



# Chatham County Board of Assessors

Regular Meeting – December 16, 2021 – 8:30 AM

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## ROLL CALL

**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice Chairman (via teleconference/videoconference)  
Laura Hegstrom - Secretary  
Betty Ellington – Member (via teleconference/videoconference)

**Members Absent:** Gena Taylor – Member (Non-Voting)

**Others Present:** Roderick Conley – Chief Appraiser  
Corey Gillenwater – Deputy Chief Appraiser of Administration  
Carrie Hicks – Interim Recording Secretary  
Abda Quillian – Legal Counsel (via teleconference/videoconference)

Ms. Ellington made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

None

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Division Manager Staff Reports – Agenda Item: V

## APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:  
Minutes of the December 2, 2021 Regular Meeting. – Agenda Item: VI  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

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## CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following consent agenda items as a whole:

1. Notices of Assessment (NOAs) – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs – Agenda Item: VIII-1A
  - B. Residential Property 45-Day NOAs - Agenda Item: VIII-1B
  - C. Non Homesteaded Mobile Homes 45-Day NOAs – Agenda Item: VIII-1C
  - D. Support Services 45-Day NOAs – Agenda Item: VIII-1D
2. Property Correction – Submitted for Approval of Recommendation
  - A. Notification Letter
    1. Residential Property – Agenda Item: VIII-2A1
    2. Commercial Property – Agenda Item: VIII-2A2
3. Certifications to Board of Equalization – Submitted for Approval of Recommendation
  - A. Motor Vehicles – Agenda Item: VIII-3A
4. Mobile Home Digest – Submitted for Approval of Recommendation
  - A. 2022 Mobile Home Taxable Digest – Agenda Item: VIII-4A
  - B. 2022 Mobile Home Exempt Digest – Agenda Item: VIII-4B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Notification Items
  - A. Support Services – Homestead Exemption Corrections Listing – Agenda Item: VIII-5A

## REGULAR AGENDA

1. Chief Appraiser Items

None
2. Board Member Items
  - A. Budget FY21/22 – Agenda Item: IX-2A
3. Chairman Items
  - A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:37 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote. Ms. Hegstrom made a motion to move out of Executive Session at 9:22 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.
  - B. TY2021 BOE Decision Report – Agenda Item: IX-3B



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Ms. Ellington made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval of Recommendation

A. BOA – Agenda Item: IX-4A

10168 01010Z	Royal Patricia A. & Kenneth L.	TY2021
20590 02005	Montgomery Cross Retail Group	TY2021
20590 02007	Montgomery Cross Retail Group	TY2021
20590 02008	Montgomery Cross Retail Group	TY2021
20598 02002	Braddy Cosnahan & Braddy LLC	TY2021
40002 20014	Island Inn Tune Inc	TY2021

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Approvals to Superior Court – Submitted for Approval of Recommendation

A. BOA - Agenda Item: IX-5A

10168 01010Z	Royal Patricia A. & Kenneth L.	TY2021
20590 02005	Montgomery Cross Retail Group	TY2021
20590 02007	Montgomery Cross Retail Group	TY2021
20590 02008	Montgomery Cross Retail Group	TY2021
20598 02002	Braddy Cosnahan & Braddy LLC	TY2021
40002 20014	Island Inn Tune Inc	TY2021

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

6. Attorney Items

Ms. Hegstrom made a motion to approve the following:

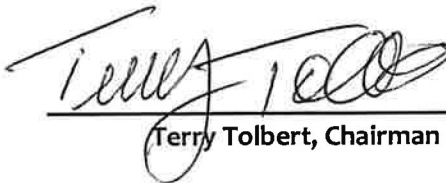
A. Proposed Consent Judgements – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote. Although there was a vote recorded, there were no proposed consent judgements presented to the Board.

### ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:30 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



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Terry Tolbert, Chairman



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Laura Hegstrom, Secretary