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E911 RRC Lead Team Meeting

Meeting: RRC Lead Team Monthly Meeting **Date/Time:** Wednesday, Oct 14, 2020/11 a.m.
Meeting Type/Place: Conference Call

Meeting called by	Kelvin Lewis	Attendees: David Anderson, Nick Batey, Lara Hall, Chuck Kearns, Diane Pinckney, Aaron Thompson, Wade Simmons Absent: Jeff Hadley
Type of meeting	Status/Update	
Facilitator	Kelvin Lewis	
Note taker	Lisa Montague	
Timekeeper	None	

Discussion: Monthly minutes from 9 September 2020 were submitted in advance to the team and posted on the RRC website.

Conclusion: Minutes were passed as satisfactory; Motioned by Diane Pinckney, 2nd by Wade Simmons

Discussion: SOP's have been submitted to the team for review. No updates were received from the team.

Conclusion: Nick Batey asked that additional time be allowed for review. Diane Pinckney recommended that the language be reworded concerning IT use and purpose. Nick Batey and Diane Pinckney will submit revised SOP Policy.

Discussion: Additional Talk Group

Conclusion: Nick Batey and Diane Pinckney will review and submit to Mr. Lewis by Close of Business (COB) 16 October 2020.

Discussion: CAD-RMS Scripted Demonstration Progress.

Conclusion: Mr. Lewis informed the team that due to Tyler Technologies' recent malware attack, their previously scheduled scripted demonstration (the week of October 12, 2020) has been rescheduled for the week of October 26, 2020. Additionally, the CAD-RMS lead team is scheduled (Thurs. 15 October 2020) for benchmark discussion (Central Square & Motorola).

Discussion: New Recommendations and Committee Reports

Conclusion: There were no new recommendations. There were no committee reports.

Agenda Topics

- Monthly Minutes
- SOP-MDC
- Additional Talk Group
- Review Actions from 911 Transitions
- Committee Reports

Actions	Responsible	Deadline
(1) Submit revised SOP Policy. Note: the team can submit any recommendations/suggestions to Diane Pinckney.	Nick Batey Diane Pinckney	16 October 2020
(2) Talk Groups – Proposed Budget, etc.	Nick Batey Diane Pinckney	16 October 2020

Special Note(s): Diane Pinckney announced that the Call-Taker Program is being re-established to have more people answering and distributing calls.

Meeting adjourned: 11:28 a.m.

Next Meeting Date/Time: Wednesday, December 9, 2020 @ 11a.m. *Note: Wednesday, November 11, 2020 (Veteran's Holiday)*