



Regular Meeting – June 18, 2020 – 8:30 AM

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**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice-Chairman (via teleconference)  
Laura Hegstrom – Secretary  
Betty Ellington – Member

**Others Present:** Roderick Conley – Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

### PERSONNEL RECOGNITION

None

### CITIZENS ITEMS

None

### DIVISION MANAGER STAFF REPORTS

Lori Padgett reported for Appeals – 603 Appeals have been received, 34% of Appeals received online, 460 are Residential Appeals, 110 are Commercial Appeals and 33 are Personal Property Appeals – Agenda Item: IV

### APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:  
Minutes of the June 4, 2020 Regular Meeting – Agenda Item: V  
Ms. Ellington seconded. The motion passed with a unanimous vote.

### OLD ITEMS

None

### CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:  
1. Application for Exemptions – Submitted for Approval of Recommendation  
A. Freeport Exemption Listing – Agenda Item: VII-1A  
B. Pollution Control Equipment Exemptions Listing – Agenda Item: VII-1B  
Ms. Ellington seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs – Agenda Item: VII-2A
  - B. Support Services 45-Day NOAs – Agenda Item: VII-2B
  - C. Support Services Change in Ownership 45-Day NOAs – Agenda Item: VII-2C
  - D. Support Services Homestead Exemption Correction 45-Day NOAs – Agenda Item: VII-2D
  - E. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VII-2E

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VII-3A
  - B. Commercial – Agenda Item: VII-3B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letters
    1. Residential Notification Letter Listing – Agenda Item: VII-4A1

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Commercial – Agenda Item: VII-5A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. Timber – Submitted for Approval of Recommendation
  - A. Timber Values – Agenda Item: VII-6A

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

- A. 2020-21 Budget Recommendation (Executive Team) (Revised) – Temp Services have now been outsourced with an incurred cost of \$4.25 per hour, Freeze on hiring other than the positions that are currently in the interview process, Training and Travel budget decreased by half and the total budget cut is \$95,000.00.

Ms. Ellington seconded. The motion passed with a unanimous vote.

- B. DOAA Sales Ratio Study – 38% Ratio and can assess Public Utilities at 40%
- C. Board of Assessors Workshop – Planning and Scheduling – discussed the agenda, topics and set the workshop date for July 18<sup>th</sup>.

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2. Board Member Items

A. Budget FY 19/20 – Agenda Item: VIII-2A

3. Chairman Items

A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:52 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 9:36 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

4. Attorney Items

A. Trial Docket – *Confidential Item*

Mr. Gunter made a motion to approve the following:

B. Proposed Consent Judgment – Submitted for Approval of Recommendation

70039 01028

Duke Realty Limited Partnership

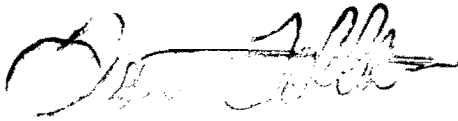
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Ms. Ellington seconded. The motion passed with a unanimous vote.

### ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:37 AM.

Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary