



**Project Management Office ~ 124 Bull Street, Savannah, Ga 31401**

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**E911 RRC Lead Team Meeting**

**Meeting:** RRC Lead Team Monthly Meeting     **Date/Time:** Wednesday, Dec 9, 2020/11 a.m.

**Meeting Type/Place:** Via Teams

<b>Meeting called by</b>	Kelvin Lewis	<b>Attendees:</b> Nick Batey, Lara Hall, Diane Pinckney, Russ Palmer, Aaron Thompson, Wade Simmons <b>Absent:</b> Jeff Hadley, Chuck Kearns
<b>Type of meeting</b>	Status/Update	
<b>Facilitator</b>	Kelvin Lewis	
<b>Note taker</b>	Lisa Montague	
<b>Timekeeper</b>	None	

**Discussion:** Monthly minutes from 14 October 2020 were submitted in advance to the team.

**Conclusion:** Minutes were passed as satisfactory; Motioned by Aaron Thompson, 2<sup>nd</sup> by Wade Simmons

**Discussion:** EAB Update(s)

**Next EAB Meeting/All Managers – January 2021**

**CAD-RMS Update:** Team has completed the evaluation of three (3) vendors. CentralSquare has been selected. Next Steps: Negotiations Team Developed; Funding Team to be developed (Amy Davis, Lead) which is separate from the Cost Team. Davis will select her team members.

A letter from County Manager (Lee Smith) – was sent out last week to everyone with update.

CAD-RMS SME Team is being reviewed and expanded. Russ Palmer is now #2 in assistance to Kelvin Lewis

A series of meetings will be scheduled with department chairs/managers of all municipalities to discuss CAD-RMS rapid move

A War Room (Configuration/Meeting Room) is underway as a part of the CAD-RMS Project. This will be dedicated space for specific work sessions. Michael Kaigler (assistant county manager) has offered a few building spaces to be viewed and decided upon.

**Conclusion:** Kelvin Lewis will continue to provide updates as they are developed.

**Discussion:** Fire RFP – two (2) formal responses have been received. The fire team will be reviewing, but there has been a slight delay due to Scott Cribbs being out on medical leave.

**Conclusion:** An update will be provided after review of the responses.

**Discussion:** GIS (CAD-RMS) – Kelvin Lewis reported that a collaboration between the county and MPC was held to complete the current assessment for GIS. An agreement was reached and the contract was signed on December 3, 2020. Lara Hall will be leading. Everyone is asked to give her support and any information she might need in this initial phase.

**Conclusion:** GIS updates will be provided as received.

**Discussion:** RRC Team Roster is being defined/verified by Lisa Montague.

**Conclusion:** After the defining/verifying the roster, Montague will have roster posted to the website.

**Discussion:** Diane Pinckney brought into discussion MPC Policy #CC-11, expressing concern about the wording with regard to employee computer usage.

**Conclusion:** Diane Pinckney and Nick Batey will review post this meeting and submit a final copy to the RRC and the EAB.

**Discussion:** Additional Talk Group/Channel Split

**Conclusion:** Diane Pinkney submitted formal recommendation summary to Kelvin Lewis to be presented to the EAB. Lewis is requesting itemized breakdown to include number of FTE's desired, cost for hardware, as well as infrastructure need. Pinckney has begun collaborating with human resources and will complete and have ready prior to the next EAB meeting in January 2021.

**Discussion:** New Recommendations

**Conclusion:** There were no new recommendations.

**Discussion:** Committee Reports

**EMS:** No Report

**Fire: No Report**

**IT/Radio:** Nick Batey reported: There are two (2) projects underway with the City of Savannah. However, there are tower troubles that may impact Tybee, both land and mariner.

**GIS/Mapping:** No report

**Law Enforcement:** No report

**PSAP:** Diane Pinckney reported: Staffing the 911 Center; Reclassifying 14 positions to call-taker positions; salary review of all personnel to improve pay scale; ten (10) positions needed have been requested and included in the budget; five (5) additional positions requested for Alpha 1 Chatham County Policy Department; Hiring/training is being completed in phases; Currently working with Savannah Fire to implement their 1<sup>st</sup> responder program December 1, 2020

**EMA:** Aaron Thompson reported: Issues presented by Airport PD regarding the NEM's Channel usage in emergent situations.

ICS is leading a migration from SwiftReach to Rave Alert for mass notification software. CEMA and 911 both use that software or sending alert messaging.

## Agenda Topics

- Monthly Minutes
- EAB Update: CAD-RMS, RRC Roster Update
- Old/New Recommendations
- Committee Reports
- New Business

Actions	Responsible	Deadline
(1) Review MDC Policy#CC-11; Submit final copy to RRC and EAB	Nick Batey Diane Pinckney	TBD
(2) Additional Talk Groups – Split Channels – Itemized breakdown	Diane Pinckney	December 2020

**Special Note(s):** An issue has been raised concerning the selected vendor's stability (Central Square). They have some actions to complete before we move forward with negotiations.

Meeting adjourned: 11:59 a.m.

**Next Meeting Date/Time:** Wednesday, January 13, 2021 @ 11a.m.