine Clarke
Jessica Pittman

C. Promotion:

Assistant Deputy Chief Appraiser of Support Services:

Maryellen Burner

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Lisa Lowrimore reported for Residential – Splits/Combos are 100% complete, Sales Reviews are 100% complete, Supervisors beginning Neighborhood Modifications and Field Reviews are 15% complete.

Corey Gillenwater reported for Quality Control – Training continues on Transfer File Consolidation sheets, Mobile Home roll up for TY2021 was successful and work continues on corrections.

Maryellen Burner reported for GIS/Homestead – Church Audits are 85% complete 2,808 Homestead applications are complete, 215 online Homestead applications are complete, 17 Real Property Returns were received, 10,702 Transfers are complete and the Deeded Land Project is 72% complete. Starting March 16th through April 1st will be extended office hours for filing Homestead. March 13th Maryellen Burner and clerical assistants will meet with the Tax Commissioner to discuss administrative concerns between departments.

Stacey Scott reported for Commercial/Personal Property – Commercial Field Reviews are 25% complete, 3 Returns have been received and completed, Sales Reviews are 100% complete, 1500 Permits are complete and Personal Property Returns are 42% complete.

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APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the February 20, 2020 Regular Meeting – Agenda Item: V

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Real Property – Agenda Item: VII-1A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation

A. Personal Property 45-Day NOAs – Agenda Item: VII-2A

B. Support Services Homestead Exemption Correction 45-Day NOAs – Agenda Item: VII-2B

C. Support Services Ownership Correction 45-Day NOAs – Agenda Item: VII-2C

D. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VII-2D

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation

A. Residential – Agenda Item: VII-3A

B. Commercial – Agenda Item: VII-3B

C. Motor Vehicle – Agenda Item: VII-3C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation

A. Notification Letters

1. Commercial Notification Letter Listing – Agenda Item: VII-4A1

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation

A. Personal Property – Agenda Item: VII-5A

B. Motor Vehicle – Agenda Item: VII-5B

Ms. Ellington seconded. The motion passed with a unanimous vote.



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Ms. Ellington made a motion to approve the following:

- 6. Timber – Submitted for Approval of Recommendation
 - A. Timber Values – Agenda Item: VII-6A

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

- A. Policy – 4-3 Changes and/or Corrections to the Digest – Submitted for Approval – Agenda Item: VIII-1A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following and move to give Roderick Conley the authority to move forward with the budget presentation and acknowledge the Board of Assessors will separately address the member’s compensation issue.

- B. 2020-21 Budget Recommended – Submitted for Approval of Recommendation – Agenda Item: VIII-1B

Ms. Ellington seconded. The motion passed with a unanimous vote.

2. Board Member Items

- A. Budget FY 19/20 – Agenda Item: VIII-2A

3. Chairman Items

- A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:48 AM to discuss Personnel & Litigation items.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to move out of Executive Session at 9:55 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

- B. BOE Decisions TY2019 – Agenda Item: VIII-3B

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer

20006 05003	SRL Land Venture, LLC	TY2019
20006 05004	SRL Land Venture, LLC	TY2019
20006 05006	SRL Land Venture, LLC	TY2019
20006 05007	SRL Land Venture, LLC	TY2019
20006 05008	SRL Land Venture, LLC	TY2019
20006 05009	SRL Land Venture, LLC	TY2019
20006 05010	SRL Land Venture, LLC	TY2019
20006 05012	SRL Land Venture, LLC	TY2019
20006 05014	SRL Land Venture, LLC	TY2019
20006 05016	EW MFR Venture, LLC	TY2019
20006 05017	SRL Land Venture, LLC	TY2019
20006 05018	SRL Land Venture, LLC	TY2019

Ms. Ellington seconded. The motion passed with a unanimous vote.



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5. Attorney Items

A. Trial Docket – Confidential Item

B. Final Order

20982 01019

7037 01017

5670 Savannah LLC

2195 Hospitality Group LLC

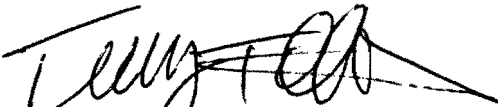
TY2018

TY2018

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:57 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman

Laura Hegstrom, Secretary