

**CHATHAM 911 COMMUNICATIONS SERVICES
E911 RECOMMENDATION REVIEW COMMITTEE**

11 December 2018



Welcome & Pledge of Allegiance

Motion for approval of the October 17, 2018 Minutes. Approved upon motion of Chief Blair Jeffcoat, seconded by Chief Matt Libby, and unanimously carried.

Kelvin reported the following recommendations were approved by the EAB:

EMS

The subcommittee was approved and the EAB will move forward with EAB conditions that allows the Fire and Police Department to review their **priority** dispatch programs. This component will be outsourced to IXP who Kelli works for. The purpose is to allow them to take the lead since they are familiar with it. Once that is in place, they will release it to the County. Part of their conditions is that they would also have caveats if police and fire decide to move forward then those conditions will already be set with pricing.

Fire

An adoption to address the standards for fire hydrants across the County were approved with conditions that more information needs to be provided. David Anderson stated that recommendation came from the GIS subcommittee and they are working on it. Kelvin stated one of the things that was discussed were private hydrants and to categorize them by being County or Municipality controlled. David stated more details will be provided at the next meeting.

GIS

An adoption of a standard for street naming and develop a standard for layering. Lara stated they provided an address standard which she thought was adopted and approved. Kelvin stated the address standard was adopted, so what is the next step. Lara replied the recommendations for today is to implement those standards. As for the GIS standards, they are following the Nina Model which is the process of taking the existing data and format and move it into the Nina Data Scheme so for whoever is collecting and organizing the data it can be interchangeable, and if they need to move and work outside of Chatham County they will be able to use it. David added the other component of that is coordinating new street addresses and verifying that duplicates are addressed before they become street signs.

Technology

New technology replacement will start once the transition is completed. They would have to start looking at the CAD replacement and the RMS CAD replacement.

New Recommendations

GIS

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Lara stated a recommendation was tabled for a GIS position be created specifically to oversee all of this data that's necessary for 911. At the last meeting there were some unanswered question on how it would be handled so she will attempt to answer those questions today. Their recommendation is to create a GIS coordinator position specifically with the goal to implement the two standards that were adopted. The committee met last week and recommended that it be placed under the direction of Sagis for an open. They also enclosed in their packet what the position would look like if it was going to be located at Sagis under the MPC. Also in enclosed in the packet are suggested salary ranges, total costs, and full job descriptions. The initial recommendation is for one position of an E911 GIS coordinator; however, reviewing the list of responsibilities one person would not be capable to do everything in a timely manner. Kelvin asked how it would be funded. Lara replied she believes that is up to the advisory board. Kellie added if the position is approved she does not have the space to house the position at the E911 Center. Nick also added from a GIS observation there have been conversations about GIS positions being spread out, and they are trying to get GIS centralized under Sagis or MPC. Approved upon Chief Ballard, seconded by David Donnelly, and unanimously carried.

Kelvin stated if there are any recommendations that they would like to bring to the meeting they would have to be submitted a week prior so they can get it documented so he can present it at the meeting.

Committee Reports

Law Enforcement

Chief Ballard reported there are four different municipalities and agencies talking on one channel. The Police Department recommendation is to split the channels from one to two channels because it is a safety concern. This will also mean additional dispatches since there will be more than one channel. Approved, and unanimously carried.

Information Technology and Radio

Nick stated he doesn't have any new updates, but if anyone have any concerns about radio coverage that will be the topic of their meeting on next week.

Kelvin stated the reports from the subcommittees need to be posted on the EAB website, and the minutes from the meeting have to be submitted to him so he can post them to the website. When the subcommittees meet and there is cross over between other subcommittees there needs to be a representative from that subcommittee present so they can be included in the discussion.

Kelvin stated the next meeting will be January 8, 2019

Meeting Adjourn