9-1-1- SYSTEM PLAN FOR Chatham 911 Communications Services



This plan is submitted on behalf of _Chatham 911 Communications Services __ by:

Name

Title/Position

Signature

Date

SUMMARY

The County of Chatham was established in 1777. The Chatham County 9-1-1 system was established by resolution number N/A on January 1, 2019 and provides or will provide enhanced E9-1-1 service to the population of Chatham County, inclusive of selective routing, automatic number identification (ANI), and automatic location information (ALI). The public safety answering point that provides or will provide E9-1-1 service to Chatham County is physically located in Chatham County, Georgia.
A copy of resolutionnumber not assigned, establishing a 9-1-1 system is included in Attachment A .
Chatham County currently governs its 9-1-1 system through intergovernmental agreement. Recommendations regarding the 9-1-1 system are made to the Chatham County Commission by the 9-1-1 Advisory Board, established by resolution numberNumber not assigned A copy of the resolution is attached in Attachment B .
MUTUAL AID AGREEMENTS
Applicable mutual aid agreements, memorandums of agreement and/or memorandums of understanding between Chatham 911 Communications Services and surrounding urisdictions that relate to the provision of 9-1-1 service are provided in Attachment C .
INTERGOVERNMENTAL AGREEMENTS
Applicable intergovernmental agreements between Chatham 911 Communications Services and other government entities that relate to the operation and management of the 9-1-1 system are provided in Attachment D .
CONTRACTS
Applicable contracts between <u>Chatham 911 Communications Services</u> and other non-governmental entities that relate to the operation and management of the 9-1-1 system are provided in Attachment E .
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INTERLOCAL AGREEMENTS

Applicable interlocal agreements that define the call handling method and routing of each type of call received from callers in adjacent counties/cities are provided in **Attachment F**.

9-1-1 SYSTEM INFORMATION

0.02	9-1-1 system includes the ILEC Central Offices of:
·AT & T ·	
Each of the Central Offices are	dual tandem trunked for redundancy and reliability.
No county/city boundary overla	aps exist due to selective routing available in the 9-1-1 network.
A network diagram of the 9-1-1	System is provided in Attachment G.
Physical location (address) of p	ublic safety answering point (PSAP) for the 9-1-1 System:
_295 Police Memorial Drive, Sa	avannah, Georgia 31405
Population served by 9-1-1 Syst	tem: 290,501
Emergency calls per 24 hour av	rerage: (estimated)
Number of positions dedicated	exclusively to call taking: 15
Total staff: 104	
Call recording capabilities: yes	<u>s</u> no
Emergency power- uninterrupte	ed power source (UPS): <u>yes</u> no
Emergency power- generator:	yes no
Customer Premise Equipment N	Make/Model (i.e. switch): Positron Viper
Primary 9-1-1 Trunks:17 Router; 9-1-1 trunks	9-1-1trunks from Selective nks from Selective Router
Alternate 9-1-1 Trunks:9-1-1 t	9-1-1 trunks from Selective crunks from Selective Router
Physical location (address) of PSAP):	alternate PSAP (in case of failure or evacuation of primary
Tybee Island Police Departmen	t
78 Van Horn Avenue	
Tybee Island, Georgia 31328	

CALL HANDLING

9-1-1 System First Responder Agency	Notification Method	Notification Vehicle
Bloomingdale PD	Direct Dispatch	police radio
Chatham County PD	Direct Dispatch	_ police radio
Garden City PD	Direct Dispatch	_ police radio
Port Wentworth PD	Direct Dispatch	police radio
Pooler PD	_Direct Dispatch	police radio
Thunderbolt PD	Direct Dispatch	_police radio
Savannah PD	_ <u>Direct Dispatch</u>	Police Radio
Chatham EMS	Direct Dispatch	EMS Radio Channel
Savannah Fire	Direct Dispatch	Fire Radio Channel
Port Wentworth Fire	Direct Dispatch	Fire Radio Channel
Pooler Fire	Direct Dispatch	Fire Radio Channel
Garden City Fire	Direct Dispatch	Fire Radio Channel
Bloomingdale Fire	Direct Dispatch	Fire Radio Channel
Thunderbolt Fire	Direct Dispatch	Fire Radio Channel
Isle of Hope Fire	Direct Dispatch	Fire Radio Channel
Savannah Chatham CPSS	Call Relay/Transfer	Provide backup Unit support
Adjacent System/PSAP	Notification Method	Notification Method
Effingham County	Call Relay/Transfer	via native 9-1-1 system through

selective router; Alternate: non-published 10-digit # via native 9-1-1 **Bryan County** Call Relay/Transfer system through selective router; Alternate: non-published 10-digit # Call Relay/Transfer via native 9-1-1 Tybee Island PD system through selective router; Alternate: non-published 10-digit # Call Relay/Transfer via native 9-1-1 system through selective router; Alternate: non-published 10-digit #

CHATHAM 9-1-1 COMMUNICATIONS SERVICES

911 CENTER OVERVIEW

Chatham 911 Communications Services is the primary Public Safety Answering Point (PSAP) for both the City of Savannah and all Chatham County Municipalities except for Tybee Island, Georgia which has it's on 911 system. Public Safety emergency and non-emergency calls for service are received and processed in the Chatham 911 Communications Services Call Center for Police, Fire, EMS, Animal Control and other public Safety related emergencies. The Center is operational 24 hours a day, 7 days a week.

Chatham County History and Population

Chatham County, Georgia was created on February 5, 1777, and is located on Georgia's Atlantic coast. Chatham County was named after William Pitt, 1st Earl of Chatham. The U. S. Census Bureau's 2017 Population estimate for Chatham County is 290,501, however, Chatham County with its rich history as one of the original Counties in Georgia, also has a large tourism industry.

911 and Administrative Staff

Chatham 911 Communications Services is staffed with 104 positions comprised of the following:

- 1 Director
- 2 Deputy Directors
- 1 Administrative Secretary
- 12 Communications Supervisors
- 9 Communications Training Officers
- 5 Teletype Records Technicians
- 76 Communications Officers

Agencies Served

Chatham 911 Communications Services, provides 911 Call answering services and full dispatch services for the following agencies:

- Bloomingdale Police Department
- Bloomingdale Fire Department
- Chatham County Police Department
- Garden City Police Department
- Garden City Fire Department
- Isle of Hope Fire Department
- Port Wentworth Police Department
- Port Wentworth Fire Department
- Pooler Police Department
- Pooler Fire Department
- Savannah Police Department
- Savannah Fire Department
- Thunderbolt Police Department

- Thunderbolt Fire Department
- Chatham Emergency Medical Service

The Department serves as a supporting agency to the following Public Safety Agencies:

- Savannah State University Campus Police
- Georgia Southern (former Armstrong Atlantic University) Campus Police
- Chatham County Sheriff's Department
- Savannah Technical College Campus Police
- Tybee Island Police Department
- Savannah Hilton Head Airport Police Department
- Georgia Port Authority Police
- Savannah Chatham County Public School System
- CSXT Railroad Police Department

Corc Responsibilities

- Calls for service are received via a Viper 911 Telephone system, a TTY Device or the administrative telephone lines, typed into the Tiburon Computer Aided Dispatch System and routed to the appropriate, EMS, Fire or Police Communications Officer for dispatch to field units.
- Calls for Service are dispatched via the Motorola P25 Simulcast 800 and 700 MHZ System, which
 allows our agency to communicate with Candler, Effingham, Bryan, Bulloch, Liberty, Chatham,
 and Glynn Counties (Southeast Georgia Regional Radio Network)
- The 911 Center functions as a centralized point for command and control during emergencies and special events and also serves as a link between all Chatham County public safety agencies, to include University Campus Police Departments and the Savannah Chatham Board of Education Campus Police.
- The 911 Center serves as an access point by which officers receive criminal justice information from the Georgia Crime Information Center CJIS Network, for information such as, vehicle registration, driver's license, warrant and Criminal History Record Information.
- The 911 Center maintains written training guidelines and operating procedures for receiving, dispatching and monitoring calls for service; and procedures for the administration of the Quality Assurance/Quality Improvement program.
- All Communications Officers receive the following Certifications:
 - o Basic Communications Officers.
 - o GCIC Terminal Operator
 - o Emergency Medical Dispatcher/CPR
 - o Advanced Fire Certification
 - o NIMS 100 and 700

Chatham Communications Center E-911 Executive Advisory Board

The Chatham Communication Center E-911 Executive Advisory Board was created by the Chatham County Commissioners to assist with the guidance and direction of the Chatham 911 Communications Services. A draft copy of the by-laws has been included with the 911 Plan.

CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT A - RESOLUTIONS

1.	Resolution establishing the 9-1-1 Center
2.	Resolution establishing the Chatham County E-9-1-1 Executive Advisory Board
3.	Resolution updating and authorizing 9-1-1 charges on prepaid wireless services
4.	Resolution updating and authorizing 9-1-1 9-1-1 charges on telephone services and wireless enhanced 9-1-1 charges other than prepaid wireless services
5.	Annual Resolution to continue to collect 9-1-1 fees – December 22, 2016 – December 22, 2016
6.	City Government official proceedings of City Council, Minutes/Resolutions, Savannah, Georgia December 22, 2016
	6.a Resolution to reauthorize the collection of E-9-1-1 fees (on Page 18)
7.	Department of Revenue 9-1-1 Prepaid Wireless Service Fee Information Sheet 08/30/2011
8.	Request to have the Board of Commissioner approve an amendment to the E-9-1-1 charges to include prepaid wireless service at the point of sale, amend the revenue ordinance, and authorize the chairman to sign the related resolution July 8, 2011
9.	Resolution imposing an E-9-1-1 Charge on prepaid wireless service (Chatham County) July 8, 20118, 2011
10.	Agenda Item to present the 2011 Chatham County Revenue ordinance for adoption by the Board of Commissioners – August 26, 2011

Resolution

Be it resolved that the Board of County Commissioners of Chatham County endorses the concept of a Countywide 9-1-1 Emergency Telephone Service, identified as "Chatham 911 Communications Services" and is committed to the eventual implementation of such a program on the earliest date feasible for completion of such service.

This resolution adopted by the Chatham County Board of Commissioners on September 7, 2018.

This T day of September, 2018

Challiam County, Georgia

Albert J/Scott, Chairman

Chatham County Commission

ATTEST:

Janide E. Bocook, Clerk of Commission

BEIT FURTHER RESOLVED, The Chatham Communications Center E-911 Executive Advisory Board shall have the responsibility to advise the Chairman on:

The implementation of the E-911 Communications Strategy and provide specific guidance and (1)counsel on the steps of actions necessary to effect the coordination, regulation and development of the County's 911 system; and (2)

All matters related to the planning, development, coordination, and implementation of initiatives to promote the E-911 Communications Strategy for the County.

BE IT FURTHER RESOLVED, The Advisory Board shall assist Chatham County in the development of a County-wide E-911 Communication Strategy that improves the County's ability to:

Review and analyze the progress in developing 911 system requirements; (1)

Identify, coordinate and implement Mutual Aid Agreements and Intergovernmental Agreements with (2) communications stakeholders and suppliers;

Coordinate day-to-day communications across a multitude of public safety partners;

Capture, maintain and share information regarding situational awareness of real or potential threats (4)to the community; (5)

Respond to and recover from natural and man-made threats;

(6)Use technological resources to:

Facilitate the interoperability of communications resources;

ь. Coordinate warning and alert systems;

Incorporate multidisciplinary approaches to emergency communications;

Promulgate necessary rules, regulations, operating procedures, scheduled and other such policy and (7)administrative devices as deemed necessary and appropriate.

BE IT FURTHER RESOLVED, E-911 Communications Strategy shall complement and operate in coordination with the Georgia 911 Emergency Telephone Number Plan and the Chatham County Emergency Operations Plan.

The Advisory Board shall organize and implement a subordinate organizational structure consisting of:

Management Oversight Committee which will be made up of the Chiefs and Department Heads of system subscribers and stakeholders who will provide guidance and recommendations to the Advisory Board; and

Additional sub-committees sufficient to ensure inclusion of, and participation from, all stakeholders (2) and beneficiaries of the emergency communications system and network.

BE IT FURTHER RESOLVED, that members of the E911 Steering Committee shall not be compensated;

FINALLY, BE IT RESOLVED, that the E911 Steering Committee shall elect a, Vice-Chairperson, and Secretary from within its membership in accordance with By-Laws that will govern the E911 Steering

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 8th day of June 2018.

ATTEST:

Albert //Scott, Chairman Chatham County Commission

Assistant to the Chairman

per month per wireless telecommunications connection provided to the telephone subscriber.

(c) The 9-1-1 charges under this section shall commence January 1, 2019.

Section 3. Collecting and Remitting of 9-1-1 Charges

All such 9-1-1 charges collected by service suppliers shall be remitted to the Georgia Department of Revenue, as the contracted collection partner of the Georgia Emergency Communications Authority, at the times and in the manner provided by O.C.G.A. § 38-3-185, O.C.G.A. § 38-3-186, and any other Georgia Department of Revenue or Georgia Emergency Communications Authority rule or regulation adopted pursuant to Article 12 of Chapter 13 of Title 38 of the O.C.G.A. and Chapter 13 of Title 50 of the O.C.G.A., the "Georgia Administrative Procedures Act."

Section 4. Deposit and Use of Proceeds

Pursuant to O.C.G.A. § 46-5-134, all proceeds received by Chatham County from 9-1-1 charges imposed by this resolution shall be deposited in the Emergency Telephone System Fund maintained by the county; kept separate from general revenue of the county; and used exclusively for the statutorily authorized purposes.

Section 5. Resolution Filing Requirements

The Clerk of the County shall file with the state revenue commissioner a certified copy of this resolution within ten (10) days of the adoption thereof. Any subsequent amendment to this resolution shall likewise be so filed by the clerk within ten (10) days of the adoption thereof.

Section 6. Effective Date and Applicability

This resolution shall become effective on January 1, 2019. Any prior resolution establishing such 9-1-1 charges shall remain in effect until January 1, 2019. On such date, such 9-1-1 charges shall be governed by this resolution.

Section 7. Repealer

All resolutions, or parts of resolutions, in conflict with this resolution are repealed as of January 1, 2019.

This t day of September

. 2018.

Chatham County, Georgia

By:

Albert J. Scott//Chairman

Attest

inlde E. Bocook, Clerk of Commission



A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA UPDATING AND AUTHORIZING 9-1-1 CHARGES ON PREPAID WIRELESS SERVICES; PROVIDING AN EFFECTIVE DATE; REPEALING PRIOR RESOLUTIONS IN CONFLICT; AND FOR OTHER PURPOSES.

WHEREAS, the general law regarding 9-1-1 charges has been substantially modernized and revised by Ga. L. 2018, p. 689, HB 751; and

WHEREAS, many of these revisions include oversight and administration of 9-1-1 matters by the Georgia Emergency Communications Authority and the Department of Revenue; and

WHEREAS, Chatham County, Georgia desires to update its 9-1-1 prepaid wireless charges in accordance with revisions to state law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Chatham County, GEORGIA as follows:

Section 1. Definitions

Unless specified otherwise in this resolution, all terms shall be defined in the same manner as specified in O.C.G.A. § 46-5-122.

Section 2. 9-1-1 Charges on Monthly Services

(a) Pursuant to O.C.G.A. § 46-5-134.2(b)(1), there is imposed a prepaid wireless 9-1-1 charge and the amount of such 9-1-1 charge shall be \$1.50 per retail transaction occurring within the jurisdiction of public safety answering point.

(d) The 9-1-1 charges under this section shall commence January 5, 2019.

Section 3. Collecting and Remitting of 9-1-1 Charges

All such 9-1-1 charges collected by service suppliers shall be remitted to the Georgia Department of Revenue, as the contracted collection partner of the Georgia Emergency Communications Authority, at the times and in the manner provided by O.C.G.A. § 38-3-185, O.C.G.A. § 38-3-186, and any other Georgia Department of Revenue or Georgia Emergency Communications Authority rule or regulation adopted pursuant to Article 12 of Chapter 13 of Title 38 of the O.C.G.A. and Chapter 13 of Title 50 of the O.C.G.A., the "Georgia Administrative Procedures Act".

Section 4. Deposit and Use of Proceeds

Pursuant to O.C.G.A. § 46-5-134, all proceeds received by Chatham County from 9-1-1 charges imposed by this resolution shall be deposited in the Emergency Telephone System Fund maintained by the county; kept separate from general revenue of the county; and used exclusively for the statutorily authorized purposes.

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Section 6. Effective Date and Applicability

This resolution shall become effective on January 5, 2019. Any prior resolution establishing such 9-1-1 charges shall remain in effect until January 5, 2019. On such date, such 9-1-1 charges shall be governed by this resolution.

Section 7. Repealer

All resolutions, or parts of resolutions, in conflict with this resolution are repealed as of January 5, 2019.

This The day of September 2018.

Chatham County, Georgia

By: Albert Wort

Albert J. Scott, Chairman

ttest!

Janice E. Bocook,

Clerk of Commission



A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA UPDATING AND AUTHORIZING 9-1-1 CHARGES ON TELEPHONE SERVICES AND WIRELESS ENHANCED 9-1-1 CHARGES OTHER THAN PREPAID WIRELESS SERVICES; PROVIDING AN EFFECTIVE DATE; REPEALING PRIOR RESOLUTIONS IN CONFLICT; AND FOR OTHER PURPOSES.

WHEREAS, the general law regarding 9-1-1 charges has been substantially modernized and revised by Ga. L. 2018, p. 689, HB 751; and

WHEREAS, many of these revisions include oversight and administration of 9-1-1 matters by the Georgia Emergency Communications Authority and the Department of Revenue; and

WHEREAS, Chatham County, Georgia desires to update its 9-1-1 charges in accordance with revisions to state law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Chatham County, GEORGIA as follows:

Section 1. Definitions

Unless specified otherwise in this resolution, all terms shall be defined in the same manner as specified in O.C.G.A. § 46-5-122.

Section 2. 9-1-1 Charges on Monthly Services

(a) Pursuant to O.C.G.A. § 46-5-133(a), there is imposed a monthly 9-1-1 charge upon each telephone service, subscribed to by a telephone subscriber, whose exchange access lines are in the areas served or which could be served by the 9-1-1 service. Pursuant to O.C.G.A. § 46-5-134(a)(1)(A), the amount of such 9-1-1 charge shall be \$1.50 per month per telephone service provided to the telephone subscriber.

- (b) Pursuant to O.C.G.A. § 46-5-133(a), there is imposed a monthly wireless enhanced 9-1-1 charge upon each wireless telecommunications connection, other than a connection for prepaid wireless service, subscribed to by a telephone subscriber whose place of primary use is within the geographic area that is served by Chatham County, Georgia, or that would be served by Chatham County, Georgia, for the purpose of such an emergency 9-1-1 system. Pursuant to O.C.G.A. 46-5-134(a)(2)(A), the amount of such enhanced wireless 9-1-1 charge shall be \$1.50 per month per wireless telecommunications connection provided to the telephone subscriber.
- (c) The 9-1-1 charges under this section shall commence January 5, 2019.

Section 3. Collecting and Remitting of 9-1-1 Charges

All such 9-1-1 charges collected by service suppliers shall be remitted to the Georgia Department of Revenue, as the contracted collection partner of the Georgia Emergency Communications Authority, at the times and in the manner provided by O.C.G.A. § 38-3-185, O.C.G.A. § 38-3-186, and any other Georgia Department of Revenue or Georgia Emergency Communications Authority rule or regulation adopted pursuant to Article 12 of Chapter 13 of Title 38 of the O.C.G.A. and Chapter 13 of Title 50 of the O.C.G.A., the "Georgia Administrative Procedures Act".

Section 4. Deposit and Use of Proceeds

Pursuant to O.C.G.A. § 46-5-134, all proceeds received by Chatham County from 9-1-1 charges imposed by this resolution shall be deposited in the Emergency Telephone System Fund maintained by the county; kept separate from general revenue of the county; and used exclusively for the statutorily authorized purposes.

Section 5. Resolution Filing Requirements

The Clerk of the County shall file with the state revenue commissioner a certified copy of this resolution within ten (10) days of the adoption thereof. Any subsequent amendment to this resolution shall likewise be so filed by the clerk within ten (10) days of the adoption thereof.

Section 6. Effective Date and Applicability

This resolution shall become effective on January 5, 2019. Any prior resolution establishing such 9-1-1 charges shall remain in effect until January 5, 2019. On such date, such 9-1-1 charges shall be governed by this resolution.

Section 7. Repealer

All resolutions, or parts of resolutions, in conflict with this resolution are repealed as of January 5, 2019.

This _____ day of September, 2018.

Chatham County, Georgia

Albert J. Scott, Chairman

Innida F. Bosook

Clerk of Commission

ANNUAL RESOLUTION TO CONTINUE TO COLLECT E-911 FEES

RESOLUTION OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH, GEORGIA, TO REAUTHORIZE THE COLLECTION OF AN E-911 FEE FOR LANDLINE, CELLULAR, AND VOICE OVER INTERNET PROTOCOL **TELECOMMUNICATIONS SERVICE** BY SERVICE **PROVIDERS** AND AUTHORIZE COLLECTION OF MAINTENANCE FEES FOR EMERGENCY TELELPHONE SYSTEMS DIRECTLY FROM SUBSCRIBERS WHOSE BILLING ADDRESS IS WITHIN THE CITY OF SAVANNAH OR WHOSE EXHANGE ACCESS FACILITIES AND ACCESS LINES ARE IN AREAS SERVED BY THE CITY OF SAVANNAH.

Whereas, E-911 emergency telephone services provides a life saving link between City residents and emergency services; and

Whereas, The City of Savannah now provides this valuable service to promote the safety, health and well-being of residents and of the many visitors each year; and

Whereas, it remains in the best interest of the citizens of the City of Savannah to continue the service, and the Mayor and Aldermen desire to authorize and reaffirm a method of funding the service that does not rely entirely on property taxes or other taxes; and

Whereas, the Mayor and Aldermen of the City of Savannah previously adopted resolutions to provide for collection of E-911 fees by landline, wireless, and Voice Over Internet Protocol telecommunications service providers.

Now, Therefore, Be It Resolved, that the Mayor and Aldermen of the City of Savannah reaffirm the necessity for collection of a monthly E-911 charge of \$1.50 from each exchange access facility subscribed to by telephone subscribers whose exchange access lines are in the geographic areas of the City of Savannah served by the Savannah Chatham Metropolitan Police Department; reaffirm the necessity for a monthly charge of \$1.50 per month per wireless connection subscribed to by wireless telephone subscribers whose billing address is within the geographic area of the City of Savannah for subscribers; and reaffirm the necessity for collection of a monthly E-911 fee of \$1.50 upon each Voice Over Internet Protocol exchange access facility subscriber whose exchange to access lines are in areas within the City of Savannah service area.

I, Dyanne C. Reese, Clerk of Council for the City of Savannah, do hereby certify that the foregoing resolution was adopted at a regular meeting on this 22nd day of December 2016.

yanne C. Reese, Clerk of Council

CITY GOVERNMENT OFFICIAL PROCEEDINGS OF CITY COUNCIL SAVANNAH, GEORGIA December 22, 2016

The regular meeting of Council was held this date at 2:00 p.m. in the Council Chambers of City Hall. The Pledge of Allegiance was recited in unison followed by the Invocation by Reverend Dr. Carol Young, Pentecostal Miracle Deliverance Center.

PRESENT:

Mayor Eddie W. DeLoach, Presiding

Mayor Pro-Tem Carol Bell

Alderman Julian Miller, Chairman of Council

Brian Foster, Vice-Chairman of Council

Aldermen Bill Durrence, Van Johnson, II, Tony Thomas

Estella Shabazz and John Hall

City Manager, Rob Hernandez City Attorney W. Brooks Stillwell

Assistant City Attorney Lester B. Johnson, III Assistant City Attorney William Shearouse

Upon motion of Alderman Bell, seconded by Alderman Thomas the agenda was amended to add a Settlement of Litigation of a Worker Compensation agreement with Retire Master Firefighter Earl Smith who was injured in 2002. (See Miscellaneous Items)

Upon motion of Alderman Johnson, seconded by Alderman Thomas agenda item for a Resolution Celebrating the Life and Accomplishments of James Alan McPherson was moved up earlier on the agenda under Appearances.

Upon motion of Alderman Bell, seconded by Alderman Shabazz, unanimous approval was given for the Mayor to sign an affidavit and resolution on Litigation and Personnel for an Executive Session held today where no votes were taken. (SEE RESOLUTIONS)

MINUTES

Upon motion of Alderman, seconded by Alderman and unanimously carried the summary/final minutes for the 2017 Budget Retreat of November 30-December 1, 2016 were approved.

Upon motion of Alderman, seconded by Alderman and unanimously carried the summary/final minutes for the City Manager's briefing of December 8, 2016

Upon motion of Alderman seconded by Alderman, and unanimously carried the summary/final minutes for the City Council meeting of December 8, 2016.

APPEARANCES

Appearance of Kwanzaa Committee to announce and invite City Council and the public to the Kwanzaa celebration. Appearing was Dr. Jamal Torrance, Ms. Dorothy Cohen, and Ms. Solana Plaines. Dr. Toray explained the celebration of Unity that is over 50 years old and Savannah has been celebration it for 33 years. Mrs. Cohen has been the heart and soul of the celebration which is a part of the City of Savannah and being held at the Mary Flournoy Center on 39th Street from 6 to 9 p.m. It is a celebration for everyone. They will honor Chief Lumpkin and former Major Barnwell now with SSU. Ms. Cohen invited everyone to attend and said they are looking forward to having Mayor DeLoach there on December 26. Ms. Plaines said their purpose is unity and have the community move forward.

Command Sgt. Major Bruce Rock and Lt. Colonel Mike Squires appeared before Council to present the Wreath for Warriors Walk to the Mayor and Aldermen Lt. Colonel Squires outlined the purpose of the wreath. Last Saturday they laid a wreath at each tree representing a solider from Ft. Steward and Hunter who gave their life and there are 468 crape myrtles. This wreath will go into the foyer of City Hall to remind us of the great sacrifice made by those servicing in Afghanistan and around the world. Mayor DeLoach came down to receive the wreath and thanked them for their service and sacrifice. Mayor DeLoach said he had the honor of planting a tree and it is a humbling experience to see what we have here serving in the arm forces in United States.

Alderman Johnson called up the family of James Alan McPherson up and read a Resolution Celebrating the Life and Accomplishments of James Alan McPherson. An American essayist and short-story writer born in Savannah, who became the first black writer to win the Pulitzer Prize for Fiction, and was included among the first group of artists who received a MacArthur Fellowship. Mayor DeLoach presented the resolution to the family members. Alderman Johnson moved for approval of the resolution and it was seconded by Alderman Shabazz and unanimously carried. Ms. Virginia Edwards on behalf of the family thanked Mayor DeLoach, Alderman Johnson and the members for this recognition and introduced the other family members Ms. Mary Alice McPherson, Richard and Narvis McPherson, (SEE RESOLUTIONS)

Alderman Thomas announced that Mrs. Bernice Battiste passed away and he wanted to recognize her contributions as she was instrumental in saving the Nicholsonboro Church. She was the historian in the Coffee Bluff neighborhood and will be missed along with her husband.

LEGISLATIVE REPORTS ALCOHOLIC BEVERAGE LICENSE HEARINGS

As advertised, the following alcoholic license petitions were heard. No one appeared in objection to the issuance of these licenses and upon motion of Alderman Johnson, seconded by Alderman Thomas the public hearing on these licenses were closed. Upon motion of Alderman Johnson, seconded by Alderman Bell and carried these licenses were approved:

Hong Chen for OD Seafood, Inc. t/a OD Seafood, requesting liquor, beer and wine (drink) license with Sunday sales located at 13051 Abercorn Street, which is located between Apache Avenue and Middleground Road. The applicant plans to operate a restaurant. (New ownership/management).

Yue Pin Lia for Hahot, Inc. t/a Hao Mongolian Grill, requesting to transfer beer and wine (drink) license with Sunday sales from Hongxin Chen located at 7312 Hodgson Memorial Drive, which is located between Mall Boulevard and East Montgomery Crossroad. The applicant plans to continue to operate as a restaurant. (New ownership/existing business).

Preksha Patel for Rudra II. LLC t/a Cornerstop, requesting to transfer beer and wine (package) license from Navnitbhai Patel located at 2314 Skidaway Road, which is located between 40th Street and 39th Street. The applicant plans to continue to operate as a convenience store. (New ownership/management/existing business)

William S. Wallick for Apple Eight SPE Savannah, Inc. t/a Hilton Garden Inn Savannah Airport requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Wesley Santos at 80 Clyde Martin Drive, which is located between Stephen S. Green Drive and James B. Blackburn Drive. The applicant plans to continue to operate as a hotel. (New management/existing business)

David Goudreau for CEC Entertainment, Inc. t/a Chuck E Cheese #605, requesting to transfer beer and wine (drink) license with Sunday sales from Albert Fausto at 6700 Abercorn Street, which located between Jackson Boulevard and Stephenson Avenue. The applicant plans to continue to operate as a restaurant. (New management/existing business)

David S Minshall for Wager Holdings, LLC t/a JJ Sports Grill, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Jeffrey Burcham at 11 West Bay Street, which is located between Whitaker Street and Bull Street. The applicant plans to continue to operate as a restaurant. (New ownership/management/existing business)

<u>Dan Johnson for Hyatt Corporation t/a Hyatt Regency Savannah</u>, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Scott Snipes at 2 West Bay Street, which is located between Barnard Street Ramp and East Upper Factors Walk. The applicant plans to continue to operate as a hotel. (New management/existing business)

Suman Niaanjan for Sai Balaji Mart, Inc. t/a Sai Balaji Mart, requesting to transfer beer and wine (package) license from Mayur Patel at 3014 Skidaway Road, which is located between Victory Drive and East 50th Street. The applicant plans to continue to operate as a convenience store. (New ownership/management/existing business) APPROVED

Davey M. James for Outback Steakhouse of Florida, LLC t/a Outback Steakhouse, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Jeremy Webb located at 11196 Abercorn Street, which is located between Idlewood Drive and Harry S. Tubman Parkway Connector. The applicant plans to continue to operate as a restaurant.

(New management/existing business)

John Maffei for Hyatt Corporation t/a Andaz Savannah, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Matthew D. Graham at 14 Barnard Street, which is located between West Bay Street and West Bryan Street. The applicant plans to continue to operate as a hotel. (New management/existing business)

Dharmeshkumar Patel for DOBA Mandal LLC t/a Savannah's World of Beverages, requesting transfer liquor, beer and wine (package) license from Dharmendra Patel at 1900 Benton Boulevard, which is located between Spring Lakes Drive and Highlands Boulevard. The applicant plans to continue to operate as a package store. (New ownership/management/existing business)

Dana L. Perkinson for Courtyard Management Corporation t/a Courtyard by Marriott, requesting to transfer liquor, beer and wine (drink) license with Sunday sales from Melissa L. Gassien at 6703 Abercorn Street, which is located between Jackson Boulevard and Stephenson Avenue. (New management/existing business)

Robert S. Avery for The Fresh Market, Inc. t/a The Fresh Market, requesting to transfer beer (package) and wine (package w/Tasting) license from Bryan E. Combs at 5525 Abercorn Street, which is located between Janet Drive and East 73rd Street. The applicant plans to continue to operate as a grocery store. (New management/existing business)

Christopher Clarke for Bloc & Co LLC t/a Seed Eco Lounge, requesting to transfer liquor, beer and wine (drink) license from Luciana Thompson at 39 Montgomery Street, which is located between West Broughton Street and West Congress Street. The applicant plans to continue to operate as a bar/lounge. (New ownership/management/existing business)

Christopher Clarke for Bloc & Co LLC t/a Rogue Water, requesting to transfer liquor, beer and wine (drink) license from Luciana Thompson at 38 Martin Luther King Boulevard, which is located between West Broughton Street and West Congress Street. The applicant plans to continue to operate as a bar/lounge. (New ownership/management/existing business)

ZONING HEARINGS

As advertised a hearing was held on a petition of John Gantt, representing Armada Development (MPC File No. 16-005975-ZA), is requesting approval of a rezoning map amendment for 10 undeveloped parcels located at 25 West Gateway Boulevard from P-B-C-CO (Planned Community Business — Annexed) to R-M-12 (Multifamily Residential, 12 units per net acre). The petitioner wishes to rezone this 57.05 acre site in order to allow an apartment complex to be developed.

The subject property and associated parcels were annexed into the City of Savannah in 2006 as a P-B-C-CO zoning classification which follows the County's B-C (Community Business) district standards. With much of the site designated as wetlands, the remaining uplands

available for development are limited, especially for commercial use. Rezoning the site to a less intensive residential district with specific development standards would encourage an appropriate use of the site and would also ensure better protection of the existing wetlands. The rezoning is also consistent with the Tricentennial Plan to, "Reduce automobile dependence and associated congestion and pollution by providing a broad range of land development options" The Planning Commission recommends approval of the petition to rezone the subject properties from a P-B-C-CO (Planned Community Business-Annexed) zoning classification to an R-M-12 (Multifamily Residential, 12 units per acre) zoning classification. Recommend approval. Marcus Lotson, Metropolitan Planning Commission appeared to respond to questions and explain the recommendation of the MPC. No one appeared in objection to this rezoning petition; therefore, Alderman Shabazz moved to close the hearing and it was seconded by Alderman Thomas and unanimously carried. Upon motion of Alderman Shabazz, seconded by Alderman Thomas the MPC recommendation was approved. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

The following ordinances placed on first reading today was continued for further study and report from the City Manager by May 11, 2017 Therefore the first reading of these two ordinances was continued until the meeting of May 25, 2017 No action taken today.

ORDINANCES First Readings

An Ordinance to Establish a Special Services District to be known as the Visitor Impact Special Service District. An ordinance in accordance with Article IX, Section II, Paragraph VI of the Constitution of the State of Georgia, to provide enhanced public safety, parks and sanitation services in the downtown area, which is heavily impacted by large numbers of visitors. Establishment of the district would allow the City to implement a service fee, which would fund enhanced programs of police, sanitation and park services within the district

Amendment to the Savannah Revenue Ordinance of 2017. An amendment to add Section 3 to Article V. Special Service Districts, to provide for the assessment of a service fee within the Visitor Impact Special Service District. The ordinance would impose a service fee within the District in the amount of 25 cents per transaction on any transaction involving the sale of tangible goods and property, not including motor fuel, prescription drugs, or grocery products, for which the total cost of non-exempt goods is at least \$10.00.

ORDINANCES SECOND READINGS

The City of Savannah 2017 Budget proposal was on second reading today as an ordinance and to allow for public comments. Alderman Hall moved for approval of the 2017 budget as recommended by the City Manager. This was seconded by Alderman Thomas. City Manager Hernandez outlined his memo response to City Council on five options to balance the budget and four of the five options would restore the nonprofit Cultural Arts and non-profit Social Service 2016 level contributions. No new agencies are added, but there is also no reduction

from the 2016 level. The following came forward: Mr. Raymond Gaddy, Chair of the Cultural Affairs Commission He said on June 11, they received 16 applications and the commission read and evaluated using 28 criteria in the selection process. On August 20 they met for 8 hour to discuss them in a public forum and afterward sent those recommendations to Council. The commission had the same budget for 2017 as they had in 2016, but the distribution recommendation they summited was different and took into consideration several exciting new organization and youth oriented events. He and he asked that Council adopt their 2017 recommendations. This is his final year of his 8 year tenue on the commission. Alderman Foster stated that the recommendation of the City Manager does not include anyone who did Mayor DeLoach thanked him and the members of this commission for the outstanding volunteering service. Alderman Hall asked those who received funding at the 2016 level and those who did not receive funding to reapply next year. He understands their good work and offers regrets to those who did not receive funding. Alexia Frame asked if the 3 year 501 c 3 term limit is it still on the table. Council members responded that presently is not a funding strategy, The City Manager stated it is not part of this 2017 budget; staff will be bringing back recommendations on this initiative at a later date. Ms. Frame hoped that we remain competitive to Charleston who receives all applications each year and judge each on its own level without adopting funding time limits.

Molly Swagler Vice- President of Tourism Leadership Council. Spoke on supporting the arts and the continuation of funding. They appreciate all that the City does on behalf of the arts as it is an economic driver for tourism in this community. Harry Deborne, Assistant Curator of the Telfair Museum thanked Council for their support of the arts over the years. Art services are provided throughout the City and we should be thinking long term to find ways to boost our economic as they provide over 100 education and cultural program opportunities all over the city of Savannah for the residents and youth. Mr. Patrick Kelsey, said arts and cultural activities are good business in the Savannah. He hopes Council's decision today have little impact on the arts community. If the City needs to raise the millage rate, so be it. All reports leads to good business and warrants funding as it leverage other tourism dollars and attracts national funding. We need a master plan for arts and no further outside studies. Arts and culture is just a good business investment that pays good dividends. Alderman Johnson thanked Mr. Kelsey and added he is a supporter of the arts, but on the other end there are social services agencies that are more basis than arts. We also invest in those who are in need of food, shelter and emergency services, so it is important for us to do both. Historically the City has been a bridge to support these services. We will be back next year in the same situation and we need to find a way to change the way we think and do business as it is not an either or decision for the economic viability of our community. Alderman Foster said he wanted to make a general comment about the budget. He has supported the arts and social services in the community for many years. He wanted to advise the citizens and taxpayers that this is a reset year for the City budget. The City Manager has made it very clear that we have significant issues that we will be addressing over the next years as we are behind from a capital improvement standpoint. We heard from citizens on funding the Police Department, flooding and drainage issues in the past in order to balance the budget. The new City Manager is asking us to address these issues up front. The rate we are paving streets now unacceptable to our taxpayers. We continue to have flooding issues and have spent \$200 million SPLOST dollars to address drainage, but we are still behind. We recently had a broken storm water pipe which

cost an unbudgeted amount of \$800 thousand. While we have a strong balance sheet, it is because we have not funded these projects in the past. At the rate we are paving streets in Savannah it would take 75 years which is unacceptable. We have \$188 million in our general funds, \$48 million is from property tax revenues and increasing taxes is not the way to go. We can't continue to not fund at proper levels the police force, and providing them with the proper equipment along with addressing flooding, paving and storm water issues without a proper plan. Going forwarding we have some tough issues and he is pleased with the new leadership in the City Manager. On the positive side we have over \$500 million on new development and other multi-million dollar developments going forward. We asked our new City Manager to take a hard look at the City and what needs to be addressed. We are cutting \$15.9 million out of this budget and we understand that because of the late notice on these programs, we will continue to fund arts and social program at the 2016 level. We are a very attractive city for economic development. He wanted everyone to understand this going forward. After this, the budget will be reduced by \$1.6 million and we will need to address replacing the use of these funds although it leaves us with a very acceptable general fund. He believes revenue will continue to grow. In the past, the revenue growth from 2009 to 2015 was at 24%, but we now have less staff and funding for Police in 2015 than we had in 2008 which cannot be ignored. The population in this community grew during this period. We want everyone to understand the unacceptable issues we are dealing with. Terry Tolbert, Deputy Director of the EOA and chair of Chatham County Tax Assessors Office said he is fully aware of the values of properties and the amount budgets for social services is very small compared to the expenditures you are talking about today. There are a lot of low income home owners in this county and City who pays property taxes and their streets has not been paved. On a daily basis at EOA hundreds of people come to their offices in need of social service. We have indigent assistant programs and at the beginning of this month 20,000 people called in for service and they can only serve 1,500 therefore they were directed to contact the City. As stated by Alderman Johnson, human services are very important in this community and if we continue to reduce the amount of monies servicing low income people, it also contributes to the increase in the crime rate. Council needs to make sure they put funds in those programs that provide social services. There needs to be a format for funding those who provide services as there were recommendations for funding for those who did not provide any services. If you want to find out the decision making process of these agencies, citizens and the City have the option of an open records request outlining these agencies activities. On behalf of Mr. John Finney and the EOA board they appreciate funding of the Foster Grandparents Program. requested additional monies, but there were no criteria as to who would receive funding. When Council reduce or fund programs they need criteria for funding. If you reduce taxes, then others might be paying more for support services.

Simeo Smith, A Substitute teacher with the Chatham County School board said he feels cultural Arts departments and youth services enhance the police department activities. The various agencies of government such as of the Police Department and Chatham County School board should be working together for youth, especially if you education them on what is a non-profit and the benefits they receive from them. He asked that these programs continue to be advanced and to prevent criminal activities by the youth.

Rachael Shaner a Savannah native said she grew up in Frazier Home and without the arts program she was provided, she would have been on the streets. None of these programs such as arts or social services are against the police department. She got involved in after school arts programs that helped her avoid criminal activities. She grew up in area of town when there was a separation of her neighborhood, east from west. They did not go to Forsyth Park, but getting involved in programs like Shakespeare in the Park and others educated, fed and kept her off the streets. She is standing here today because of the arts program provided her.

Alderman Durrence said most of the folks who spoke today talked about the importance of Cultural arts programs and sometimes those comments were made in a way to education Council, but he wanted to assure those here that Council member and City staff is aware of these programs and the contributions they make to the community. Every department is pitted against each program in a finite budget in a balancing act of what you can fund. Social programs are not in conflict with the Police department as it is not just a policing issue. We have a 28% poverty rate and 4,000 homeless people and we need to ask the hard questions of what is working and what is not as we work to reset the budget to make a different in our community. This is a part of the broad fabric of how we deal with this issue.

Alderman Hall said he keeps hearing the word reset. We have not raised taxes in over 10 years but we have increased spending including the police department. We cannot continue to do so without looking at a millage rate increase. We just cannot simply cut our way out of this. Yesterday the Police Policy Committee met and we will need to come up with additional funding and we cannot wait on the county. Alderman Shabazz said in reference to our City Manager he has come with a wealth of experience and he brought back to Council five options on balancing the budget. On option number 4, the City Manager laid out some things that need to happen, but will not if we choose this option. In this City it takes human capital to move forward on all of the Capital improvements to the City. She said this Council has voted on budget decision and her voting record shows she disagreed. If we do what is requested by the City Manager he will have the money to do what is needed in this City? If we want to reset we need to be more responsible in how we vote on budgetary issues. Alderman Thomas said it was very clear in last week's meeting and Clint pointed out something we cannot forget. On the front of this building when it was built in the early 1900, there are two statutes of a lady holding a ship that represent commerce and one of a painter board that represents the arts. They were important 100 years ago and are now. Every citizen in this room is a citizen of Chatham County which has a responsibility to step up in the arts and social services. You all are county taxpayers and for years the county has left it on the backs of City of Savannah residents. He hopes those here today will approach the county with the same fervor as they have with the City on these issues.

Alderman Bell moved to amend the proposed recommended 2017 City of Savannah budget to accept the Option 4 recommendation of the City Manager: eliminating three new positons to enhance development-related service and reducing funding for key strategic initiatives in the City Manager's Office by \$200,000, Restore Cultural Arts Contributions for 2017 at the 2016 funding level; Restore Social Service Contributions at the 2016 funding level; and restore Parent University at the 2016 funding level, except of agencies that did not submit an application for 2017. This was seconded by Alderman Durrence and unanimously carried,

Alderman Bell moved for adoption of the amended 2017 Budget ordinance which was seconded by Alderman Durrence, and unanimously carried.

Ordinance read for the first time in Council December 8, 2016, amended read a second time, December 22, 2016, placed upon its passage, adopted and approved upon a motion by Alderman Bell seconded by Alderman Durrence and unanimously carried.

BUDGET ORDINANCE

AN ORDINANCE TO ADOPT THE ANNUAL BUDGET FOR THE YEAR 2017 AND TO ADOPT REVISIONS TO THE ANNUAL BUDGET FOR THE YEAR 2016 FOR THE VARIOUS GOVERNMENTAL FUNDS OF THE CITY, AND TO ADOPT THE FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY.

WHEREAS, the City Manager submitted the Proposed 2017 Service Program and Budget to the Mayor and Aldermen on November 30, 2016, and the City Manager also submitted the Capital Improvement Program for 2017-2021 on November 30, 2016; and

WHEREAS, the City Manager's Proposed 2017 Service Program and Budget and Capital Improvement Program for 2017-2021 have been reviewed by the Mayor and Aldermen; and

WHEREAS, the Proposed 2017 Service Program and Budget was made available for public review on November 21, 2016, and availability of the Proposed 2017 Service Program and Budget for public review and the time and place of the public hearing on the budget was advertised on November 21, 2016; and

WHEREAS, the Mayor and Aldermen conducted public hearings on the Proposed 2017 Service Program and Budget on December 8, 2016, and December 22, 2016, to receive citizen input on the proposed budget; and

WHEREAS, the Mayor and Aldermen directed that the following revision be made to the Proposed 2017 Service Program and Budget:

 Decrease General Fund appropriations for Development Services and various City Manager Planning Initiatives by \$370,460 in order to increase total funding for Social Services and Cultural Arts contributions to outside agencies.

THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the City of Savannah in Council assembled that:

Section 1. The following estimated revenues and appropriations are adopted for the indicated funds and departments for the year 2016 (January 1, 2016 through December 31, 2016) and the year 2017 (January 1, 2017 through December 31, 2017):

Revised 2016

2017

	N					
			Revised 2016		2017	
Gen	eral Fund					
2	Total estimated revenue	\$	189,745,991	\$	188,894,830	
Bur	eau Appropriations (General Fund):				×	
	General Administration	\$	5,583,757	\$	5,863,667	
	Management Services	4	6,985,867	Ψ	6,986,396	
	Recorder's Court		2,418,238		2,311,847	
	Public Works	9	23,993,235		24,793,822	
	Community and Economic Development		4,629,957		3,389,879	
	Police		68,844,606		66,095,111	
	Fire and Emergency Services		30,000,000		29,501,628	
	Leisure Services		22,574,382		23,709,615	
	Other Governmental Services		16,539,865		16,040,540	
	Interfund Transfers		8,176,084		10,202,325	
	Total appropriations	\$	189,745,991	\$	188,894,830	
				či.		
Reco	rder's Court Technology Fund					
	Total estimated revenue	\$	150,000	\$	60,000	
	Total appropriations	\$	150,000	\$	60,000	
Gran	t Fund	2	2			
O I WAL	Total estimated revenue	\$	10,945,594	\$	17,320,127	
	Total ostanialou forondo	Ψ	10,743,374	Ф	17,320,127	
	Total appropriations	\$	10,945,594	\$	17,320,127	
Com	nunity Development Fund	*)				
	Total estimated revenue	\$	8,155,451	\$	7,307,088	
	Total appropriations	\$	8,155,451	\$	7,307,088	
Housi	ing/Property Acquisition Fund					
110 db	Total estimated revenue	\$	2,100,000	\$	2 100 000	
	Total estimated revenue	Φ	2,100,000	Ф	2,100,000	
	Total appropriations	\$	2,100,000	\$	2,100,000	
Haza	rdous Material Team Fund					
	Total estimated revenue	\$	563,016	\$	573,985	
	Total appropriations	\$	563,016	\$	573,985	

<i>E</i>	1	Revised 2016	2017
Public Safety Communications Fund	**		
Total estimated revenue	\$	7,250,000	\$ 6,742,419
Total appropriations	\$	7,250,000	\$ 6,742,419
Public Safety Wireless Reserve			
Total estimated revenue	\$	1,000,000	\$ 1,000,000
Total appropriations	\$	1,000,000	\$ 1,000,000
Economic Development Fund (Section 108 Loan)			
Total estimated revenue	\$	1,500,000	\$ 1,500,000
Total appropriations	\$	1,500,000	\$ 1,500,000
Confiscated Assets Fund			
Total estimated revenue	\$	400,000	\$ 200,000
Total appropriations	\$	400,000	\$ 200,000
Debt Service Fund			
Total estimated revenue	\$	3,000,000	\$ 3,000,000
Total appropriations	\$	3,000,000	\$ 3,000,000
Special Assessment Debt Fund			
Total estimated revenue	\$	100,000	\$ 100,000
Total appropriations	\$	100,000	\$ 100,000
Hotel/Motel Tax Fund			
Total estimated revenue	\$	19,500,000	\$ 19,827,500
Total appropriations	\$	19,500,000	\$ 19,827,500
Auto Rental Tax Fund			
Total estimated revenue	\$	1,720,000	\$ 1,740,000
Total appropriations	\$	1,720,000	\$ 1,740,000

Section 2. Appropriations and estimated revenues for the Capital Improvements Fund are made on a project-length basis, rather than on an annual basis and remain in effect until the project is completed and closed. Appropriations and estimated revenues for the Capital Improvements

Fund are adopted as follows:

Capital Improvements Fund		Revised 2016	<u>2017</u>	
Open project appropriations at year beginning	\$	627,220,705	\$	704,220,705
Add: New appropriations for projects		92,000,000		59,223,238
Less: Appropriations for closed projects		(15,000,000)		(15,000,000)
Open project appropriations at year end	\$	704,220,705	\$	748,443,943

Section 3. In order to comply with requirements for generally accepted accounting principles regarding expenditure recognition, the appropriations set forth in Section 1 above for year 2017 shall be increased by the amount of any purchase order encumbrances open as of December 31, 2016.

Section 4. In order to comply with requirements of generally accepted accounting principles as set forth in Statement 54 issued by the Governmental Accounting Standards Board, the fund balance amounts reported in the City's special revenue funds, unless otherwise restricted, shall be constrained for the specific purpose for which the special revenue fund was created. These balances, though they may be combined with other funds for financial reporting purposes, shall maintain the committed status hereby designated.

Section 5. In order to maintain a balanced budget, it is authorized that the total 2016 appropriations set forth for the General Fund in Section 1 hereof, be increased by the amount, if any, by which actual 2016 revenues exceed estimated revenues. It is also authorized that any unused bureau appropriations be transferred to the appropriation for Interfund Transfers for contribution to Capital Improvement Funds.

Section 6. For purposes of administering the budget, the legal level of control is designated to be the Bureaus as set forth in Section 1 hereof, which organizational units are hereby designated as departments as that term is used in O.C.G.A. 36-81-1 et. seq.

Section 7. The capital improvement plan set forth in the Capital Improvements Program Recommendations 2017-2021 is hereby adopted for planning purposes.

The five year totals of the Capital Improvement Program Recommendations 2017-2021 follow.

		<u> 2017 - 2021</u>
Community Development		\$ 500,000
Cemetery Improvements		790,000
Civic Center Improvements		2,602,625
Drainage Improvements		4,350,000
Other Improvements		7,245,763
Park and Recreation Improvements	196	2,661,000
Public Building Improvements		9,428,174
Sanitation Improvements		8,000,000

	2017 - 2021
Sewer Improvements	81,003,000
Squares and Monuments Improvements	2,770,000
Street Improvements	32,065,000
Traffic Improvements	9,190,600
Water Improvements	30,373,000
Total	\$ 190,979,162

Annual appropriations for capital improvement projects will be necessary in future annual budgets in order to provide the actual funding for any project.

Section 8. All ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

ADOPTED AND APPROVED: DECEMBER 22, 2016

Revenue Ordinance. Revenue Ordinance. An ordinance to raise revenue for the City of Savannah the same as was adopted and amended for 2016 with certain changes. Recommend approval.

Ordinance read for the first time in Council December 8, 2016, read a second time, December 22, 2016, placed upon its passage, adopted and approved upon a motion by Alderman Bell, seconded by Alderman Durrence, and unanimously carried.

AN ORDINANCE TO ADOPT THE 2017 REVENUE ORDINANCE PROPOSED BY THE CITY MANAGER.

(Revenue Ordinance in its entirety is on file in the Office of the Clerk of Council)

RESOLUTIONS

A Resolution Celebrating the Life and Accomplishments of James Alan McPherson. An American essayist and short-story writer born in Savannah, who became the first black writer to win the Pulitzer Prize for Fiction, and was included among the first group of artists who received a MacArthur Fellowship.

WHEREAS: James Alan McPherson was born in Savannah, Ga., on September 16, 1943. He overcame segregation and the narrow prism of a legal education to become the first black writer to win the Pulitzer Prize for fiction. He died at the age of 72 in Iowa City, IA where he was a professor emeritus at the University of Iowa; and

WHEREAS: Mr. McPherson earned a Bachelor's of Arts degree from Morris Brown College in 1965. In 1968, He received a LL.B. from Harvard Law School, but in 1971, he went on to get

a M.F.A. in creative writing from the University of Iowa and studied briefly with the short-story writer and novelist Richard Yates. Eventually, he decided not to practice law, but he utilized this legal training in his various writings; and

WHEREAS: Mr. McPherson became a contributing editor at the Atlantic Monthly in 1969. During the following decade, his fiction appeared in numerous journals and magazines. He worked as an assistant professor at the University of California, Santa Cruz, Harvard University summer school, Morgan State University, the University of Virginia where he taught as an associate professor and he also lectured in Japan. Later, he served as acting director of the Iowa Workshop from 2005–2007; and

WHEREAS: Mr. McPherson was recognized for his work by winning a contest for his short story, "Gold Coast" and in 2000 it was John Updike's selection for his collection of Best American Short Stories of the Century, awarded a Guggenheim Fellowship, he also received a Pulitzer for fiction in 1978 and was among the first 21 "exceptionally talented individuals" what became known as "genius awards" from the John D. and Catherine T. MacArthur Foundation in 1981. He was inducted into the American Academy of Arts and Sciences in 1995, and was honored as the inaugural recipient of the Paul Engle Award from Iowa City; and

WHEREAS: Mr. McPherson married the former Sarah Lynn Charlton but they later divorced. He is survived by their daughter, Rachel McPherson; a son, Benjamin; a sister, Mary McPherson; and a brother, Richard McPherson.

NOW, THEREFORE, I Eddie W. DeLoach, on behalf of the Mayor of the City of Savannah acknowledge and recognize the life of Mr. James McPherson for his public service and contributions to society.

BE IT FURTHER RESOLVED that The Mayor and Aldermen of the City of Savannah extend our deepest and heartfelt sympathy to the family and a copy of this resolution be presented to his family with our appreciation and filed in the records of this meeting of Savannah City Council.

SIGNED and SEALED December 22, 2016.

Adopted and approved upon motion of Alderman Johnson seconded by Alderman Shabazz and unanimously carried.

Resolution Directing the City Manager to Implement a Level I Freeport Tax Exemption at the Rate of 40% to Be Effective January 1, 2017. In accordance with state law, the City of Savannah held a voter referendum on May 20, 2014, at which a majority of the municipal voters approved a Level I Freeport Exemption. This exemption will engender a competitive business environment for manufacturers to remain, relocate or expand their operations in the City of Savannah. Almost all (89 percent) of Georgia's counties and over 140 of the cities have adopted some level of the Level I Freeport Exemption. The City of Savannah established the initial Level I Freeport Exemption at 20% as of January 1, 2016 and now desires to increase the total Level I Freeport Exemption to 40% as of January 1, 2017 as authorized by O.C.G.A. 48-5-48.2. This exemption will apply to the following types of tangible personal property:

- Inventory of goods in the process of being manufactured or produced including raw materials and partly finished goods
- Inventory of finished goods manufactured or produced in Georgia held by the manufacturer or producer for a period not to exceed 12 months
- Inventory of finished goods on January 1 that are stored in a warehouse, dock, or wharf that are destined for shipment outside of Georgia for a period not to exceed 12 months. (See attached resolution.) Recommend approval.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO IMPLMENT THE LEVEL I FREEPORT EXEMPTION ON TANGIBLE PERSONAL PROPERTY IN ACCORDANCE WITH O.C.G.A 48-5-48.2 AND SETTING THE EXEMPTION RATE AT 40 PERCENT WITH THE EXEMPTION TO BE EFFECTIVE JANUARY 1, 2017.

WHEREAS, in 1976 the Georgia General Assembly enacted a statute to authorize cities and counties to exempt certain business inventories from ad valorem taxation, known as a "Freeport Exemption:" and

WHEREAS, in accordance with state law, the City of Savannah held a voter referendum on May 20, 2014, at which a majority of the municipal voters approved a Level I Freeport Exemption as defined by O.C.G.A. 48-5-48.2: and

WHEREAS, the City wishes to engender a competitive business environment for manufacturers to remain, relocate or expand their operations in the City of Savannah: and

WHEREAS, the City wishes to set the Level I Freeport Exemption to the 40% exemption level as authorized by O.C.G.A. 48-5-48.2: and

WHEREAS, the City wishes for the Level I Freeport Exemption to be effective on January 1, 2017.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Aldermen of the City of Savannah that:

Section 1: In accordance with O.C.G.A. 48-5-48.2, as it may be amended from time to time, all the following types of tangible personal property are exempted from ad valorem taxation at the rate of 40%, within the City of Savannah:

1. Inventory of goods in the process of manufacture or production which shall include all partly finished goods and raw materials held for direct use or consumption in the ordinary course of the taxpayer's manufacturing or production business in this state. The exemption provided for in this paragraph shall apply only to tangible personal property which is substantially modified, altered, or changed in the ordinary course of the taxpayer's manufacturing, processing, or production operations in this state. For purposes of this paragraph, the following activities shall constitute substantial

modification in the ordinary course of manufacturing, processing, or production operations:

- a. The cleaning, drying, pest control treatment or segregation by grade of grain, peanuts or other oil seeds, or cotton;
- b. The remanufacture of aircraft engines or aircraft engine parts or components, meaning the substantial overhauling or rebuilding of aircraft engines or aircraft engine parts or components; and
- c. The blending of fertilizer bulk materials into a custom mixture, whether performed at a commercial fertilizer blending plant, retail outlet, or any application site;
- 2. Inventory of finished goods manufactured or produced within this state in the ordinary course of the taxpayer's manufacturing or production business when held by the original manufacturer or producer of such finished goods. The exemption provided for in this paragraph shall be for a period not exceeding 12 months from the date such property is produced or manufactured; or
- 3. Inventory of finished goods which, on January 1, are stored in a warehouse, dock, or wharf, whether public or private, and which are destined for shipment to a final destination outside this state and inventory of finished goods which are shipped into this state from outside this state and stored for transshipment to a final destination outside this state, including foreign merchandise in transit. The exemption provided for in this paragraph shall be for a period not exceeding 12 months from the date such property is stored in this state. Such period shall be determined based on application of a first-in, first-out method of accounting for the inventory. The official books and records of the warehouse, dock, or wharf where such property is being stored shall contain a full, true, and accurate inventory of all such property, including the date of the receipt of the property, the date of the withdrawal of the property, the point of origin of the property, and the point of final destination of the same, if known. The official books and records of any such warehouse, dock, or wharf, whether public or private, pertaining to any such property for which a freeport exemption has been claimed shall be at all times open to the inspection of all taxing authorities of this state and of any political subdivision of this state.

Section 2: The exemption shall become effective as of January 1, 2017.

Section 3: The City Clerk is directed to transmit a copy of this resolution to the State Revenue Commissioner.

ADOPTED AND APPROVED UPON MOTION OF ALDERMAN THOMAS, SECONDED BY ALDERMAN DURRENCE AND UNANIMOUSLY CARRIED.

RESOLUTION TO QUIT CLAIM PROPERTY LOCATED AT 1010 CARL GRIFFIN DRIVE TO CHATHAM COUNTY. THE CITY OF SAVANNAH FORMERLY

OPERATED A WASTE DISPOSAL LANDFILL LOCATED ALONG OGEECHEE ROAD (U.S. HIGHWAY 17) JUST WEST OF CHATHAM PARKWAY.

The landfill was closed on June 8, 1987. Over the years, the County developed various sheriff facilities and a communication tower on the site. The County is requesting the site be subdivided and the one-third portion containing those facilities be granted to the County. The City would retain the remaining two-thirds of the property. Any conveyance would include deed restrictions pertaining to state post closure obligations and the County would assume any liabilities or claims arising from their use of the property. The County is in process of surveying the one-third portion of the property involved and will provide the survey and legal description to the City for review upon completion. This matter has been reviewed by the Sanitation Bureau, City Attorney's Office, and Real Property Services. Recommend approval to subdivide the property and grant one-third to Chatham County at no cost, and authorization for the City Manager to execute the finalized deed and related closing documents. (See attached resolution & map.) Recommend approval. RESOLUTION

A RESOLUTION TO QUIT CLAIM ONE-THIRD OF CITY-OWNED PROPERTY LOCATED AT 1010 CARL GRIFFIN DRIVE TO CHATHAM COUNTY FOR PUBLIC PURPOSES, AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE A QUITCLAIM DEED AND RELATED CLOSING DOCUMENTS ASSOCIATED WITH THIS CONVEYANCE:

WHEREAS, the Mayor and Aldermen of the City of Savannah (the "City") own real property located at 1010 Carl Griffin Drive in the City of Savannah, Georgia, also referenced as PIN #2-0873 -01-008 (the "City Property"); and

WHEREAS, Chatham County has requested the City convey one-third of the City Property to the County for public purposes; and

WHEREAS, Chatham County is a government entity and subdivision of the State of Georgia; and

WHEREAS, O.C.G.A. § 36-37-6 governs the disposition of municipal property and provides an exception to the public bidding and notice provisions when real property is conveyed to another governing authority or government agency for public purposes.

NOW, THEREFORE, the Mayor and Aldermen of the City of Savannah, in a regular meeting assembled, do hereby declare one-third of the property located at 1010 Carl Griffin Drive (PIN #2-0873 -01-008) as surplus to the needs of the City and approve conveying this portion of the City Property by quitclaim to Chatham County at no cost subject to an acceptable survey prepared by Chatham County and assumption of applicable restrictions and liabilities or claims arising from their use of the property, and other conditions conforming with this Resolution.

ADOPTED AND APPROVED UPON MOTION OF ALDERMAN THOMAS, SECONDED BY ALDERMAN DURRENCE AND CARRIED WITH Alderman Thomas, Durrence, Bell, Miller, Hall, Foster, Shabazz and Mayor DeLoach voting in favor. Alderman Johnson, recused

himself and did not vote on this resolution.

E-911 Telephone, Wireless and VoIP Fees.

A resolution to authorize continued collection of \$1.50 per month fees for enhanced emergency telephone service (E-911) from landline, cellular, and Voice over Internet Protocol (VoIP) subscribers whose billing address is in Savannah or whose exchange access facilities and access lines are in areas served by the Savannah-Chatham Metropolitan Police Department. State law allows up to \$1.50 per month in E-911 fees and requires an annual reaffirmation of need. The fees do not cover the total cost for public safety communications but they do reduce reliance on property taxes. (See attached resolution.) Recommend approval. ANNUAL RESOLUTION TO CONTINUE TO COLLECT E-911 FEES

Alderman Thomas said he has asked this question for 17 years as this is a fee that is collected on every cell phone, he is unaware that we have every audited Verizon, AT& T, and others to assure we are collected these funds and how much has been given to the City of Savannah.

RESOLUTION OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH, GEORGIA, TO REAUTHORIZE THE COLLECTION OF AN E-911 FEE FOR LANDLINE, CELLULAR, AND VOICE OVER INTERNET PROTOCOL TELECOMMUNICATIONS SERVICE BY SERVICE PROVIDERS AND TO AUTHORIZE COLLECTION OF MAINTENANCE FEES FOR EMERGENCY TELELPHONE SYSTEMS DIRECTLY FROM SUBSCRIBERS WHOSE BILLING ADDRESS IS WITHIN THE CITY OF SAVANNAH OR WHOSE EXHANGE ACCESS FACILITIES AND ACCESS LINES ARE IN AREAS SERVED BY THE CITY OF SAVANNAH.

Whereas, E-911 emergency telephone services provides a lifesaving link between City residents and emergency services; and

Whereas, The City of Savannah now provides this valuable service to promote the safety, health and well-being of residents and of the many visitors each year; and

Whereas, it remains in the best interest of the citizens of the City of Savannah to continue the service, and the Mayor and Aldermen desire to authorize and reaffirm a method of funding the service that does not rely entirely on property taxes or other taxes; and

Whereas, the Mayor and Aldermen of the City of Savannah previously adopted resolutions to provide for collection of E-911 fees by landline, wireless, and Voice Over Internet Protocol telecommunications service providers.

Now, Therefore, Be It Resolved, that the Mayor and Aldermen of the City of Savannah reaffirm the necessity for collection of a monthly E-911 charge of \$1.50 from each exchange access facility subscribed to by telephone subscribers whose exchange access lines are in the geographic areas of the City of Savannah served by the Savannah Chatham Metropolitan

Police Department; reaffirm the necessity for a monthly charge of \$1.50 per month per wireless connection subscribed to by wireless telephone subscribers whose billing address is within the geographic area of the City of Savannah for subscribers; and reaffirm the necessity for collection of a monthly E-911 fee of \$1.50 upon each Voice Over Internet Protocol exchange access facility subscriber whose exchange to access lines are in areas within the City of Savannah service area.

ADOPTED AND APPROVED UPON MOTION OF ALDERMAN DURRENCE, SECONDED BY ALDERMAN BELL AND UNANIMOUSLY CARRIED.

A RESOLUTION OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH AUTHORIZING THE MAYOR TO SIGN AFFIDAVIT OF EXECUTIVE SESSION.

BE IT RESOLVED by the Mayor and Aldermen of the City of Savannah as follows: At the meeting held on the 8th day of December 22, 2016 the Council entered into a closed session for the purpose of discussing Litigation. At the close of the discussions upon this subject, the Council reentered into open session and herewith takes the following action in open session:

- 1. The actions of Council and the discussions of the same regarding the matter set forth for the closed session purposes are hereby ratified;
- 2. Each member of this body does hereby confirms that to the best of his or her knowledge, the subject matter of the closed session was devoted to matters within the specific relevant exception(s) as set forth above;
- 3. The presiding officer is hereby authorized and directed to execute an affidavit, with full support of the Council in order to comply with O.C.G.A. §50-14-4(b); 17
- 4. The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute.

ADOPTED and APPROVED: December 22, 2016 upon motion of Alderman Bell, seconded by Alderman Shabazz and unanimously carried.

MISCELLANEOUS

Settlement of Litigation with DDK Hotels Concerning Height of Proposed Hotel. DDK Hotels and SDP Forsyth, LLC proposed to build a hotel on Forsyth Park and Drayton Street, near the Savannah Law School. They requested approval for a "bonus story" from the Zoning Board of Appeals under the zoning ordinance. The ZBA denied the request for the extra story. The developers and the existing owners of the proposed hotel property, Insight Real Estate Services and DW Investors, filed suit against the City and the ZBA to overturn the ZBA decision, and gain approval for the 5 story hotel.

The City and the plaintiffs have agreed to a settlement, subject to approval of Council. Under the proposed settlement, the plaintiffs have agreed that the hotel will be 4 stories, and that they will not seek approval for a bonus story. The City has agreed that provided the developers proceed with their development approval process in the normal course of business, they have a vested right to build the hotel under the City's ordinances as they currently exist. This agreement would expire 3 years after final approval of the hotel permits. Council approval would authorize the City Manager or his designee to enter into a settlement agreement on the above terms. City Attorney recommends approval. Recommend approval. Approved upon motion of Alderman Bell, seconded by Alderman Durrence and carried.

Settlement of Litigation of a Worker Compensation agreement with Retire Master Firefighter Earl Smith who was injured in 2002. The City has already \$330,00 already paid and we have agreed for a completed settlement of \$62,631 with a ¾ to be reimbursed by the Insurance carrier. Council approval would authorize the City Manager or his designee to enter into a settlement agreement on the above terms. City Attorney recommended approval. Approved upon motion of Alderman Bell, seconded by Alderman Durrence and carried.

TRAFFIC ENGINEERING REPORTS

Multi-Way Stop Control at the Intersection of Montgomery and West Gaston Street. The Traffic Engineering Department has reviewed the intersection of Montgomery Street and W. Gaston Street in response to a citizen's concern about limited sight distance and the number of crashes that occur. Based on the results of the traffic studies performed, it is recommended that the intersection be converted to multi-way STOP control. (See attached map.) Recommend approval. Approved upon motion of Alderman Bell, seconded by Alderman Durrence and carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

Removal of one-way restriction on Alton Street. As a result of the opening of the Alton Street right-of-way from Laurel Street east to Martin Luther King, Jr. Boulevard, the Traffic Engineering Department has determined that one-way traffic flow on Alton is no longer necessary. Recommend that Alton Street between Ann Street and Martin Luther King, Jr. Boulevard provide for two-way traffic. (See attached map.) Recommend approval. Approved upon motion of Alderman Bell, seconded by Alderman Durrence and carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

BIDS, CONTRACTS AND AGREEMENTS

Upon a motion by Alderman Thomas, seconded by Alderman Durrence, and unanimously carried, the following bids, contracts and agreements were approved per the City Manager's recommendations:

Coastal Workforce Development Board (CWDB) – Approval to Accept the FY17 Supplemental Nutrition Assistance Program (SNAP) Works 2.0 Pilot Program Grant Award from the Georgia Department of Labor. On November 15, 2016, the Georgia Department of Labor awarded the City of Savannah and the Coastal Workforce Development Board \$616,663.64 to provide services under the ANAP SNAP Works 2.0 Pilot Program. This is the second allocation of a three-year total grant award of \$1,849,990.93 and is part of a pilot project in which Georgia Department of Labor (GDOL), Division of Family and Children

Services (DFCS) and the Coastal Workforce Development Board will partner to deliver training services in Bulloch, Chatham, and Glynn counties. Pilot services to SNAP recipients will be delivered through a random selection process. Under the award CWDB will be responsible for overseeing the delivery of case management and training activities. The period of availability for the grant is October 1, 2016 - September 30, 2017 and the grant has the option to be renewed for an additional year. The SNAP Works 2.0 Pilot Program Year 2 award was accepted by the CWDB's Executive Committee on December 8, 2016. Approved.

Coastal Workforce Development Board - Approval to Accept the Ex-Offender Strategic Programming Grant Award from Georgia Department of Economic Development, - Workforce Division (GDEcD WFD) and Authorization for the City Manager to Sign and Administer Grant Funds through a Sub-Award to the City of Hinesville. The City of Savannah has received a "Statement of Grant Award" for Ex-Offender Strategic Programming (\$112,158) from the Georgia Department of Economic Development, Workforce Division (GDEcD-WFD), which will provide 25 previously incarcerated eligible participants from Liberty County with post-release services, such as career exploration and mapping workshops that give them each an individualized career pathway, along with short-term training that results in credentials to secure transitional jobs. Approved

Pursuant to the Coastal Workforce Services (CWS) Consortium Agreement, recommend approval to authorize the City Manager to enter into a Grant Administration Agreement with sub-grant recipient in accordance with the City of Savannah's procurement policies and procedures. The grant award totaling \$112,158 provides funding for ex-offender/offender programs to a ten (10) county area, (Region 12) that includes Liberty County. Recommend approval.

Development Agreement for Hitch Phase II Public Improvements and Infrastructure with Hunt Savannah Development, LLC and Housing Authority of Savannah. Housing Authority of Savannah has entered into a long-term ground lease with Hunt Savannah Development, LLC for the development of Robert M. Hitch Village, which is part of the East Savannah Gateway Revitalization Area. The City has agreed to construct certain public improvements and infrastructure to serve the project. SPLOST funds in the maximum amount of \$6,754,000 have been approved for "Hitch Village and Surrounding Redevelopment Sites."

Tree Root Damage Repair – Annual Contract Renewal – Event No. 3072 Recommend approval to renew an annual contract for tree root damage repair services with Savannah River Utilities in the amount of \$329,250.00. The Streets Maintenance Department will utilize the services to repair sidewalks and streets damaged by the intrusion of tree roots. The MWBE goal for this project is 15% (11% MBE and 4% WBE). Savannah River Utilities submitted MWBE participation of 100%, with 95% MBE utilizing Savannah River Utilities and 5% WBE utilizing Ava Group. This is the first of three renewal options available. Bids were originally received April 21, 2015. Delivery: As Needed. Terms: Net 30 Days. The Funds are available in the 2016 Budget, Street Maintenance/Other Contractual Services/Construction Supplies and Materials (Account No. 101-2105-51295).

Water, Sewer, Storm Water Line Repair – Annual Contract Renewal – Event No. 1032. Recommend approval to renew an annual contract for as-needed water, sewer, and storm water line repair with Savannah River Utilities as primary contractor and with Southern Champion Construction as secondary contractor in the estimated amount of \$1,219,515.00. Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Various CIP Accounts (Account No. 311-9207-52842-Various CIP Accounts) and Water & Sewer Fund/Various Departments/ Other Contractual Services (Account No. 521-0000-51295).

Polymer for Industrial and Domestic Water Plant – Annual Contract Renewal – Event No. 3624. Recommend approval to renew an annual contract for polymer with Polydyne, Inc. in the amount of \$61,976.00. The Industrial and Domestic Water Plant will use the polymer to coagulate raw water and to dewater sludge. This is the first of three renewal options available. Bids were originally received on October 27, 2015. Delivery: As Needed. Terms: Net 30 Days. Funds are available in the 2016 Budget, I&D Water Fund-Operating/I&D Water Operation/Chemicals (Account No. 531-2581-51323).

Scrap Metal and Recycling — Annual Contract Renewal — Event No. 3688. Recommend approval to renew an annual contract renewal for the sale of scrap metals with Southern Metals Recycling, Inc. in the revenue amount of \$181,500.00. This is a revenue-generating contract. The scrap metal is collected at the Dean Forest Landfill and other City locations and delivered to the contractor for recycling. Scrap disposed of in this manner includes white goods or appliances, steel wheels, and other refuse collected at the landfill, as well as scrapped parts from repairs made to City equipment. The bid requested pricing on scrap delivered by City staff to the recycler, as well as scrap stockpiled at the landfill for pickup by the contractor. This is the first of three renewal options available. Bids were originally received on November 24, 2015. Delivery: As Needed. Terms: Net 30 Days. No City funds will be required for this contract as this is a revenue generating contract.

Low Voltage Cabling Services – Annual Contract Renewal – Event No. 3747. Recommend approval to renew an annual contract for Low Voltage Cabling Services with NetPlanner Systems, Inc. in the estimated amount of \$89,287.00. These services will be used to provide low voltage cabling at various City of Savannah facilities by the Information Technology Department. This is the first of four renewal options available. The method used for this procurement was the Request for Proposal (RFP), which evaluates criteria in addition to fees. Proposals were received and evaluated on the basis of qualifications and experience, system capabilities, references, local vendor participation, and fees. Bids were originally received on December 1, 2015. Delivery: As Needed. Terms: Net 30 Days. Funds are available in the 2016 Budget,

Intersection Improvements – Habersham Street and Kensington Drive – Event No. 4606. Recommend approval to procure intersection improvement services from JHC Corporation in the amount of \$223,882.50. The Traffic Engineering Department will use these services to remove asphalt, install raised intersection with stamped crosswalks, and complete required utility modifications at the intersection of Habersham Street and Kensington Drive. Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other

Contractual Services/Habersham and Kensington Speed (Account No. 311-9207-51295-TE0216).

Meter Boxes and Lids - Annual Contract - Event No. 4613. Recommend approval to award an annual contract to procure meter boxes and lids for commercial, residential, and agricultural use from Consolidated Pipe & Supply in the amount of \$173,114.80. The meter boxes and lids are maintained in inventory at the Central Warehouse and are utilized by the Water Distribution Department for new connections to the water system and to replace those that are damaged. The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were: L.B. Consolidated Pipe & Supply Co. (Garden City, GA) (D) \$173,114.80, Ferguson Waterworks (D) \$178,992.82,HD Supply Waterworks, Ltd. (D) \$195,217.74, Funds are available in the 2016 Budget, Internal Service Fund/Inventory/Central (Account No. 611-0000-11330) and Water and Sewer Fund/Water Distribution/Construction Supplies & Materials (Account No. 521-2503-51340).

<u>High Visibility Raingear – Annual Contract – Event No. 4624</u>. Recommend approval to award an annual contract for high visibility raingear to On-Site Supply in the amount of \$43,630.25. The high visibility raingear will be maintained in inventory at the Central Warehouse and will be utilized by various City departments to provide protection to employees working on or along roadways. The apparent low bidder, Hagemeyer was not selected because their proposal does not meet specification 4.1.5 which requires that raincoats be 48" long. The bidder proposes a jacket which is only 30" long (waist length). Funds are available in the 2016 Budget, Internal Service Fund/Inventory/Central Stores (Account No. 611-0000-11330).

<u>VMWare Maintenance and Support Services – Event No. 4695.</u> Recommend approval to procure VMWare Maintenance and Support Services from PCMG, Inc. in the amount of \$37,739.15. The Information Technology Department will use the services to maintain various City services, such as email, Lawson, and Govern. VMWare allows the City to virtualize servers, which reduces hardware costs, increases functionality, improves disaster recovery, and provides energy cost savings. Funds are available in the 2017 Budget, Internal Services Fund/Information Technology/Data Processing Equipment Maintenance (Account No. 611-1140-51251).

Mechanical, Electrical, and Plumbing Engineering Design Services – Annual Contract Renewal – Event No. 3599. Recommend approval to renew an annual contract for mechanical, electrical, and plumbing design services on an as needed basis with Sebring Engineering, LLC (Primary) and RWP Engineering (Secondary) in an amount not to exceed \$50,000.00. This contract will provide limited-scope engineering services including heating, ventilation, and air conditioning systems, elevators, fire sprinklers and alarms, switch gears, and other systems in existing City facilities including critical systems assessments for emergency management use. The funds are available in the 2015 Budget, Various Accounts. A Pre-Proposal Conference was not conducted as this is an annual contract renewal.

<u>Utility Vehicles – Contract Modification No. 1 – Event No. 4476</u>. Recommend approval of Contract Modification No. 1 to J.C. Lewis Ford in the amount of \$28,000.00. This contract modification is needed to procure a sports utility vehicle for the Water and Sewer Department.

J.C. Lewis Ford agreed to honor the bid pricing per section 4.3 of the specifications. The original contract was approved by Council on September 29, 2016 in the amount of \$53,173.44. The total amount of this contract to date, including this modification, is \$81,173.44. Funds are available in the 2016 Budget, Vehicle Replacement Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). Recommend approval.

Mail and Courier Services – Annual Contract Renewal – Event No. 1614. Recommend approval to renew an annual contract for mail and courier services with Savannah/Chatham Pickup & Delivery Services in the amount of \$74,068.00. The mail and courier services are needed to process the City's outgoing mail and to provide daily mail and courier services to City of Savannah facilities and other locations. This is the third of three renewal options available. Funds are available in the 2016 Budget, General Fund/Mail & Municipal Building Services/Other Contractual Service (Account No. 101-1153-51295). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. (A)Indicates local, minority owned business. Recommend approval.

Dean Forest Landfill Expansion – Amendment No. 5D – Event No. 3600. Recommend approval of Contract Modification No. 5D to Hussey, Gay, Bell, and DeYoung in the increased amount of \$1,363,920.00. Additional engineering services for the landfill expansion permitting process are necessary to complete Phase ID – Western Cells Expansion of the Dean Forest Road Landfill project construction. The first change in the scope of work is to provide construction administration and documentation, construction quality assurance, certification surveys, and progress documentation reports in accordance with the permit issued by the Georgia Environmental Protection Division (GEPD). The second change in the scope of work is to complete a minor modification of the existing facility, Phase IC, to adjust final contours to enhance post closure maintenance and provide capacity for demolition waste removed to mitigate flood plain issues for the Madison Retail Development site. Removal of the material from the defunct Atlas demolition waste processing operation is necessary prior to permanent site development. The total amount of this contract to date, including this modification, is \$3,101,056.00. Fund/Capital Improvement Projects/Other Costs/Dean Forest Landfill Expansion (Account No. 311-9207-52842-SA0103).

Cornice Repairs to the Liberty Municipal Building – Contract Modification No. 1 – Event No. 4518. Recommend approval of Contract Modification No. 1 to Savannah Construction and Preservation in the amount of \$35,639.48. The services are required to continue repair of the existing masonry cornice at the Liberty Municipal Building. The original contract was approved by Council on September 1, 2016 in the amount of \$32,774.00. The total amount of this contract to date, including this modification is \$68,413.48. Funds are available in the 2016 Budget, Capital Improvement Fund/Capital Improvement Projects/Building Maintenance/Liberty Municipal Building Improvements (Account No. 311-9207-51244-PB0152).

<u>River Street Elevator Modernization – Event No. 4648</u>. Recommend approval to procure elevator modernization services from Oracle Elevator Company in the amount of \$59,405.00. Services will be used to modernize the River Street elevator. Funds are available in the 2016 and 2017 Budget, Capital Improvements Fund/Capital Improvement Projects/Other

Contractual Services/River Street Elevator Improvements (Account No. 3-9207-51295-OP0254).

Roof Maintenance and Inspections – Annual Contract – Event No. 4443. Recommend approval to award an annual contract for roof maintenance and inspection services to Delta Metals, Inc. in the amount of \$64,800.00. The Building and Electrical Maintenance Department will use the services for roof maintenance and inspections. Three bids were received, however, All American Markets dba MOPAC submitted a bid for a one-person crew. The specifications required a two-person crew for safety reasons. Funds are available in the 2016 Budget, General Fund/Building and Electrical Maintenance/Building Maintenance (Account No.101-6121-51244).

Water and Sewer Agreement – Bradley Point South, Phase V. vRW Developers, LLC has requested a water and sewer agreement for Bradley Point South Phase V. The water and sewer systems have adequate capacity to serve this 32 equivalent residential unit development on Julliard Court. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

<u>Cisco Network Equipment – Savannah/Hilton Head International Airport.</u> The Savannah Airport Commission requests approval to purchase Cisco Network Equipment from PCM in the amount of \$52,273.16. The Cisco equipment will be used to upgrade the existing network connections from 1GB to 10GBs. The upgrade to a 10GB network will ensure that the Airports administrative network is equipped for future expansion, and capable of providing the necessary throughput, to process the data requirements of smarter software, applications, and content.

Security Camera System Upgrades - Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with ICE Automation Group in the amount of \$103,551.96. The Security Camera System was designed to handle approximately 150 cameras. When the system installation was completed in 2012, there were roughly 80 cameras in use. Over the last four years the number of cameras has almost doubled and the system is now at its capacity. Another design feature of the system was the ability to store video content for a period of 30 days. Fifteen days at full resolution, and an additional fifteen days at a reduced frame rate. The proposed upgrade will increase the system capacity to approximately 275 cameras, while also increasing the storage retention period to 30 days of full resolution video content. The project will consist of the installation of a network storage manager, a RAID controller, 60TB of hard drive space, and all necessary software and hardware configuration. The security system camera upgrade and storage expansion is a critical sensitive system specific to Pelco cameras and head end components. Ice Automation designed and provided the camera installation and configuration of the switches during the build of the VSS. This is sole source because this project is a continuation of the original design and configuration of the systems switches developed by Ice Automation. Recommend approval.

Runway 28 RSA Improvements and Road Relocations, Field Order No. 3 - Savannah/Hilton Head International Airport. The Savannah Airport Commission requests

approval of Field Order No. 3 with Quality Enterprises-USA in the amount of \$144,246.56 for the Runway 28 RSA Improvements and Road Relocations project. This cost was incurred by the contractor due to delays by the FAA on the construction of a new localizer located within the project limits. The final construction phase for the Runway 28 RSA Improvements project included construction of FAA approved grades at the localizer site, which entailed removing approximately 25,000 cubic yards of soil inside the Runway Safety Area.

Lifecycle Replacement of (3) Three Primary Chill Water Pump Motors with Drives - Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with GoForth Williams, Inc. in the amount of \$31,986.00 for Lifecycle Replacement of (3) Three Primary Chill Water Pump Motors with Drives. Goforth Williams, Inc. will furnish labor and material for the lifecycle replacement and installation of (3) three primary chill water pump motors with drives to include all wiring, conduit, related components, start -up and testing as per bid specifications. This project was submitted for bid, City of Savannah Event #4599. Three bids were received and Goforth Williams, Inc. was the lowest responsive and responsible bidder. These are the original pump motors which have been in operation since 1994.

Announcements

Mayor DeLoach announced the Holiday Schedule for City employees for Christmas and New Year of Friday, December 23 and Monday, December 26, New Year observance on Monday, January 2, 2017. He thanked the City employees for their service and wished everyone a great holiday season. He asked that you find someone and tell them you love them.

Alderman Bell announced that last evening the Mayor of Gary, Indiana was on the television program Undercover Boss.

Jazz Curry spoke on the Alcohol Beverage license. He stated Council made a decision to eliminate the hybrid license, so we now would need to close our business when the kitchen closed. He felt the hybrid worked for those underage. He along with other restaurants with have an undue burden and asked that Council revisit this ordinance to allow for a 30 minutes to one hour delay on closing. Alderman Johnson said he also has raised this issue in the past. Mayor DeLoach said we will review his request.

There being no further business, Mayor DeLoach declared this meeting of Council adjourned.

Dyanne C. Reese, MMC

Ayanne G. Reese

Clerk of Council



Douglas J. MacGinnitie Commissioner

Department of Revenue

Frank Mi. O'Connell Birector

Administrative Bivision — Office of Tax Policy 1800 Century Blvd., Suite 15311 Atlanta, Georgia 30345-3205 (404) 417-6649

9-1-1 Prepaid Wireless Service Fee Information Sheet

The Georgia Department of Revisend it along with the any pertinen	enue requests you complete the following form and attachments to:
·· <u>91</u>	1resolutions@dor.ga.gov
The Department will provide you w	vith notification of receipt.
County/Municipality:	Chatham
Date Form Completed:	8-30-11
Date of Ordinance:	8-26-11
I the undersigned Clerk of the about information to be true and correct.	ve County/ Municipality do hereby certify the following
 Attached is a certified corresponding resolutions and amendment authorized by the Official Corresponding 	opy of the pertinent parts of all ordinances and nts which levy the prepaid wireless 9-1-1 charge ode of Georgia Annotated.
 That the population of the c decennial census of 2010 is 	county/municipality as measured by the United States:
 Counties or municipalities included in a multijurisdictional or regional 9-1-1 system are: Chatham, Savannah, Pooler, Garden Cfty, Port Wentworth, 	
Bloomingdale, Vernonburg	g, Thunderbolt



The public safety answering point is located inChatham_County and operated by:City of Savannah	_ (City	y/County)
List the contact information for the person responsible correspondence and payments:	for	receiving
Name: Linda Cramer		
Title:Finance Director	3	
Address: P. 0. Box 9297		
- Savannah, GA 31412		
Telephone No.: (912) 652-7900		2).
E-Mail Address: 1bcramer@chathamcounty.org		
Commission of the commission o		
Completed by:		
Name: Lesha Lanier		
Title: Assistant Finance Director		ď
Address: P. O. Box 9297		
Savannah, GA 31412		
Telephone No.: (912) 652-7900		
E-Mail Address: 1rlanier@chathamcounty.org		
Signature: Leske Jamier	2	
Should you have any question please contact:		
911resolutions@dor.ga.gov		



AGENDA ITEM:	
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AGENDA DATE: July 8, 2011

TO:

Board of Commissioners

THRU:

R. E. Abolt, County Manager

FROM:

Linda Cramer, Finance Director

ISSUE: To have the Board of Commissioners approve an amendment to the E-911 charges to include prepaid wireless service at the retail point of sale, amend the Revenue Ordinance, and authorize the Chairman to sign the related resolution.

BACKGROUND: Part 4 of Article 2 of Chapter 5 of Title 46 of the Official Code of Georgia Annotated, as amended by Act No. 187, Georgia Laws 2011, authorizes counties and cities that operate a E-911 public safety answering point to impose a E-911 charge on prepaid wireless service at the retail point of sale.

FACTS & FINDINGS:

- Legislation has been passed to assess a E-911 fee on prepaid wireless phones. The new bill sets out a new system to collect the prepaid fees at the point of sale. The effective date is January 1, 2012.
- A 75 cent fee will be collected at the retail point of sale for each phone sold and each purchase of minutes to reload a prepaid wireless phone. E-911 fees are to be collected at the retail level and remitted to the Georgia Department of Revenue just like sales tax.
- 3. In order for the funds to be treated as a local tax, counties and municipalities must adopt an ordinance or resolution imposing the fee and file with the DOR. Fees will be distributed back to the counties and municipalities that adopt the ordinance or resolution on an annual basis.
- 4. A Resolution amending the E-911 charges to include prepaid wireless service at the retail point of sale is attached for consideration.
- 5. This action amends Article I, Public Utility Taxes- Part 2- Emergency Telephone Service Fee, of the Chatham County Revenue ordinance by adding Section 9.

<u>FUNDING:</u> Increasing the E-911 charges to include prepaid wireless service will increase revenue to the fund.

ALTERNATIVES:

- To have the Board of Commissioners approve an amendment to the E-911 charges to include prepaid wireless service at the retail point of sale in the amount of 75 cents for each phone sold and each purchase of minutes to reload a prepaid wireless phone, amend the Revenue Ordinance, and authorize the Chairman to sign the related resolution.
- 2. To give staff other direction.

POLICY ANALYSIS: The proposed amendment is consistent with the Revenue Policy and Policy on Fees and Charges adopted by the Board of Commissioners on March 19, 2004 and complies with State law.

RECOMMENDATION: That the Board of Commissioners adopt Alternative 1.

Revisions to Chatham County Revenue Ordinance Article I, Public Utility Taxes Part 2- Emergency Telephone Service Fee

New Section

Public Utility Taxes - Part 2. E-911 Emergency Telephone Service Fee

Section 9 Prepaid Wireless Service Fee

Effective January 1, 2012, Part 4 of Article 2 of Chapter 5 of Title 46 of the Official Code of Georgia Annotated, as amended by Act No. 187, Georgia Laws 2011, authorizes countles and cities that operate a E-911 public safety answering point to impose a E-911 charge on prepaid wireless service at the retail point of sale, A 75 cent fee will be collected at the retail point of sale for each phone sold and each purchase of minutes to reload a prepaid wireless phone. These fees will be remitted to the Georgia Department of Revenue similar to sales tax. The retailer may retain up to 3% of the fees collected to offset the costs of collecting the fee.



CERTIFICATION

I, Janice E. Bocook, hereby certify as follows:

- 1. That I am the Clerk of the Board of Commissioners of Chatham County, Georgia, and, as such, am authorized to make this certification.
- 2. That the one (1) page attached hereto is a true and correct copy of the Resolution imposing an E-911 charge on prepaid wireless service in Chatham County unanimously approved by the Board of Commissioners of Chatham County, Georgia, at its meeting of July 8, 2011.

This 31st day of August, 2011.



Janice E. Bocook, Clerk of Commission, Chatham County Board of Commissioners

County of Chargia Georgia

Resolution

RESOLUTION IMPOSING AN E-911 CHARGE ON PREPAID WIRELESS SERVICE IN THE GEOGRAPHIC AREA THAT IS SERVED BY CHATHAM COUNTY OR THAT WOULD BE SERVED BY CHATHAM COUNTY FOR THE PURPOSE OF SUCH AN EMERGENCY '911' SYSTEM

WHEREAS, Part 4 of Article 2 of Chapter 5 of Title 46 of the Official Code of Georgia Annotated, as amended by Act No. 187, Georgia Laws 2011, authorizes counties and cities that operate a 9-1-1 public safety answering point to impose a 9-1-1 charge on prepaid wireless service at the retail point of sale; and,

WHEREAS, pursuant to Code Section 46-5-134.2 of the Official Code of Georgia Annotated such charges may be imposed at the rate of 75 cents per retail transaction; and

WHEREAS, revenues received by a county or municipality from such charges must be deposited in the emergency telephone assistance fund maintained by the county or municipality; and

WHEREAS, imposition of the charge on prepaid wireless service is contingent upon the enactment of an ordinance or resolution of the county or municipality; and

WHEREAS, Chatham County, Georgia currently operates a multijurisdictional 9-1-1 public safety answering point by intergovernmental agreement with the City of Savannah, Georgia: and

WHEREAS, the Board of Commissioners of Chatham County adopted a resolution to reaffirm the necessity for a monthly B-911 charge on May 27, 2011;

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Chatham County that in accordance with O.C.G.A. § 46-5-134.2, there is hereby imposed a prepaid wireless 9-1-1 charge as defined by O.C.G.A. § 46-5-134.2(a)(4) upon every prepaid wireless retail transaction occurring within the jurisdiction of the public service answering point in the amount of 75 cents. This Resolution is effective January 1, 2012.

BE IT SO RESOLVED ON THIS 8TH DAY OF JULY, 2011.

ete Liakakis, Chairman



TO:

Board of Commissioners

THRU:

R.E. Abolt, County Manager

FROM:

Linda B. Cramer, Finance Director

ISSUE:

Present the 2011 Chatham County Revenue Ordinance for adoption by the Board of Commissioners.

BACKGROUND:

The County's fiscal 2012 budget was adopted June 24, 2011. The Chatham County Revenue Ordinance has been updated to reflect changes in rates and fees resulting from the budget process, amendments to the Ordinance since August 2010, and revised court and voter registration schedules. Also, the E-911 section needs to be amended for Prepaid Wireless Services.

FACTS AND FINDINGS:

- The Revenue Ordinance has been updated to reflect changes in rates and fees that
 were incorporated in the County's Fiscal 2012 adopted budget. These changes
 included various fees at the Aquatic Center, changes to the Public Utility Taxes –
 Cable Franchise Fees and hotel/motel tax wording.
- 2. On February 25, 2011, the Board approved an amendment to adjust the maximum total building permit fee to adequately cover the cost of providing departmental service. This capped the building permit fee at \$100,000.
- 3. The Voter Registration Office has made corrections to Article M Section 3 Sale of Voter List to reflect an increase in pricing effective July 1, 2011. Attached are the revised updated prices for this section.
- 4. Updated court schedules for Probate Court, Magistrate Court and State Court are included in the Ordinance. See Appendix B, C and E.
- 5. On July 22, 2011, the Board approved the new E911 Prepaid Wireless Service Fee. Those changes are included in the revised ordinance under Article I Section 8.
- 6. The Revenue Ordinance includes sports and parks space fees to charge for use of recreation fields. (Appendix F). Currently, there are several private youth sports organizations that reserve county facilities on a regular basis that are not charged a space rental fee. Those clubs are: Coastal Georgia Soccer Association, The Pirates Organization, The Talahi Tigers, The Savannah Celtic, West Chatham Soccer Association and The Savannah Soccer Academy.

All of the listed organizations host and/or participate in private sponsored events which Chatham County provides staff, maintenance and lights with no revenue being collected for those services because of their long term association with Chatham County or due to the fees being waived in the past.

7. The Revenue Ordinance has also been forwarded to the County Attorney for review.

FUNDING:

N/A

POLICY ANALYSIS:

In accordance with adopted financial policies, the Finance Department will submit an updated Revenue Ordinance for approval each year within 45 days of annual budget adoption. Amendments to the Ordinance may be submitted throughout the year.

ALTERNATIVES:

- 1. Present the Revenue Ordinance for a first reading August 12, 2011 and a second reading on August 26, 2011.
- 2. Provide the Finance Department with other guidance.

RECOMMENDATION:

That the Board follow Alternative 1.

Lecha Lanier

Section 7 Conditions and Use of Revenue

- a. Pursuant to O.C.G.A. 46-5-134, paragraph (d) (2), all revenues from monthly E-911 charges shall be deposited and accounted for in a separate restricted revenue fund known as the Emergency Telephone System Fund. The County may invest the money in the fund in the same manner that other monies of the County government may be invested and any income earned from such investment shall be deposited into the Emergency Telephone System Fund.
- b. Pursuant to O.C.G.A. 46-5-134, paragraph (f), money from the Emergency Telephone System Fund shall be used only to pay costs associated with providing E-911 telephone service.
- c. In accordance with O.C.G.A. 46-5-134 (e), a wireless service supplier may recover a portion of its costs expended on the implementation and provision of wireless enhanced E-911 services to subscribers.
- d. The County may reduce the E-911 charge at any time by resolution, and shall by resolution reduce the E-911 rate to avert the accumulation of unexpected revenues in the Emergency Telephone System Fund in excess of the limits provided by O.C.G.A. 46-5-134, paragraph (d) (5).

Section 8 Prepaid Wireless Service Fee

Effective January 1, 2012, Part 4 of Article 2 of Chapter 5 of Title 46 of the Official Code of Georgia Annotated, as amended by Act No. 187, Georgia Laws 2011, authorizes counties and cities that operate a E-911 public safety answering point to impose a E-911 charge on prepaid wireless service at the retail point of sale. A 75 cent fee will be collected at the retail point of sale for each phone sold and each purchase of minutes to reload a prepaid wireless phone. These fees will be remitted to the Georgia Department of Revenue similar to sales tax. The retailer may retain up to 3% of the fees collected to offset the costs of collecting the fee.

Approved by the Chatham County Board of Commissioners

this 26th day of August, 2011.

Pete Liakakis

Chairman

ATTEST:

911resolutions

From: ent: Lesha Lanier [Irlanier@chathamcounty.org] Wednesday, August 31, 2011 9:19 AM

To:

911resolutions

Subject:

FW: E911 Resolution - Chatham County

Attachments:

DOC083111.pdf

From: Lesha Lanier

Sent: Wednesday, August 31, 2011 9:15 AM

To: '911resolution@dor.ga.gov'

Cc: Linda B. Cramer

Subject: E911 Resolution - Chatham County

Along with the E911 Prepaid Wireless Service Fee Information Sheet, I have attached the Chatham County agenda items for the new E911 fee along with certified copy of County's E911 Resolution and a certified copy of the page out of the Revenue Ordinance regarding this new fee. If any other information is needed, please call me at (912) 652-7911.

Lesha Lanier Assistant Finance Director



CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT B - INTERGOVERNMENTAL AGREEMENT

I. INTERGOVERNMENTAL AGREEMENT PERTAINING TO E-911 CENTER

INTERGOVERNMENTAL AGREEMENT PERTAINING TO E-91'T CENTER

This Intergovernmental Agreement is made by and between the Chatham County Board of Commissioners hereinafter the ("County") and the Mayor & Aldermen of City of Savannah herein after the ("City") and agree more particularly as follows:

WHEREAS, the City is currently operating a county wide emergency E-911 center with associated equipment and software that has interoperability among the County and all municipalities within the County save and except the City of Tybee Island and as defined in O.C.G.A. §46-5-122(4), hereafter "the E-911 Center"; and

WHEREAS, the City in consideration for being responsible to provide for expense and operation of the E-911 Center does receive all E-911 "charged funds" that are fees collected by service suppliers in the County and all municipalities within the County save and except the City of Tybee Island, hereafter "participating municipalities", and said charged funds are used to offset the costs and expense of operation of the E-911 Center; and

WHEREAS, the City has determined there is a short fall in revenue of charged funds received which are less than the cost of operations by the City and that the City desires the County to eventually assume all operations of the E-911 Center on behalf of the County and all participating municipalities; and

WHEREAS, it is in the best interest of all citizens of County and City to ensure the continual and efficient operations of the E-911 Center inclusive of call taking and dispatch functions; and

WHEREAS, the County agrees to eventually assume the overall operation of the E-911 Center for the County and all participating municipalities for which the E-911 Center will serve as the public safety answering point.

NOW THEREFORE, the City and County agree more particularly as follows:

- 1. The recitals above are incorporated by reference into the body of this agreement.
- 2. Effective for the City's fiscal year beginning January 1, 2018 the County will be responsible for any financial shortfall that may occur when all E-911 charged funds received by the City from the County and all participating municipalities are less than the actual cost of operation of the E-911 Center.

- 3. Effective January 1, 2019 the County shall assume the full operational and financial responsibility for the E-911 Center. County shall continue to receive the County portion of the charged funds and receive from the participating municipalities all E-911 charged funds that are received by local government from service suppliers as defined in O.C.G.A.§45-5-122(9) or from any other governmental entity or fee payor of 911 charges that shall be used to offset and defer the cost and expense of operations of the E-911 Center.
- 4. The County will exercise its best judgment in developing modifications and improvements for E-911 Center operations including equipment, software, staffing levels and other necessary adjustments for an efficient, responsible and responsive County 911 Center. City agrees to actively participate in implementing any operational changes requested by County after January 1, 2018.
- 5. During the period of January 1, 2018 through December 31, 2018 the County shall also in consultation with all cities within the County and other recognized stakeholders endeavor to agree upon and execute a mutually acceptable intergovernmental agreement pertaining to operations and governance as relates the County wide E-911 Center.
- 6. The City agrees to transfer to County effective December 31, 2018 any fund balance set aside or designated as restricted to be used for E-911 or public safety communications services and any assets used to provide E-911 services including software and equipment. County will utilize any assets received for the purposes of E-911 center operations, software or other capital improvements. County may also utilize its budgetary authority and discretion to appropriate funds for E-911 shortfalls from its General Fund.
- 7. Nothing in this agreement shall be construed as a modification or amendment to any intergovernmental agreements between County and City pertaining to the construction, operation and management of the Joint City/County Radio Communications System or the Southeast Georgia Regional Radio Network, and County and City reaffirm the terms and principles of those existing agreements.
- 8. This agreement shall be in full force and effect for a period or 10 years from date of execution and may be modified by mutual agreement between the City and County.

SO ADOPTED this and day of Corel, 2018.

Mayor and Aldermen of the City of Sayannah

City Manager

Board of Commissioners of Chatham County, Georgia

Al Scott, Chairman Board of Commission

Attest:

Luciana Mapracher

Clerk

Attest:

Anice E. Bocook, Clerk of Commission

(SEAL)

Reviewed and Approved By:

R. Jonathan Hart County Attorney

CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT C - MEMORANDUMS OF UNDERSTANDING

	1.	Bloomingdale Police Department
	2.	Bloomingdale Fire Department
	3.	Chatham County Police Department
	4.	Chatham Emergency Services (Pending)
	5.	Garden City Police Department
-	6.	Garden City Fire Department
	7.	Isle of Hope Fire Department
	8.	Port Wentworth Police Department
	9.	Port Wentworth Fire Department
	10.	Pooler Police Department
	11.	Pooler Fire Department
	12.	Savannah Chatham County Public School System
	13.	Savannah Police Department (Pending)
	14.	Savannah Fire Department (Pending)
	15.	Thunderbolt Police Department
	16.	Thunderbolt Fire Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE BLOOMINGDALE FIRE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective on the1st	day of
January , 2019, between the Chatham 911 Communications Services	and the
Bloomingdale Fire Department, hereinafter referred to as the "BFD". Chat	ham 911
Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and	d provides
911 dispatching services to the BFD in return for 911 funds collected throughout	Chatham
County.	

Chatham 911 Communications Services shall maintain records of dispatched calls to the BFD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the units dispatched to the call as well as the status of the units once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the BFD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the BFD issued prior to January 1.4

9-1-1 Authority

Chatham 911 Communications Services

Chief of Fire

Bloomingdale Fire Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE BLOOMINGDALE POLICE DEPARTMENT **AGREEMENT FOR RADIO DISPATCHING ACTIVITIES**

This agreement is made and entered into and will be effective on the	day of
January, 2019, between the Chatham 911 Communications Services as	nd the
Bloomingdale Police Department, hereinafter referred to as the "BPD". Chatha	m 911
Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and p	rovides
911 dispatching services to the BPD in return for 911 funds collected throughout Ch	
County.	

Chatham 911 Communications Services shall maintain records of dispatched calls to the BPD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officer dispatched to the call as well as the status of the officer once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the BPD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the BPD issued prior to January 1

2019.

Chatham 911 Communications Services

Bloomingdale Police Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE CHATHAM COUNTY POLICE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is	made and entered into and will become effective on the, day of
January	, 2019, between the Chatham 911 Communications Services and the Chatham
County Police Depa	artment, hereinafter referred to as the "CCPD". Chatham 911 Communications
Services provides a	an E- 911 Public Safety Answering Point (PSAP) and provides 911 dispatching
services to the CCF	D in return for 911 funds collected throughout Chatham County.

Chatham 911 Communications Services shall maintain records of dispatched calls to the CCPD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officer dispatched to the call as well as the status of the officer once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the CCPD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the CCPD issued prior to

January 1, 2019.

9-1-1 Authority

Chatham 911 Communications Services

Chief of Police

Chatharn County Police Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE GARDEN CITY POLICE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective on the ______ day of _____, 2019, between the Chatham 911 Communications Services and the Garden City Police Department, hereinafter referred to as the "GCPD". Chatham 911 Communications Services provides an E-911 Public Safety Answering Point (PSAP) and provides 911 dispatching services to the GCPD in return for 911 funds collected throughout Chatham County.

Chatham 911 Communications Services shall maintain records of dispatched calls to the GCPD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officer dispatched to the call as well as the status of the officer once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the GCPD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the GCPD issued prior to January 1.

, 2019.

Chatham 911 Communications Services

Chief of Police

Garden City Police Department

" delle

Gilbert C. Aullard

CHATHAM 911 COMMUNICATIONS SERVICES AND THE ISLE OF HOPE FIRE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective on the, day of
January, 2019, between the Chatham 911 Communications Services and the Isle of
Hope Fire Department, hereinafter referred to as the "IOH Fire Department". Chatham 911
Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and provides
911 dispatching services to the SPD in return for 911 funds collected throughout Chatham
County.

Chatham 911 Communications Services shall maintain records of dispatched calls to the IOH Fire Department to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the fire units dispatched to the call as well as the status of the units once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the IOH Fire Department. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the SPD issued prior to

January 1 , 2019.

9-1-1 Authority

Chatham 911 Communications Services

Fire Chief

Isle of Hope Fire Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE POOLER FIRE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective beginning the ______, day of ______, 2019, between the Chatham 911 Communications Services and the

Pooler Fire Department, hereinafter referred to as the "PFD". Chatham 911 Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and provides 911 dispatching services to the PFD in return for 911 funds collected throughout Chatham County.
Chatham 911 Communications Services shall maintain records of dispatched calls to the PFD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the units dispatched to the call as well as the status of the units once the call has been completed.
Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.
All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.
All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.
An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the PFD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.
This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the PFD issued prior to January 1,, 2019.
9-1-1 Authority Chief of Fire

Pooler Fire Department

Chatham 911 Communications Services

CHATHAM 911 COMMUNICATIONS SERVICES AND THE POOLER POLICE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective on the ______ day of

Police Department, hereinafter referred to as	nam 911 Communications Services and the Pooler the "PPD". Chatham 911 Communications Services int (PSAP) and provides 911 dispatching services to ughout Chatham County.
include the time the call was received, the tin	maintain records of dispatched calls to the PPD to ne the call was dispatched, the location of the call, to the call as well as the status of the officer once
Any matters of law relating to the operation o attorneys for resolution.	f the PSAP will be referred to the Chatham County
911 Communications Services and under th Services Authority. The Communications Sup the Communications Director, will enforce all of the PSAP, and Chatham 911 Communicati investigate any breech of these policies and pr	cations Services PSAP are employees of Chatham se control of the Chatham 911 Communications servisors, under the direction and management of policies and procedures pursuant to the operation ons Services Office of Professional Standards will occedures. Chatham 911 Communications Services employees who provide services in the Chatham
All equipment, to include radio frequencies Systems, and computer equipment is the prop- will be maintained by Chatham 911 Communic	s, transmitters, Computer Aided Dispatch (CAD) erty of Chatham 911 Communications Services and cations Services.
Communications Services and the PPD. Th	be conducted by the CEOs of Chatham 911 is agreement may be amended by the mutual adment shall be in writing to be attached to and
This agreement supersedes all other Mei dispatching between Chatham 911 Commu January 1, 2019.	morandums of Understanding regarding radio nications Services and the PPD issued prior to
Soc Smills	Calley Brown
9-1-1 Authority Chatham 911 Communications Services	Chief of Police
Sugariant SEE COMMUNICATIONS DELVICES	Pooler Police Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE PORT WENTWORTH FIRE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES
This agreement is made and entered into and will be effective on the <u>1st</u> , day of <u>January</u> , 2019, between the Chatham 911 Communications Services and the Port
Wentworth Fire Department, hereinafter referred to as the "PWFD". Chatham 911
Communications Services provides an E-911 Public Safety Answering Point (PSAP) and provides 911 dispatching services to the PWFD in return for 911 funds collected throughout Chatham County.
Chatham 911 Communications Services shall maintain records of dispatched calls to the PWFD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the units dispatched to the call as well as the status of the units once the call has been completed.
Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.
All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the PWFD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the PWFD issued prior to

, 2019.

The V mult

9-1-1 Authority

January 1

Chatham 911 Communications Services

Chief of Fire

Port Wentworth Fire Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE PORT WENTWORTH POLICE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective beginning the ______, day of ______, 2019, between the Chatham 911 Communications Services and the Police Department, hereinafter referred to as the "PWPD". Chatham 911 Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and provides 911 dispatching services to the PWPD in return for 911 funds collected throughout Chatham County.

Chatham 911 Communications Services shall maintain records of dispatched calls to the PWPD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officer dispatched to the call as well as the status of the officer once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the PWPD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the PWPD issued prior to January 1, 2019.

9-1-1 Authority

Chatham 911 Communications Services

Chief of Police

Port Wentworth Police Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE THUNDERBOLT FIRE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective beginning the <u>1st</u>, day of <u>January</u>, 2019, between the Chatham 911 Communications Services and the Thunderbolt Fire Department, hereinafter referred to as the "TFD". Chatham 911 Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and provides 911 dispatching services to the TFD in return for 911 funds collected throughout Chatham County.

Chatham 911 Communications Services shall maintain records of dispatched calls to the TFD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the units dispatched to the call as well as the status of the units once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the TFD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the TFD issued prior to January 1, 2019

9-1-1 Authority

Chatham 911 Communications Services

Chief of Fire

Thunderbolt Fire Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE THUNDERBOLT POLICE DEPARTMENT AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective beginning the $_$ 1st $_$, da
of <u>January</u> , 2019, between the Chatham 911 Communications Services and th
Thunderbolt Police Department, hereinafter referred to as the "TPD". Chatham 91
Communications Services provides an E- 911 Public Safety Answering Point (PSAP) and provide
911 dispatching services to the TPD in return for 911 funds collected throughout Chathar
County.
-

Chatham 911 Communications Services shall maintain records of dispatched calls to the TPD to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officers dispatched to the call as well as the status of the officers once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, Police, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the TPD. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the TPD issued prior to

, 2019.

9-1-1 Authority Chatham 911 Communications Services

January 1

Thunderbolt Police Department

CHATHAM 911 COMMUNICATIONS SERVICES AND THE SAVANNAH-CHATHAM COUNTY PUBLIC SCHOOL SYSTEM CAMPUS POLICE AGREEMENT FOR RADIO DISPATCHING ACTIVITIES

This agreement is made and entered into and will be effective on the	1st	day of
January , 2019, between the Chatham 911 Communications Service	es and	the Savannah
- Chatham County Public School System Campus Police Department, herei	nafter	referred to as
the "SCCPSS". Chatham 911 Communications Services provides an E-	- 911	Public Safety
Answering Point (PSAP) and provides 911 dispatching services to the SCCP	'SS in r	eturn for 911
funds collected throughout Chatham County.		

Chatham 911 Communications Services shall maintain records of dispatched calls to the SCCPSS to include the time the call was received, the time the call was dispatched, the location of the call, the nature of the call, the officer dispatched to the call as well as the status of the officer once the call has been completed.

Any matters of law relating to the operation of the PSAP will be referred to the Chatham County attorneys for resolution.

All employees in the Chatham 911 Communications Services PSAP are employees of Chatham 911 Communications Services and under the control of the Chatham 911 Communications Services Authority. The Communications Supervisors, under the direction and management of the Communications Director, will enforce all policies and procedures pursuant to the operation of the PSAP, and Chatham 911 Communications Services Office of Professional Standards will investigate any breech of these policies and procedures. Chatham 911 Communications Services has total control to hire, fire, and discipline employees who provide services in the Chatham 911 Communications Services E-911 Center.

All equipment, to include radio frequencies, transmitters, Computer Aided Dispatch (CAD) Systems (CAD) System, and computer equipment is the property of Chatham 911 Communications Services and will be maintained by Chatham 911 Communications Services.

An annual review of the Agreement will be conducted by the CEOs of Chatham 911 Communications Services and the SCCPSS. This agreement may be amended by the mutual agreement of the parties hereto. Such amendment shall be in writing to be attached to and incorporated into this agreement.

This agreement supersedes all other Memorandums of Understanding regarding radio dispatching between Chatham 911 Communications Services and the SCCPSS issued prior to

January 1 , 2019.

9-1-1 Authority

Chatham 911 Communications Services

Chief of Police

Savannah-Chatham County Public School System

CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT D - INTERGOVERNMENTATL AGREEMENTS /INFORMATION EXCHANGE AGREEMENTS

	Agency Name	ORI
1	Savannah Chatham Metropolitan Police	GA0250300
2.	Garden City Police Department	GA0250200
3.	Pt. Wentworth Police Department	GA0250500
4.	Pooler Police Department	GA0250400
5.	Bloomingdale Police Department	GA0250900
6.	Savannah State University Police (Pending)	GA0251000
7.	Savannah-Chatham Counter Narcotics Team	GA0251800
8.	Georgia Ports Authority (Pending)	GA0250800
9.	Thunderbolt Police Department	GA0250700
10.	CSXT Railroad Police (Pending)	GA025139E
11.	Chatham County Sheriff's Department	GA0250000
12.	City of Savannah Fire & Emergency Services (Pending)	GA0252500
13.	Savannah –Chatham County Public School System (Pending)	GA0251600
14.	City of Savannah Parking Enforcement (Red Light Camera	GA0250300
	Project under Savannah Police)	
15.	Tybee Police Department (Pending)	GA0250600

Note: Information Exchange Agreements for Savannah Technical College and Georgia Southern University (Armstrong Campus) placed under Attachment E, Non-Governmental Agreements. Tybee Police Department has been added to this list.

Agreements listed as pending have been forwarded to the Agency Heads for signatures.

Chatham 911 Communications Services/Bloomingdale Police Department

This document constitutes an agreement between the

Bloomingdale Police Department – GA0250900

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Bloomingdale Police Department, hereinafter referred to as the BPD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the BPD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The BPD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The BPD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations

involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The BPD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the BPD must provide 24 hour availability in the event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the BPD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The BPD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the BPD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250900 when making record entries and performing CHRI inquiries on behalf of the BPD.

The BPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Bloomingdale Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the BPD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of BPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head
Signature/Title: Signat
Print Name: A.B. Jeffaot
Date: 10/05/2018
Servicing Agency Head
Signature/Title Sec Smill Co Myn
Print Name: Lee Smith
Date:10-30-18

Criminal Justice Information System Management Control Agreement

The	Bloomingdale Police Department	and
	Criminal Justice Agency (CJA)	
the	Chatham 911 Communications Services	agree
	Non-Criminal Justice Agency (NCIA)	

that the CJA is responsible for conducting state and national fingerprint-based and name-based background checks in order to grant/deny access to criminal justice information (CJI) for applicants/personnel of the NCJA pursuant to the GCIC Council Rules and the FBI CJIS Security Policy.

It is understood that the CJA is responsible for the management control with respect to the administration of the portion of the computer systems and network infrastructure interfacing directly or indirectly with the Georgia CJIS Network for the interstate exchange of CJI/criminal history record information (CHRI).

The CJA shall have the authority to set, maintain and enforce through management control:

- (1) Standards for the selection, supervision, and termination of personnel access to CII.
- (2) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to CJI/CHRI, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (3) Restriction of unauthorized personnel from access or use of equipment accessing the Georgia CJIS Network.
- (4) Compliance with all rules and regulations of the aforementioned CJA policies and the CJIS Security Policy in the operation of all information received.

Management control of the criminal justice function remains solely with the CJA. (FBI CJIS Security Policy, Section 5.1.1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the authoritative source of management control guidance in all matters relating to personnel investigations and standards, as well as Georgia CJIS Network supervision and monitoring. This agreement covers the overall supervision of all CJA systems, applications, equipment, systems design, programming, and operational procedures associates with the development, implementation, and maintenance of CJA systems to include GCIC/NCIC programs that may be subsequently designed, and/or implemented within the CJA.

In WITNESS WHEREOF, the parties have executed this agreement as of the date set forth:

CJA Agency Head Signature

A.B. Jeffurt

Print Name

10/05/2-18

Date

Date

NCJA Agency Head Signature

NCJA Agency Head Signature

Print Name

10/85/2-18

Date

CJIS Management Control Agreement Rev. 20170401

Chatham 911 Communications Services/Chatham County Police Department

This document constitutes an agreement between the

<u>Chatham County Police Department – GA0250100</u>

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Chatham County Police Department, hereinafter referred to as the CCPD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the CCPD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The CCPD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The CCPD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The CCPD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the CCPD must provide 24 hour availability in the event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the CCPD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The CCPD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the CCPD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250100 when making record entries and performing CHRI inquiries on behalf of the CCPD.

The CCPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Chatham County Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the CCPD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of CCPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head
Signature/Title:
Print Name: Jeff Hadley
Date:
Servicing Agency Head
Signature/Title
Print Name: Let 5mith Co MgR
Date: 10 30 (18

Criminal Justice Information System Management Control Agreement

The	Chatham County Police Department	and
	Criminal Justice Agency (CJA)	
the	Chatham 911 Communications Services	agree
	Non-Criminal Justice Agency (NCJA)	0.44

that the CJA is responsible for conducting state and national fingerprint-based and name-based background checks in order to grant/deny access to criminal justice information (CJI) for applicants/personnel of the NCJA pursuant to the GCIC Council Rules and the FBI CJIS Security Policy.

It is understood that the CJA is responsible for the management control with respect to the administration of the portion of the computer systems and network infrastructure interfacing directly or indirectly with the Georgia CJIS Network for the interstate exchange of CJI/criminal history record information (CHRI).

The CJA shall have the authority to set, maintain and enforce through management control:

- (1) Standards for the selection, supervision, and termination of personnel access to CJI.
- (2) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to CJI/CHRI, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (3) Restriction of unauthorized personnel from access or use of equipment accessing the Georgia CJIS Network.
- (4) Compliance with all rules and regulations of the aforementioned CJA policies and the CJIS Security Policy in the operation of all information received.

Management control of the criminal justice function remains solely with the CJA. (FBI CJIS Security Policy, Section 5.1.1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the authoritative source of management control guidance in all matters relating to personnel investigations and standards, as well as Georgia CJIS Network supervision and monitoring. This agreement covers the overall supervision of all CJA systems, applications, equipment, systems design, programming, and operational procedures associates with the development, implementation, and maintenance of CJA systems to include GCIC/NCIC programs that may be subsequently designed, and/or implemented within the CJA.

In WITNESS WHEREOF, the parties have executed this a	greement as of the date set forth
	M Drait
Cliffigency Head Signature JCFF Hadley	NCJA Agency Head Signature
Print Name 10/9/19	Print Name 10 30 [18
Date	Date CIIS Management Control Agreement Rev. 20170401

Chatham 911 Communications Services/Chatham County Sheriff's Department

This document constitutes an agreement between the

Chatham County Sheriff's Office - GA0250000

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CIIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Chatham County Sheriff's Office, hereinafter referred to as the CCSO, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The CCSO must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The CCSO will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted persons.

The CCSO documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the CCSO must provide 24 hour availability in the

event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the CCSO within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons.

The CCSO case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the CCSO) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250000 when making record entries and performing CHRI inquiries on behalf of the CCSO.

The CCSO is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Chatham County Sheriff's Office is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the CCSO must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of CCSO Sheriff's Officers via police radio on a 24 hour basis, seven (7) days a week when a CCSO Dispatcher is not on duty as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head

Signature/Title:

Date:

Servicing Agency Head

Signature/Title

Signature/Title

Print Name:

Chatham 911 Communications Services/Garden City Police Department

This document constitutes an agreement between the

Garden City Police Department - GA0250200

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Garden City Police Department, hereinafter referred to as the GCPD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the GCPD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The GCPD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The GCPD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The GCPD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the GCPD must provide 24 hour availability in the event the Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the GCPD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The GCPD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the GCPD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250200 when making record entries and performing CHRI inquiries on behalf of the GCPD.

The GCPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Garden City Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the GCPD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of GCPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head
Signature/Title: Chief of Police
Print Name: Gilbert C. Ballard
Date: 10/10/18
Servicing Agency Head
Signature/Title
Print Name: Lee 5mith
Date: 10/30/18

Criminal Justice Information System Management Control Agreement

The	Garden City Police Department	and
	Criminal Justice Agency (CJA)	
the	Chatham 911 Communications Services	agree
	Non-Criminal Justice Agency (NCJA)	982
ord	t the CJA is responsible for conducting state and national fingerprint-baler to grant/deny access to criminal justice information (CJI) for applicant Council Rules and the FBI CJIS Security Policy.	sed and name-based background checks in nts/personnel of the NCJA pursuant to the
of t	understood that the CJA is responsible for the management control with the computer systems and network infrastructure interfacing directly or interstate exchange of CJI/criminal history record information (CHRI).	respect to the administration of the portion ndirectly with the Georgia CJIS Network for
The	CJA shall have the authority to set, maintain and enforce through manage	ement control:
(2) (3) (4)	Standards for the selection, supervision, and termination of personnel acceptation of justice systems, computers, access device other components, including encryption, that comprise and support a criminal justice systems to include but not limited to CJI/CHRI, insofa transmit criminal justice systems information guaranteeing the priority, by the criminal justice community. Restriction of unauthorized personnel from access or use of equipment accompliance with all rules and regulations of the aforementioned CJA poperation of all information received.	s, circuits, hubs, routers, firewalls, and any telecommunications network and related r as the equipment is used to process or integrity, and availability of service needed ccessing the Georgia CJIS Network.
5.1 guid and desig of C.	nagement control of the criminal justice function remains solely with 1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the autiliance in all matters relating to personnel investigations and standards, a monitoring. This agreement covers the overall supervision of all CJA sign, programming, and operational procedures associates with the develop JA systems to include GCIC/NCIC programs that may be subsequently design.	thoritative source of management control s well as Georgia CJIS Network supervision systems, applications, equipment, systems opment, implementation, and maintenance gned, and/or implemented within the CJA.
	CJA Agency Head Signature	JU XMM/
	Gilbert C. Ballerd Print Name	ACIA Agency Head Signature
	PLUR MAMP	Pulling Ma

CJIS Management Control Agreement Rev. 20170401

10/10/18

Date

Chatham 911 Communications Services/Pooler Police Department

This document constitutes an agreement between the

Pooler Police Department - GA0250400

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CIIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Pooler Police Department, hereinafter referred to as the PPD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the PPD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The PPD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The PPD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The PPD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the PPD must provide 24 hour availability in the event the Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the PPD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The PPD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the PPD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250400 when making record entries and performing CHRI inquiries on behalf of the PPD.

The PPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Pooler Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the PPD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of BPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Criminal Justice Information System Management Control Agreement

The	Pooler Police Department	and
	Criminal Justice Agency (CJ	
the	Chatham 911 Communications Serv	
	Non-Criminal Justice Agency (NCJA)	
order to grant/de	esponsible for conducting state and national finge eny access to criminal justice information (CJI) for a d the FBI CJIS Security Policy.	erprint-based and name-based background checks in applicants/personnel of the NCJA pursuant to the GCIC
of the computer	hat the CJA is responsible for the management cor systems and network infrastructure interfacing di change of CJI/criminal history record information (C	ntrol with respect to the administration of the portion rectly or indirectly with the Georgia CJIS Network for CHRI).
The CJA shall have	e the authority to set, maintain and enforce throug	gh management control:
(2) Policy govern other compo criminal justic criminal justic criminal justic (3) Restriction of (4) Compliance v	nents, including encryption, that comprise and some systems to include but not limited to CJI/CHRI, in ce systems information guaranteeing the priority ce community. Tunauthorized personnel from access or use of equ	ess devices, circuits, hubs, routers, firewalls, and any support a telecommunications network and related nsofar as the equipment is used to process or transmity, integrity, and availability of service needed by the
The GCIC Council matters relating to This agreement council and operational proclude GCIC/NCIC	Rules and FBI CIIS regulations serve as the author to personnel investigations and standards, as well overs the overall supervision of all CIA systems, ap	
Cisled	Dey Brown	NCJA Agency Head Signature

CJIS Management Control Agreement Rev. 20170401

Date

Criminal Justice Information System Management Control Agreement

The	Port Wentworth Police Department	and
	Criminal Justice Agency (CJA)	
the	Chatham 911 Communications Services	agree
	Non-Criminal Justice Agency (NCJA)	agree

that the CJA is responsible for conducting state and national fingerprint-based and name-based background checks in order to grant/deny access to criminal justice information (CJI) for applicants/personnel of the NCJA pursuant to the GCIC Council Rules and the FBI CJIS Security Policy.

It is understood that the CIA is responsible for the management control with respect to the administration of the portion of the computer systems and network infrastructure interfacing directly or indirectly with the Georgia CIIS Network for the interstate exchange of CII/criminal history record information (CHRI).

The CJA shall have the authority to set, maintain and enforce through management control:

- (1) Standards for the selection, supervision, and termination of personnel access to CJI.
- (2) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to CJI/CHRI, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (3) Restriction of unauthorized personnel from access or use of equipment accessing the Georgia CJIS Network.
- (4) Compliance with all rules and regulations of the aforementioned CJA policies and the CJIS Security Policy in the operation of all information received.

Management control of the criminal justice function remains solely with the CJA. (FBI CJIS Security Policy, Section 5.1.1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the authoritative source of management control guidance in all matters relating to personnel investigations and standards, as well as Georgia CJIS Network supervision and monitoring. This agreement covers the overall supervision of all CJA systems, applications, equipment, systems design, programming, and operational procedures associates with the development, implementation, and maintenance of CJA systems to include GCIC/NCIC programs that may be subsequently designed, and/or implemented within the CJA.

as of the date set forth:
THE SHITT
NCJA Agency Head Signature
CHATRAM County Com.
Lee Smith
Date CJIS Management Control Agreement Rev. 201704

Chatham 911 Communications Services/Port Wentworth Police Department

This document constitutes an agreement between the

Port Wentworth Police Department - GA0250500

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Port Wentworth Police Department, hereinafter referred to as the PWPD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services will perform Missing Person and Stolen Vehicle record entries for the PWPD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The PWPD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The PWPD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The PWPD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the PWPD must provide 24 hour availability in the event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the PWPD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The PWPD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the PWPD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250500 when making record entries and performing CHRI inquiries on behalf of the PWPD.

The PWPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Port Wentworth Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the PWPD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of BPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head				
Signature/Title: The by Chief of Police				
Print Name: Matthew W. Likby				
Date: 10/1/8				
Servicing Agency Head				
Signature/Title				
Print Name: 200 Jmith				
Date: 10 30 18				

Chatham 911 Communications Services/Savannah – Chatham Counter Narcotics Team Department

This document constitutes an agreement between the

Savannah-Chatham Counter Narcotics Team— GA0251800

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Savannah – Chatham Counter Narcotics Team, hereinafter referred to as the CNT, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The CNT must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The CNT will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted persons.

The CNT documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the SPD must provide 24 hour availability in the event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the CNT within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The CNT case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the CNT) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0251800 when making record entries and performing CHRI inquiries on behalf of the SPD.

The SPD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency.

Teletype Mutual Aid Agreement

The Savannah-Chatham Counter Narcotics Team is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the CNT must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of SPD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head				
Signature/Title: Duralo GER				
Print Name: DE RAGAN				
Date: 10/23/18				
Servicing Agency Hoad				
Signature/Title				
Print Name: Lee 5Mith				
Date: 10 30 18				

Chatham 911 Communications Services/Thunderbolt Police Department

This document constitutes an agreement between the

Thunderbolt Police Department - GA0250900

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the Issue(s) therefor. The terminating agency must provide an opportunity for resolution of the Issue(s) by the other agency.

The Thunderbolt Police Department, hereinafter referred to as the TBLT PD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the TBLT PD after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The TBLT PD must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The TBLT PD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations

involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The TBLT PD documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the TBLT PD must provide 24 hour availability in the event Chatham 911 Communications Services was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the TBLT PD within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The TBLT PD case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the TBLT PD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA0250700 when making record entries and performing CHRI inquiries on behalf of the TBLT PD.

The TBLT PD is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Thunderbolt Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the TBLT PD must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of TBLT PD police Officers via police radio on a 24 hour basis, seven (7) days a week as set forth in the Information Exchange Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head

Signature/Title:

Date:

Servicing Agency Head

Signature/Title

Signature/Title

Criminal Justice Information System Management Control Agreement

The	Thunderbolt Police Department and			
	Criminal Justice Agency (CJA)			
the	Chatham 911 Communications Services agree Non-Criminal Justice Agency (NCJA)			
ord	the CJA is responsible for conducting state and national fingerprint-based and name-based background checks in the control of the NCJA pursuant to the CC Council Rules and the FBI CJIS Security Policy.			
of t	understood that the CJA is responsible for the management control with respect to the administration of the portione computer systems and network infrastructure interfacing directly or indirectly with the Georgia CJIS Network for interstate exchange of CJI/criminal history record information (CHRI).			
The	CJA shall have the authority to set, maintain and enforce through management control:			
(2) (3) (4)	 Standards for the selection, supervision, and termination of personnel access to CJI. Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and an other components, including encryption, that comprise and support a telecommunications network and relate criminal justice systems to include but not limited to CJI/CHRI, insofar as the equipment is used to process of transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community. Restriction of unauthorized personnel from access or use of equipment accessing the Georgia CJIS Network. Compliance with all rules and regulations of the aforementioned CJA policies and the CJIS Security Policy in the operation of all information received. 			
5.1. guid and desi of C	agement control of the criminal justice function remains solely with the CJA. (FBI CJIS Security Policy, Section 1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the authoritative source of management control ance in all matters relating to personnel investigations and standards, as well as Georgia CJIS Network supervision monitoring. This agreement covers the overall supervision of all CJA systems, applications, equipment, system 30, programming, and operational procedures associates with the development, implementation, and maintenance A systems to include GCIC/NCIC programs that may be subsequently designed, and/or implemented within the CJA.			
	CJA Agency Head Signature NCJA Agency Head Signature			
	Print Name Seas Claytas Print Name 200 5mith			
	Date Date Date CIIS Management Control Agreement Rev. 20170401			

ATTACHMENT E - NON-GOVERNMENTAL AGREEMENTS

CJIS Information Exchange Agreements and Management Control Agreements (if Applicable)

- I. Georgia Southern University Campus Police Department (formerly Armstrong Atlantic University Police Department)
- II. Savannah Hilton Head Airport Police Department
- III. Savannah Technical College Police Department
- IV. Savannah State Campus Police Department

Chatham 911 Communications Services/Savannah Hilton Head Airport Police Department

This document constitutes an agreement between the

Savannah Hilton Head Airport Police Department - GA0250377

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CJIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Savannah Hilton Head Airport Police Department, hereinafter referred to as the Savannah Hilton Head Airport PD, will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the Savannah Hilton Head Airport Police Department after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The Savannah Hilton Head Airport Police Department must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The Savannah Hilton Head Airport Police Department PD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The Savannah Hilton Head Airport Police Department documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the Savannah Hilton Head Airport Police Department must provide 24 hour availability in the event the SPD was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the Savannah Hilton Head Airport Police Department within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The Savannah Hilton Head Airport Police Department case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the SAVANNAH HILTON HEAD AIRPORT PD) must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA025300 when making record entries and GA0250377 when performing CHRI inquiries on behalf of the Savannah Hilton Head Airport Police Department.

The Savannah Hilton Head Airport Police Department is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Savannah Hilton Head Airport Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the Savannah Hilton Head Airport Police Department must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Request information at the request of Savannah Hilton Head Airport Police Department police Officers via police telephone upon request by the Savannah Hilton Head Airport Police Dispatch Center.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency Head				
Signature/Title: Sewel & Chief				
Print Name: <u>Sed-ICIC</u> L. Rivers				
Date:				
Servicing Agency Head				
Signature/Title				
Print Name: LCL 5m 7h				
Date:				

Criminal Justice Information System Management Control Agreement

The	Savannah Hilton Head Airport Police Department	and
	Criminal Justice Agency (CJA)	ona
the	Chatham 911 Communications Services	agree
	Non-Criminal Justice Agency (NCIA)	agree

that the CJA is responsible for conducting state and national fingerprint-based and name-based background checks in order to grant/deny access to criminal justice information (CJI) for applicants/personnel of the NCJA pursuant to the GCIC Council Rules and the FBI CJIS Security Policy.

It is understood that the CJA is responsible for the management control with respect to the administration of the portion of the computer systems and network infrastructure interfacing directly or indirectly with the Georgia CJIS Network for the interstate exchange of CJI/criminal history record information (CHRI).

The CJA shall have the authority to set, maintain and enforce through management control:

- (1) Standards for the selection, supervision, and termination of personnel access to CJI.
- (2) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to CJI/CHRI, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (3) Restriction of unauthorized personnel from access or use of equipment accessing the Georgia CJIS Network.
- (4) Compliance with all rules and regulations of the aforementioned CJA policies and the CJIS Security Policy in the operation of all information received.

Management control of the criminal justice function remains solely with the CJA. (FBI CJIS Security Policy, Section 5.1.1.4.) The GCIC Council Rules and FBI CJIS regulations serve as the authoritative source of management control guidance in all matters relating to personnel investigations and standards, as well as Georgia CJIS Network supervision and monitoring. This agreement covers the overall supervision of all CJA systems, applications, equipment, systems design, programming, and operational procedures associates with the development, implementation, and maintenance of CJA systems to include GCIC/NCIC programs that may be subsequently designed, and/or implemented within the CJA.

In WITNESS WHEREOF, the parties have executed this agr	roomant as of the data and family
Lee ()	eernent as of the date set forth:
Secricic L. Rivers	NCJA Agency Head Signature
Print Name	Print Name
Date	Date O 30 0

Information Exchange Agreement

Chatham 911 Communications Services/Savannah Technical College Police Department

This document constitutes an agreement between the

Savannah Technical College Police Department - GA0252400

Receiving Agency Name Agency ORI

Chatham 911 Communications Services -

Servicing Agency Name Agency ORI, if applicable

This agreement sets forth duties and responsibilities of both agencies for sharing criminal justice information that is sent to and/or received from GCIC. A copy of this agreement must be kept by both agencies for GCIC CJIS audit purposes.

Agencies shall abide by the laws of the United States and the State of Georgia, Georgia Crime Information Center (GCIC) Council Rules, the FBI CJIS Security Policy and all operational policies of the National Crime Information Center (NCIC) and International Justice and Public Safety Network (NLETS) standards. Each agency shall restrict access to criminal justice information (CJI) to authorized personnel of agencies that have executed a GCIC CJIS User Agreement and/or agencies in which the criminal Justice agency has management control.

An agency reserves the right to void this agreement if one agency fails in its responsibilities as set forth herein or violates provisions of Georgia law, GCIC Council Rules, the FBI CIIS Security Policy or NCIC/GCIC regulations. The terminating agency will notify the other agency of the action taken and reason(s) therefore. The terminating agency must provide an opportunity for resolution of the issue(s) therefor. The terminating agency must provide an opportunity for resolution of the issue(s) by the other agency.

The Savannah Technical College Police Department will handle all GCIC/NCIC terminal functions when a terminal operator is on duty at their agency. The Chatham 911 Communications Services, will perform Missing Person and Stolen Vehicle record entries for the Savannah Technical College Police Department after normal business hours, on weekends, holidays and during emergency situations, i.e., GCIC terminal malfunctions, etc. The Savannah Technical College Police Department must notify Chatham 911 Communications Services prior to converting terminal functions to the Chatham 911 Communications Services terminal to ensure that the Chatham 911 Communications Services has sufficient staff to handle the additional workload and to ensure proper monitoring of GCIC messages.

The Savannah Technical College Police Department PD will submit documents to Chatham 911 Communications Services when making requests for GCIC/NCIC records entries, modifications, locates, clearances and/or cancellations involving wanted/missing persons, unidentified living or deceased persons, stolen guns, stolen articles, stolen boats and stolen securities.

The Savannah Technical College Police Department documentation that supports GCIC/NCIC records must contain information sufficient for GCIC/NCIC record entries. Additionally, the Savannah Technical College Police Department must provide 24 hour availability in the event the SPD was to receive a Hit Confirmation Request. Upon receiving a "hit" notice, Chatham 911 Communications Services will reply on behalf of the Savannah Technical College Police Department within 10 minutes to the agency making the inquiry as to the handling of apprehended/located persons or recovered serial numbered property.

The Savannah Technical College Police Department case file will include warrants, theft reports, missing person reports, etc. The documents, along with printout messages indicating successful GCIC/NCIC entry updates, or cancellations (received from the Savannah Technical College Police Department must be available for review/inspection/audit by GCIC and NCIC.

The Chatham 911 Communications Services Terminal Operators will use GA025300 when making record entries and GA0252400 when performing CHRI inquiries on behalf of the Savannah Technical College Police Department.

The Savannah Technical College Police Department is responsible for the prompt removal of its record entries and/or validations from GCIC/NCIC computerized files when the records are no longer valid. Requests for record entry, update or removal must be hand delivered or faxed to the Terminal Agency. If the record entry is a missing person or stolen vehicle entry request, and the incident occurred after normal business hours, the request may be submitted through the Communications Center.

Teletype Mutual Aid Agreement

The Savannah Technical College Police Department is a Full Service Agency, therefore, the Chatham 911 Communications Services Teletype will perform record entries and handle Hit Conformation messages from other agencies sent to their ORI only in the event of system failures, during emergency situations, after normal business hours and on holidays. With the exception of emergency situations, the Savannah Technical College Police Department must provide at least five (5) days advance notice if their Terminal Operator will be off duty for more than one day and Full Service Operation assistance is needed. The provision of advance notice to the Chatham 911 Communications Services will ensure that the appropriate staff is available to handle the additional workload.

Services to Field personnel by Communications Center personnel

Chatham 911 Communications Services will provide vehicle registration information, driver's license information, property inquiry requests, and Hit Confirmation Requests information at the

request of Savannah Technical College Police Department police Officers via police telephone upon request by the Savannah Technical College Police Dispatch Center.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

Receiving Agency	<u>Head</u>		
Signature/Title:_	25	Intern Ch	ef of porce
Print Name:	Nathan	Tirey	
Date:	0/18/18		
()	Head July 2 Lee Sh	Ah.	
Date:	30 180		

Criminal Justice Information System Management Control Agreement

The	Savannah Technical C	College Police Department	and
	Crimin	nal Justice Agency (CJA)	
the	Chatham 911 C	Communications Services	25700
		Justice Agency (NCJA)	agree
		,	
order to grant/deny	oonsible for conducting star access to criminal justice in the FBI CJIS Security Policy.	te and national fingerprint-bas nformation (CJI) for applicants/p	ed and name-based background checks in personnel of the NCJA pursuant to the GCIC
of the computer sys	t the CJA is responsible for t stems and network infrastr ange of CJI/criminal history	ucture interfacing directly or in	respect to the administration of the portion of the portion odirectly with the Georgia CJIS Network for
The CJA shall have t	he authority to set, maintai	in and enforce through manage	ment control:
 (2) Policy governing other compone criminal justice criminal justice criminal justice (3) Restriction of ur (4) Compliance with 	g operation of justice syste ents, including encryption, systems to include but not l systems information guara community. nauthorized personnel from	that comprise and support a limited to CJI/CHRI, insofar as the anteeing the priority, integrity, a access or use of equipment ac	cess to CJI. 5, circuits, hubs, routers, firewalls, and any telecommunications network and related ne equipment is used to process or transmit, and availability of service needed by the coessing the Georgia CJIS Network. 5 colicies and the CJIS Security Policy in the
The GCIC Council Rumatters relating to p This agreement cove and operational pro include GCIC/NCIC p In WITNESS WHEREO	ules and FBI CJIS regulations and personnel investigations and ers the overall supervision cocedures associates with the orograms that may be subsected. The parties have executed.	s serve as the authoritative sound standards, as well as Georgia of all CJA systems, applications,	re set forth:
CJA Agency He	ead Signature Tice V		NCJA Agency Head Signature

Print Name

Date

10/18/18

CJIS Management Control Agreement Rev. 20170401

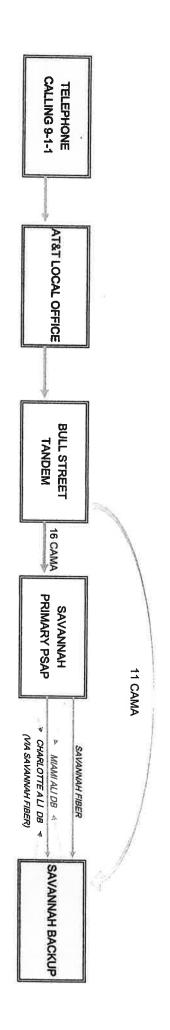
Print Name

Date

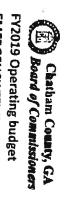
CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT-INTERLOCAL AGREEMENTS/CALL FLOW CHART/BUDGET

- I.
- Interlocal Agreements N/A 9-1-1 Call Flow Chart Diagram П.
- Ш. Chatham County 9-1-1 Budget



receivce. 9-1-1 transfer to surrounding PSAPs is accomplished with 1-button dialing initiating a *code within the VIPER/AT&T system transferring voice, ANI and ALI to the PSAP if equipped to



TOTAL **EMERGENCY TELEPHONE 911** 342500 390100 E-911 FEES TRANS IN FR GENERAL FUND 11,553,135

EMERGENCY 911 REVENUES

4,000,000 7,553,135

2153800 2153800 2153800 2153800 511300 51220C 512100 SOCIAL SECURITY **HEALTH INSURANCE** OVERTIME REGULAR EMPLOYEES

1,862,39: 606,000 175,000

361,543 200,000 146,107 239,880

2153800 2153800

512900

OPEB CONTRIBUTIONS

PENSION CONTRIBUTIONS

512400

521200

2153800

7,500 3,750 2,500

112,500 7,500 1,000

50,000 12,500

12,500 10,000

15,000

3,705,188 22,275

INTERGYT - SAVANNAH INTERNAL SVC - SAFETY OTHER EQUIPMENT COMPUTERS

7,553,135

4,000,000

TOTAL

2159000

579000

CONTINGENCIES

EMERGENCY TELEPHONE 911

2153800

2153800 2153800

542500

542400 542300

551115

2153800

2153800

2153800

531710

OTHER SUPPLIES

GENERAL SUPPLIES

OTHER PURCHASED SERVICES **EDUCATION AND TRAINING**

UNIFORMS

FURNITURE & FIXTURES

2153800

531100 531700

523900

523700 523600 523500 523200 522320 522200

> **DUES AND FEES** TRAVEL EXPENSES

EQUIPMENT RENTALS

REPAIRS & MAINTENANCE **PROFESSIONAL SERVICES**

TELEPHONE SERVICE

2153800 2153800 2153800 2153800 2153800 2153800 2153800

2153800

EMERGENCY TELEPHONE EXPENDITURES

11,553,135

CHATHAM 9-1-1 COMMUNICATIONS SERVICES

ATTACHMENT — CHATHAM COUNTY E-911 EXECUTIVE ADVISORY BOARD/ GEORGIA POST COUNCIL LETTER — AGENCY RECOGNITION

Chatham County E-911 Executive Advisory Board – Chatham Communications Center E-911 Executive Advisory Board By-Laws – Draft 2018

Georgia Peace Officers Standards and Training Council Agency Recognition Letter

Georgia Crime Information Center Originating Agency Identifier Memorandum



JULY 2018







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ACRONYM TABLE

Board Chatham Communications Center E-911 Executive Advisory Board

CEMA Chatham Emergency Management Agency

CES Chatham Emergency Services

EMS Emergency Medical Services

ESF Emergency Support Function

GIS Geographic Information Systems

OCGA Official Code of Georgia

MPC Metropolitan Planning Commission

SAGIS Savannah Area Geographic Information System

SCCPSS Savannah Chatham County Public School System





ARTICLE I - NAME

The name of the Board governed by these Bylaws shall be the Chatham Communications Center E-911 Executive Advisory Board (hereinafter referred to as the Board).

ARTICLE II – AUTHORITY AND PURPOSE

- The Board shall function under the authority of the Chatham County Board of Commissioners and the Official Code of Georgia Annotated Section 46-5-136.
- II. The duties of the Board shall be to assist in:
 - a. Providing guidance and advice to the governing body and the 911 Director;
 - b. Reviewing and analyzing the progress by public safety agencies in developing "911" system requirements;
 - c. Recommending steps of actions to effect necessary coordination, regulation, and development of a "911" system;
 - d. Identifying mutual aid agreements necessary to affect the "911" system;
 - e. Assisting in the promulgation of necessary rules, regulations, operating procedures, schedules, and other such policies and administrative devices as shall be deemed necessary and appropriate; and
 - f. Providing other services as may be deemed appropriate by the local government.
- III. The Purpose of the Board is to coordinate and implement standardization, efficiency and data management across the public safety spectrum throughout Chatham County. Due to this effort extending across all public safety disciplines, membership on the Board includes partners who have a role in public safety and information sharing to ensure cohesive communications with all partners.

<u>ARTICLE III – RESPONSIBILITIES</u>

- The policies of the Board shall be internally and independently determined according to those methods set forth in Roberts Rules of Orders unless otherwise specified in these By-Laws or any special rules or order adopted by the Board.
- II. The Board shall not be bound by nor assume responsibility for the independent unauthorized action on behalf of the Board of any member or group of members.
- III. It shall be the policy of the Board that all Officers and Members shall avoid any conflict between their own respective individual interests, including their interests as an employee or principal of a public safety provider, or other institution or organization, and the interests of the Board in any and all actions taken by them on behalf of the Board in the respective capacities.
- IV. The Board shall have the responsibility to advise Chatham County on:





- a. The implementation of the E-911 Communications Strategy and provide specific guidance and counsel on the steps of actions necessary to effect the coordination, regulation and development of the County's 911 system; and
- All matters related to the planning, development, coordination, and implementation of initiatives to promote the E-911 Communications Strategy for the County.
- V. The Board shall also have the responsibility to cause to be developed an E-911 Communications Strategy that improves the County's ability to:
 - a. Review and analyze the progress in developing 911 system requirements;
 - Identify, coordinate and implement Mutual Aid Agreements and Intergovernmental Agreements with communications stakeholders and suppliers;
 - c. Coordinate day-to-day communications across a multitude of public safety partners;
 - d. Capture, maintain and share information regarding situational awareness of real or potential threats to the community;
 - e. Respond to and recover from natural and man-made threats;
 - f. Use technological resources to:
 - i. Facilitate the interoperability of communications resources;
 - ii. Coordinate warning and alert systems:
 - iii. Incorporate multidisciplinary approaches to emergency communications;
 - g. Promulgate necessary rules, regulations, operating procedures, scheduled and other such policy and administrative devices as deemed necessary and appropriate.
- VI. The Board will ensure the E-911 Communications Strategy complements and operates in coordination with the Georgia 911 Emergency Telephone Number Plan and the Chatham County Emergency Operations Plan.

ARTICLE IV - MEMBERSHIP

- I. O.C.G.A. 46-5-136 (a) directs local governments to create a 911 Advisory Board provided that such advisory board shall not exceed thirteen appointed members. Members shall not be compensated and the voting membership shall be composed of the following persons, and such term shall be for the public official's term of office:
 - a. The Sheriff of Chatham County
 - b. The Chatham County Manager (Chairperson)
 - c. The City Manager of the City of Bloomingdale





- d. The City Manager of the City of Pooler
- e. The City Manager of the City of Port Wentworth
- f. The City Manager of the City of Garden City
- g. The City Manager of the City of Savannah
- h. The City Manager of the Town of Thunderbolt
- The City Manager of the City of Tybee Island
- j. The Director of the Chatham County Emergency Management Agency
- k. The Chief Medical Officer for Chatham County Emergency Services
- I. The County Board of Education Superintendent
- m. To Be Determined
- II. Each member may designate one Alternate to serve as his or her representative at Board meetings when the Member is not able to attend. This designation must be submitted to the Secretary in writing. The Secretary shall keep a roster of all Voting Members and their designated Alternate.

ARTICLE V - OFFICERS

- Officers of the Board shall consist of the Chairperson who will be the Chatham County Manager. The Board will appoint a Vice-Chairperson and a Secretary.
- II. The power and duties of the officers shall be as follows:
 - a. <u>CHAIRPERSON</u> The Chairperson shall be the official spokesperson of the Board and shall preside at all meetings of the Board. The Chairperson may create Committees, appoint the Subcommittee Leads for each Committee and assign their duties. It shall be the duty of the Chairperson to call the meeting to order at the appointed time; to preside at all meetings; to announce the business before the Board; to preserve order and decorum; and to decide all questions of order.
 - b. <u>VICE-CHAIRPERSON</u> the Vice-Chairperson shall assist the Chairperson and assume the duties of the Chairperson in their absence or when the Chairperson speaks on an item of business on the agenda in other than a neutral role. The Vice-Chairperson may serve as the Subcommittee Lead or a member of any other Subcommittee as assigned by the Chairperson.
 - c. <u>SECRETARY</u> The Secretary shall be responsible for causing the minutes of each meeting of the Board to be recorded and assure that they are properly preserved for Board use. The minutes of the previous meeting must always be completed and prepared for presentation to each member in accordance with Article of these Bylaws titled Meetings. The Secretary shall ensure a correct list of each member is maintained. Upon request of the Board, the Secretary shall ensure notification





of all members of the time, date, and place of meetings of the Board. The Secretary shall conduct the general correspondence of the Board as requested by the Board or its officers.

ARTICLE VI – ORGANIZATIONAL STRUCTURE

- The Board shall cause to be developed a subordinate organizational structure consisting of the following committees. (See Appendix A for an Organizational Chart):
 - a. Recommendations Review Committee: Composed of the Police Chief, Fire Chief and Department Head of system subscribers and stakeholders who will provide guidance and recommendations to the Board. The Board Chairperson will appoint this Committee Lead (Note: The Chatham County Resolution refers to this Committee as the Management Oversight Committee. The title was changed to align with the purpose of this committee and to minimize any confusion with the Management of the Chatham Communications Center);
 - b. Law Enforcement Services Subcommittee (ESF-13): Composed of E911 Staff and Law Enforcement operators from across the County who will make recommendations to the Recommendations Review Committee on discipline specific communication strategies and coordination efforts. The Lead for this Subcommittee will be the ESF-13 Primary Coordinator unless otherwise appointed by the Board Chair.
 - c. <u>Fire Fighting Services Subcommittee (ESF-04)</u>: Composed of E911 Staff and Fire Service operators from across the County who will make recommendations to the Recommendations Review Committee on discipline specific communication strategies and coordination efforts. The Lead for this Subcommittee will be the ESF-04 Primary Coordinator unless otherwise appointed by the Board Chair.
 - d. Emergency Medical Services Subcommittee (ESF-08): Composed of E911 Staff and EMS operators from across the County who will make recommendations to the Recommendations Review Committee on discipline specific communication strategies and coordination efforts. The Lead for this Subcommittee will be the EMS Chief serving the County's EMS Zone unless otherwise appointed by the Board Chair.
 - e. <u>Technology and Radio Subcommittee (ESF-02)</u>: Composed of E911 Staff, radio program managers, communications specialists, Information Technology Directors, and hardware and software vendors who will make recommendations to the Recommendations Review Committee on radio and technology strategies and coordination efforts. The Lead for this Subcommittee will be the ESF-02 Primary Coordinator unless otherwise appointed by the Board Chair.
 - f. GIS / Mapping Subcommittee (ESF-05): Composed of the E911 Staff, GIS operators, SAGIS and the MPC who will make recommendations to the Recommendations Review Committee on discipline specific mapping and GIS





strategies and coordination efforts. The Lead for this Subcommittee will be the Chatham County GIS Administrator unless otherwise appointed by the Board Chair.

ARTICLE VII - MEETINGS AND VOTING

- I. Board Meeting Frequency: Regular meetings of the Board shall be held on such frequency as required to complete the mission of the Board. This frequency will be decided on by the Board based on the needs of the Board. When meetings are conducted, they will be scheduled on the third Wednesday of each month beginning at 11:00 AM. Notice of the meetings will be communicated to the membership by email along with the previous minutes no later than the Friday preceding the meeting date. The Secretary shall be responsible for notifying the members.
- II. <u>Committee Meeting Frequency</u>: The Recommendations Review Committee and the Discipline Specific Subcommittees shall meet regularly based on the need of the Board's direction or the prudent frequency necessary to draft or review a recommendation for consideration.
- III. <u>Special Called Meetings</u>: Special called meetings may be held at the discretion of the Board Chairperson to consider items deemed important. A minimum of 48 hours advance notice by telephone or e-mail is required. The Secretary shall be responsible for notifying the members of the Board.
- IV. Quorum: A Quorum shall be required to conduct business and shall consist of at least 51% of the voting members of the Board.
- V. <u>Agenda Preparation</u>: Any person wishing to address the Board must be included on the agenda and a brief synopsis of the subject matter must be submitted to the Secretary no later than the Wednesday preceding the next meeting date.
- VI. <u>Agenda Addendums</u>: At regular or special called meetings, items not on the published agenda will be allowed as long as there is unanimous consent of the members present at the meeting.
- VII. Voting: Members present at the Board meeting shall exercise their vote unless a conflict of interest is determined. Assuming a Quorum is obtained, 51% of the voting membership present at the Board meeting shall constitute a passage of an item. In the event of a tie, a second vote will be taken on the same topic. If a tie is obtained from the second vote, the item will be tabled and pushed to the next Board meeting for a third vote. If an item receives a tie following the third vote, that recommendation will be returned to the Recommendations Review Committee and/or the Discipline Specific Subcommittee for additional action.
- VIII. <u>Alternate / Absentee Voting</u>: When representing the Voting Member, the Alternate shall have the same privileges offered to the Voting Member. If the Voting Member has not designated an Alternate, and the Voting Member is not able to attend a Board





Meeting, the Voting Member will be allowed to vote by absentee ballot by submitting such vote in writing to the Secretary one day prior to the meeting.

ARTICLE VIII - SETTING POLICIES AND INFORMATION FLOW

- I. Generally, the Board or the Recommendations Review Committee will assign a specific task or series of tasks to the Discipline Specific Subcommittees for review and drafting of recommendations for improving or implementing a specific operational protocol, communications effort, efficiency strategy, standardization practice, etc. If the Board or the Recommendations Review Committee does not make this assignment, the Discipline Specific Subcommittees may select a topic, or topics, of choice to request adoption. (See Appendix B for the Information Flow Diagram).
- II. The Discipline Specific Subcommittees will submit recommendations in writing to the Board Secretary for distribution to the Recommendations Review Committee at least three days prior to their meeting.
- III. If the Recommendations Review Committee cannot agree on advancing a recommendation to the Board, that recommendation will be returned to the Discipline Specific Subcommittee for additional action.
- IV. For those recommendations for which the Recommendations Review Committee agree, the Recommendations Review Committee will submit that recommendation in writing to the Board Secretary no later than the Wednesday preceding the next meeting date.
- V. The Board shall review the recommendations from the Recommendations Review Committee and make a collective determination on adoption and relevance of the recommendation. If the Board rejects a recommendation, that recommendation will be returned to the Recommendations Review Committee and/or the Discipline Specific Subcommittee for additional action.

ARTICLE IX – AMENDMENTS

- Proposed amendments to the By-Laws must be presented in writing, either during a regular or called Board meeting or by email to the entire membership. Approval of the amendments will require a two-thirds vote of the Board members present at the next meeting.
- II. A period of not less than thirty (30) days shall exist between the meeting at which the amendments are proposed and the meeting at which the vote is taken. Amendments so made shall be effective after adoption by the Board, unless a specific effective date is included in the motion to adopt.





ARTICLE X – ADOPTION

By-Laws	officially	adopted	this	18	day of	Juce	4.	2018	bv	the	Chathan
Commun	ication Ce	nter E-91	1 Exe	cative Advise	ory Board	. (J		~ ,		oria criari

Lee Smith, Chatham County Manager Board Chairperson

Rob Hernandez, City of Savannah Manager Board Vice-Chairperson

Dennis Jones, CEMA Director

Board Secretary





APPENDIX A - E911 BOARD ORGANIZATIONAL CHART

E911 Executive Advisory Board

Chatham County Manager Bloomingdale City Manager Port Wentworth Administrator Savannah Manager

Tybee Island Manager
Chief Medical Officer (CES)

To Be Determined

Chatham County Sheriff Pooler City Manager Garden City Manager Thunderbolt Administrator CEMA Director

SCCPSS Superintendent

Recommendations Review Committee

Bloomingdale Police Chief
Pooler Police Chief
Pt Wentworth Police Chief
Garden City Police Chief
Savannah Police Chief
Thunderbolt Police Chief
Tybee Island Police Chief
Chatham Police Chief
SCCPSS Police Chief
Chatham IT/Radio Director
Savannah EMA Coordinator

Bloomingdale Fire Chief
Pooler Fire Chief
Pt. Wentworth Fire Chief
Garden City Fire Chief
Savannah Fire Chief
Thunderbolt Fire Chief
Tybee Island Fire Chief
CES Fire Chief
CES EMS Chief
Savannah Radio Manager

Law Enforcement Subcommittee (ESF-13)

E911 Staff Law Enforcement Operators Fire Services Subcommittee (ESF-04)

E911 Staff
Fire Services Operators

EMS Subcommittee (ESF-08)

E911 Staff EMS Operators

Technology and Radio Subcommittee (ESF-02)

E911 Staff Radio Program Managers Comms Specialsits IT Directors Vendors

GIS and Mapping Subcommittee (ESF-05)

E911 Staff GIS Operators Savannah Area GIS Government Planners





APPENDIX B - E911 EAB INFORMATION FLOW DIAGRAM

TO 911 DIRECTOR FOR IMPLEMENTATION

EXECUTIVE ADVISORY BOARD

Approved Recommendations – Send to E911 Director Rejected Recommendations - Return to Committees

E911 Executive Advisory Board

RECOMMENDATIONS REVIEW COMMITTEE

Reviews Submitted Drafts – Approved – Send to Board Rejected – Returns to Subcommittee for Rework

Recommendations
Review Committee

DISCIPLINE SPECIFIC SUBCOMMITTEES

Draft Procedures and Policies - Send to Recommendations Review

Law Enforcement
Subcommittee
(ESF-13)

Fire Services
Subcommittee
(ESF-04)

EMS Subcommittee (ESF-08) Technology and Radio Subcommittee (ESF-02)

GIS and Mapping Subcommittee (ESF-05)

GEORGIA PEACE OFFICER STANDARDS AND TRAINING COUNCIL P.O. Box 349 Clarkdale, Georgia 30111

Ken Vance Executive Director



Telephone: (770) 732-5974

Fax: (770) 732-5952

MEMORANDUM

TO:

Diane Pinckney, Dep. Director

Chatham 911 Communications Services Agency

295 Police Memorial Drive Savannah, GA 31405

FROM:

Ryan Powell, Director

Operations Division

RE:

Agency Recognition

DATE:

October 16, 2018

A Leading :

Based upon paperwork submitted to the Georgia Peace Officer Standards and Training Council, you are hereby recognized as a Georgia emergency communications agency. The current application for certification as a peace officer may be found at http://www.ga on our website.

You will also find a information about the POST Data Gateway and do not currently possess a valid POST certification.

All applicants for communications officer certification are required to successfully complete the POST entrance examination prior to employment with your agency. This test is administered at any of the Technical Colleges in Georgia. An access form is located on our website. A current copy of the POST Act and Rules may also be found on our website.

You will also find a information about the POST Data Gateway and the process for setting up agency level access to the

Georgia Peace Officer Standards & Training Council Agency Administrator Designation For POST Records Database

The Georgia Peace Officer Standards and Training Council plans to launch its new software on September 1st, 2011. In this new software there are three access roles for individuals in an agency - - officer, agency user, and agency administrator. The agency administrator access role is provided to agencies to allow agency heads to designate as many agency administrators as desired. The agency administrator has **signature authority** for the agency head in the new software. (NOTE: Agency heads will be assigned agency administrator role in the new system.) This signature is a digital signature, but it records the individual's name as the signature. For example, if CPT John Doe were given agency administrator access, in the new database, CPT Doe could sign applications on the behalf of the Chief John Smith. The computer would show that CPT John Doe signed (on behalf of Chief John Smith), and the computer would record Doe's digital signature on the record.

The new software also allows the agency administrator to change user roles for agency personnel. Agency users can be assigned for purposes such as entering applications, setting up training classes, and running agency reports. The agency administrator can assign this role for any of the agency's personnel as designated by the agency head.

For the agency administrator role to be assigned in the new software, the attached form will need to be completed by the agency head and the individual designated as the agency administrator will need to "register" in the new software after September 1st (see enclosed instructions). Please note that POST staff will have to process these forms and enter the agency administrator roles as these forms are received. Please allow sufficient time to for the roles to be entered by the POST staff.

Please remember that agency administrators can assign agency users in the new software.

Agency heads will need to remember to change any agency administrator or agency user's roles when they no longer work for the agency. This user role access should be added to the agency's "check out" checklist for officers or employees leaving the agency.

POST FAX Number: (770) 732-5952

Diane Pinckney

From:

Diane Pinckney

Sent:

Tuesday, October 23, 2018 9:21 AM

To:

Kelli Beaman; Kelli Beaman (kbeaman@chathamcounty.org); Kelvin Lewis

(kllewis@chathamcounty.org); Dennis Jones; Judith Miller; Andria FennellLoadholt

Cc:

Diane Pinckney

Subject:

Originating Agency Identifier (ORI)

The ORI has been received from the GBI/FBI. We can now begin fingerprinting our staff in preparation for the transition as well as obtaining login credentials from the Georgia Technology Authority (GTA) and GCIC. Training TAC/Supervisor Andria Fennell-Loadholt has been assigned to work with the GTA to complete this part of the process. The ORI and terminal Code are listed below.

ORI - GA025013N Terminal Code - CHA9

Diane Pinckney
Deputy Director, Communications
912-652-6637 Work
912-667-1101 Cell