



Regular Meeting – September 17, 2020 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman (via teleconference)
Laura Hegstrom – Secretary
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Stacey Scott – Deputy Chief Appraiser of Operations
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Ms. Hegstrom made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Promotion:

Assistant Deputy Chief Appraiser of Residential: Julie Marine

B. Certificate Presentation:

Vernetta Harvey

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division Manager Staff Reports – Agenda Item: IV

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:
Minutes of the September 3, 2020 Regular Meeting. – Agenda Item: V
Mr. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None



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CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing – Agenda Item: VII-1A
 - B. Capital Improvements Exemption Listing – Agenda Item: VII-1B
 - C. Personal Property Exemption Listing – Agenda Item: VII-1C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Notices of Assessment (NOAs) – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs – Agenda Item: VII-2A
 - B. Personal Property 45-Day NOAs – Agenda Item: VII-2B
 - C. Residential Mobile Home 45-Day NOAs – Agenda Item: VII-2C
 - D. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VII-2D
 - E. Support Services Change in Ownership 45-Day NOAs – Agenda Item: VII-2E
 - F. Support Services Homestead Exemption Approved 45-Day NOAs – Agenda Item: VII-2F

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item VII-3A
 - B. Commercial – Agenda Item VII-3B
 - C. Motor Vehicle – Agenda Item: VII-3C
 - D. Non-Homesteaded Mobile Home – Agenda Item: VII-3D

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VII-4A
 - B. Commercial – Agenda Item: VII-4B
 - C. Motor Vehicles – Agenda Item: VII-4C
 - D. Personal Property – Agenda Item: VII-4D
 - E. Non-Homesteaded Mobile Home – Agenda Item: VII-4E

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Certifications to Hearing Officer – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VII-5A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

6. Notification Items

- A. Support Services Homestead Exemption Corrections Notification Letter Listing – Agenda Item: VII-6A
- B. Support Services E-Code Listing – Agenda Item: VII-6B

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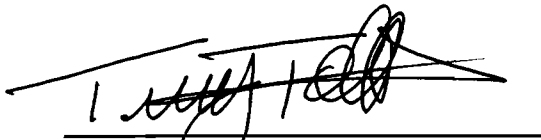
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REGULAR AGENDA

1. Chief Appraiser Items
 - A. Procedure – Vehicle Inspections & Maintenance – *Agenda Item: VIII-1A*
 - B. Homestead Postcards Mailing – 8,387 Postcards were sent to Taxpayers to inform them of possible eligibility for the Homestead Exemption. 218 applications were filed. 28 applications were filed in person and 191 were filed online.
 2. Board Member Items
 - A. Budget FY20/21 – *Agenda Item: VIII-2A*
 3. Chairman Items
 - A. Executive Session
Ms. Hegstrom made a motion to move in to Executive Session at 8:36 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.
Ms. Hegstrom made a motion to move out of Executive Session at 8:56 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.
- Ms. Ellington made a motion to approve the following:
4. Certifications to Superior Court – Submitted for Approval
 - A. Taxpayer – *Agenda Item: VIII-4A*
40003 12030 Jack & Ellen Rosenberg TY2020
- Ms. Hegstrom seconded. The motion passed with a unanimous vote.
5. Attorney Items
 - A. Trial Docket – *Confidential Item*

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 8:58 AM.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.


Terry Tolbert, Chairman


Laura Hegstrom, Secretary