

Regular Meeting – September 3, 2021 – 8:30 AM

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**Members Present:** Terry Tolbert – Chairman (via teleconference/videoconference)  
James A. Gunter – Vice Chairman (via teleconference/videoconference)  
Laura Hegstrom - Secretary  
Betty Ellington – Member (via teleconference/videoconference)  
Gena Taylor – Member (Non-Voting) (via teleconference/videoconference)

**Others Present:** Roderick Conley – Chief Appraiser  
Stacey Scott – Deputy Chief Appraiser of Operations  
Corey Gillenwater – Deputy Chief Appraiser of Administration (via teleconference/videoconference)  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel (via teleconference/videoconference)

Ms. Ellington made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

- A. Promotion:**  
Assistant Deputy Chief Appraiser of Support Services: Tally Peek
- B. New Employee:**  
Residential Appraiser: Amanda Gunkel
- C. Staff Training:**  
Course I: Certification for Assessors: Carrie Hicks  
Samantha Hillstead
- D. Departmental Position Transfer:**  
Residential Supervisor: Tobe Northcutt

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Division Manager Staff Reports – *Agenda Item: IV*

## APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:  
Minutes of the August 19, 2021 Regular Meeting. – *Agenda Item: V*  
Ms. Ellington seconded. The motion passed with a unanimous vote.

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## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport – Agenda Item: VII-1A
  - B. Real Property – Agenda Item: VII-1B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Notices of Assessment (NOAs) – Submitted for Approval of Recommendation
  - A. Personal Property 30-Day NOAs – Agenda Item: VII-2A
  - B. Personal Property 45-Day NOAs – Agenda Item: VI2B
  - C. Non-Homesteaded Mobile Home 45-Day NOAs – Agenda Item: VII-2C

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VII3A
  - B. Commercial – Agenda Item: VII-3B
  - C. Non-Homesteaded Mobile Home – Agenda Item: VII-3C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential – Agenda Item: VII-4A
  - B. Commercial – Agenda Item: VII-4B
  - C. Personal Property – Agenda Item: VII-4C
  - D. Motor Vehicle – Agenda Item: VII-4D
  - E. Non-Homesteaded Mobile Home – Agenda Item: VII-4E

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Timber – Submitted for Approval of Recommendation
  - A. Timber Values – Agenda Item: VII-5A

Ms. Ellington seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- A. IAAO Conference Recap – Mr. Conley informed us that on September 10<sup>th</sup> we will be recognized at the County Commissioners meeting for being awarded the Certification of Excellence In Assessment Administration by the IAAO. He took away from the conference that the focus for the

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IAAO in the coming year is that of Diversity and Inclusion. Mr. Tolbert added that everyone at the conference was excited for our CEAA certification and that the focus for Inclusion in the IAAO goes beyond ethnicity to include gender and disabled. Corey Gillenwater added that he was humbled by being recognized and awarded the CEAA. Ms. Taylor added before adjournment that she was appreciative for the chance to attend the conference and learn more about the industry. She also said everyone was engaging and full of information and inviting. She felt she learned a lot.

2. Board Member Items

A. Budget FY21/22 – Agenda Item: VIII-2A

3. Chairman Items

A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:48 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote. Ms. Ellington made a motion to move out of Executive Session at 9:02 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Approvals to Superior Court – Submitted for Approval

A. Taxpayer

10063 01001	Wilcrest Woods Apartments LTD	TY2020
11004G01020A	Kings Colony Apartments LTD	TY2020

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

Ms. Ellington made a motion to approve the following:

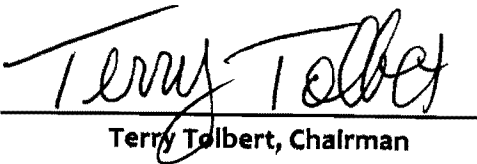
A. Proposed Consent Judgments – Submitted for Approval

20075 20005	Bowen Charles J	TY2019
10264 01001B	ID Investors LLC	TY2020
20060 08013	Moorman James H Jr. & Debra J.	TY2020

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 9:08 AM.  
Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary