

Regular Meeting – June 3, 2021 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman (via teleconference/videoconference)
Laura Hegstrom – Secretary
Betty Ellington – Member (via teleconference/videoconference)

Others Present: Roderick Conley – Chief Appraiser
Stacey Scott – Deputy Chief Appraiser of Operations
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division Manager Staff Reports – *Agenda Item: IV*

Lori Padgett – Quality Control – 62 appeals have been received to date. Of the appeals received 82% are Residential and 18% are Commercial. Most of the appeals have been filed online with a few mailed in. We have received 34 fewer appeals than this time last year.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the May 20, 2021 Regular Meeting. – *Agenda Item: V*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Specialized Exemptions – Submitted for Approval of Recommendation
A. Notifications of Breach – *Agenda Item: VII-1A*

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Mr. Gunter made a motion to approve the following:

2. Notices of Assessment (NOAs) – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs – *Agenda Item: VII-2A*
 - C. Non-Homesteaded Mobile Home 45-Day NOAs – *Agenda Item: VII-2B*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Commercial – *Agenda Item: VII-3A*

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. CUVA – *Agenda Item: VII-4A1*
 2. Residential – *Agenda Item: VII-4A2*

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicle – *Agenda Item: VII-5A*

Ms. Ellington seconded. The motion passed with a unanimous vote.

6. Notification Items

- A. Support Services – Homestead Exemption Corrections Listing – *Agenda Item: VII-6A*

REGULAR AGENDA

1. Chief Appraiser Items

- A. Tyler Update – Five issues have been resolved and four new issues were identified. The remaining issues are shared between the Tax Commissioner and the BOA – *Agenda Item: VIII-1A*

Ms. Hegstrom made a motion to approve the following:

- B. Policy – Appeal Hearings & Settlement Conference – Submitted for Approval of Recommendation – *Agenda Item: VIII-1B*
- C. Policy – Flexible Work Schedule (Flex Time) – Submitted for Approval of Recommendation – *Agenda Item: VIII-1C*
- D. Policy – Probationary Period – Submitted for Approval of Recommendation – *Agenda Item: VIII-1D*
- E. Policy – Safety, Conduct, and Performance – Submitted for Approval of Recommendation – *Agenda Item: VIII-1E*
- F. Policy – Staff Training – Appraisal Certification – Submitted for Approval of Recommendation – *Agenda Item: VIII-1F*

Mr. Gunter seconded. The motion passed with a unanimous vote.

2. Board Member Items

- A. Budget FY20/21 – *Agenda Item: VIII-2A*

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3. Chairman Items

A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:39 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote. Mr. Gunter made a motion to move out of Executive Session at 9:08 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

4. Attorney Items

Ms. Hegstrom made a motion to approve the following:

A. Proposed Consent Judgments – Submitted for Approval

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Kronowitz Bailee T ET AL

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40006 03001

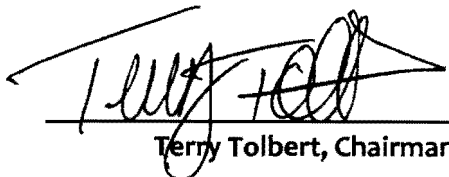
Bono Michael

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Mr. Gunter seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:09 AM.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary