

Chatham County COVID-19 Exposure -- Decision Flow Chart --

All County Facilities will practice the following COVID protection measures:

- Mandatory face coverings in all public areas
- Enhanced sanitization frequency and protocols
- Temperature screenings prior to entry
- CDC Guidelines are in effect

- EMPLOYEE**
- Notify your Manager or Supervisor.
 - Self isolate for 14 days from the first day of symptoms or the date of the confirmed test whichever is first.
 - Contact Human Resources to apply for sick leave under FFCRA.
 - Check with your Manager or Supervisor about return to work protocols.
 - Cooperate with contact tracers** and provide information about persons you have come in contact with.
- DEPARTMENT HEAD**
- Managers / Supervisors must notify Department Head.
 - Notify Occupational Safety.
 - Ensure PPE and Sanitation protocols are followed.***
 - Follow up with the employee regularly.
 - Ensure workspaces are disinfected 3x daily.

Have you tested positive for COVID-19?

YES

NO

Have you had close contact* with someone who has tested positive for COVID-19?

NO

YES

Are you experiencing symptoms related to COVID-19?

YES

NO

Follow standard Department procedures for personal protective equipment, social distancing and sanitation.
If you begin experiencing COVID-19 related symptoms, seek medical attention and restart this flow chart.

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- COVID-19 SYMPTOMS**
- Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:
- Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - Fever greater than or equal to 100.1.

- EMPLOYEE**
- Notify your Manager or Supervisor.
- For 14 days from the date of exposure:
- Self-Monitor for a temperature greater than or equal to 100.1.
 - Report any temperature spikes to your supervisor.
 - Wear a mask at all times while in the workplace.
 - Practice physical distancing from others.
 - Self-quarantine while not at the workplace.
 - **If you begin experiencing symptoms related to COVID-19, seek medical attention and restart this flow chart.**
- DEPARTMENT HEAD**
- Managers / Supervisors must notify Department Head.
 - Notify Occupational Safety.
 - Ensure PPE and Sanitation protocols are followed.***
 - Follow up with the employee(s) regularly.
 - Ensure workspaces are cleaned and disinfected 3x per day.

*** CLOSE CONTACT DEFINED**
For COVID-19, close contact is defined as any individual who was within six feet of an infected person for at least 15 minutes during the infection period.

**** CONTACT TRACING DEFINED**
Contact tracing is the process for determining who an infected person may have come in contact with and asking a series of questions to determine how widespread the exposure may be. This is a key strategy to preventing additional spread of the virus.

***** DEPARTMENT HEADS**
Inform employees of their possible exposure in the workplace, PPE and Sanitation protocols. Do not disclose the name or any identifying information regarding the infected employee. Medical information MUST remain confidential in accordance with federal and state laws.