



E911 RRC Lead Team Meeting

Meeting: RRC Lead Team Monthly Meeting **Date/Time:** Wednesday, July 14, 2021/11a.m.
Meeting Type/Place: Via Teams

Meeting called by	Kelvin Lewis	Attendees: Chuck Kearns, Diane Pinckney, Nick Batey, Jeff Hadley, Lara Hall, Russ Palmer, Aaron Thompson, Wade Simmons, Andrew Cree, David Anderson Absent: No absences
Type of meeting	Status/Update	
Facilitator	Kelvin Lewis	
Note taker	Lisa Montague	
Timekeeper	None	

Discussion: Monthly minutes from 12 May 2021 were submitted in advance to the team for review.

Conclusion: Minutes were passed as satisfactory; Motioned by Chuck Kearns, 2nd by Wade Simmons.

Discussion: EAB Update(s)

EAB Meeting – The next EAB meeting scheduled for Wednesday, July 21, 2021 was canceled this morning.

Discussion: Old Business – SOP (Citizen Complaints)

Conclusion: SOP – Citizen Complaints – 911 in Progress Traffic Stop was resubmitted by Diane Pinckney. Everyone is in agreement that it be submitted as presented. Kelvin will submit to EAB for Approval.

Discussion: IT - Meeting Attendance/CAD Connection

Conclusion: Nick recommended that reminders be sent out to help with attendance. MDT's are the main focus at this point. City of Savannah have been attending every meeting which is a plus. Nick stated that the next meeting is scheduled for July 29, 2021 @ 11 a.m. and will be an in-person meeting. War Room is an option for in-person meetings if necessary, announced by Kelvin Lewis.

Discussion: Committee Reports

EMS: Chuck Kearns: No Report

Fire: Wade Simmons: No Report

IT/Radio: Nick Batey: Will provide a copy of the last meeting minutes. Specific details discussed in the meeting are clearly outlined in the minutes (ports, printers, standard equipment, etc.). Will continue to attend 911 meetings, but recommends that someone be considered for the two technical co-chair committee positions.

GIS/Mapping: Lara Hall: Meetings have been held to identify six (6) major improvements in the GIS Current State Assessment; completed June 2021. Now pending a meeting with Tom Maureau to discuss next steps. GIS Analyst position interviews have been conducted. Kelvin Lewis and Melanie Wilson are interviewing the finalist and an offer will be extended on or immediately after July 14, 2021.

Law Enforcement: Jeff Hadley: No Report. Expressed concern about Tybee reaching out to CST for an RFP for a new CAD system. Kelvin explained that an investigation into their query is underway by our Assistant County Manager, Linda Cramer.

PSAP: Diane Pinckney: 911 Center has had a few bomb threats at the annex. None of the threats were legitimate, however it has afforded the center an option to look into some areas of concern, to include evacuation procedure, etc. A portable phone system has been purchased so that if the need to leave the building presents, the center can continue to answer 911 calls. This phone system can also be used during hurricane evacuations and other special situations. Additionally, incident reporting standard policy is underway.

EMA: Aaron Thompson: No Report.

Discussion: New Recommendations:

Conclusion: SOP for Citizens Complaint – 911 to be presented to the EAB for approval.

Discussion: Old Recommendations: None

Conclusion: N/A

Discussion: New Business

Conclusion: No New Business presented

Agenda Topics

- Monthly Minutes
- EAB Update
- Old Business/Action Items
 - SOP-Citizens Complaints-911 in Progress Traffic Stop
 - IT – Meeting Attendance/CAD Connection
- Committee Reports
- New Recommendations
- Old Recommendations
- New Business

Actions	Responsible	Deadline
(1) SOP – Citizen Complaints – 911 In Progress Traffic Stop – To be presented to the EAB for approval.	Kelvin Lewis	Forthwith
(2)		

Special Note(s): Nick Batey has submitted his resignation from Chatham County. Andrew Cree was invited to join the meeting to transition into attending these meetings. Nick’s last day is August 9, 2021.

Chief’s conference is scheduled for the week of July 19, 2021. Chief Hadley will secure a day pass for Kelvin Lewis to attend.

Meeting adjourned: 11:30 a.m.

Next Meeting Date/Time: Wednesday, September 8, 2021 (In Person Meeting)