



CHATHAM COUNTY SMALL BUSINESS GRANT PROGRAM

The Small Business Grant Program will provide one-time grants of up to \$25,000 to businesses that have been affected by COVID-19 and are located in unincorporated Chatham County.

ELIGIBILITY CRITERIA

All businesses must meet the following criteria to be considered for a grant:

- Be currently in operation and located in unincorporated Chatham County
- Be current on state, federal and property taxes
- Not be suspended or debarred from the use of federal funds
- Not be a chain or a franchise, unless franchise is not a subsidiary of a larger corporation, and the majority of locations are within Chatham County
- Intend to stay in business for the following 12 months
- Show proof of negative COVID-19 impacts.
- Have fewer than 100 employees

REQUIRED DOCUMENTATION

- Tax returns from 2018, 2019, 2020, and 2021 if your business was operational during these time periods
- Form W-9
- Current Payroll
- Current Business License
- Occupational Tax Certificate

ELIGIBLE EXPENSES

- **Reimbursement Relief Grant** – Any reimbursement costs to include payroll and benefit cost, mortgage or rent, utilities, operating cost, physical changes (social distancing, barriers, partitions), COVID-19 testing, vaccination, and personal protective equipment.
- **Future Mitigation Plans Relief Grant** – Any future mitigation plans to include payroll and benefit cost, mortgage or rent, utilities, operating cost, physical changes (social distancing, barriers, partitions), COVID testing, vaccination and, personal protective equipment. This may include any expansion costs such as technology, mortgage or rent directly associated with relocation or expansion, operating costs related to relocation, expansion, and/or new personnel or consulting fees.



CONTACT US

For any question or assistance with the grant application, please contact us Monday through Friday, 9 AM to 5 PM at:

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