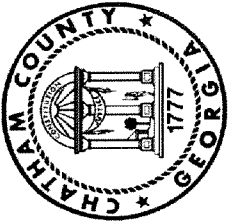


The County Manager's message details the budget and issues through adoption.



I N T E R O R O F F I C E

M E M O R A N D U M

DATE: June 22, 2012

TO: Chairman and Members of the Board

FROM: R. E. Abolt, County Manager

SUBJECT: Transmittal of Adopted Fiscal Year 2013 Budget

INTRODUCTION

With apologies to a Chatham County native son, Johnny Mercer, in this adopted budget we're able to "accentuate the positive and eliminate the negative." There's reason to "accentuate the positive" when you look at the accomplishments enumerated later in this message. There are 20 pages of exceptional performance and production by staff under the policy direction you continue to give. Highlights include the second lowest crime rate since 1979 according to FBI-tracked data and more than \$220 million in construction which stimulates the local economy and creates local and minority trade and employment opportunity through innovative programs. As a Board of Directors you are in the last year of an eight-year journey together that has turned County government around for the better, and for it citizens are most appreciative.

You might remember that within the last year a community survey asked among its questions how citizens rate their County government. The results were remarkable, showing 80% satisfaction. You may recall that my first reaction to the number was "even Santa Claus doesn't have an 80% approval rating."

You have created an eight year legacy of accomplishment best documented by pouring through similar budget messages commencing seven and a half years ago. I submit that one of the telling points has been your ability to use staff properly. You have taken the time to listen and show respect to a highly professional and dedicated staff. In my opinion we are blessed with a consensus all-American staff that serves this community well. In a representative democracy, the partnership between elected officials and public administrators offers the key to excellent performance. That partnership is alive and well in Chatham County.

From a personal standpoint, I can only express appreciation for what has been accomplished under your tenure.

It is not my intent to detract from the above and the rightful accomplishments and successes of this organization. As I stated in my April 27, 2012 memorandum transmitting the proposed budget and the accomplishments that are again show herein, this County's accomplishments are numerous and worthy of your review. However, I must point out that preparing the budget has been difficult because of the condition of the tax digest in relation to the continuing needs of the organization. Tax revenue is the main source of income for the County's two main operating funds representing 85% of the General Fund budget and almost 80% of the Special Service District Fund budget. Initially we had expected a measurable and positive swing by way of growth. The reality was quite different. Tax digest growth in the county-wide tax digest, which measured tax values as of January 1, 2012, was .38%. In the unincorporated area, tax digest growth was .67%. Although not a decrease as seen in recent history, the small percentage of growth did little to relieve the emerging service demands and capital needs of our organization. The following chart provides a budget summary for the County's two main operating funds, the General M&O Fund and the Special Service District, which serves the residents of the County's unincorporated area. Items shown as unfunded decision packages represent departmental requests for additional resources that we have not been able to fund with current revenue streams.

**CHATHAM COUNTY FISCAL 2013
ADOPTED BUDGET SUMMARY - GENERAL & SSD FUNDS**

	General M&O Fund	Special Service District
Revenues	\$151,656,968	\$26,374,755
Expenditures	\$155,033,681	\$27,861,965
Budgeted Use of Fund Balance	\$3,376,713	\$1,569,692
Other:		
Budget increase from FY2012	3.84%	3.66%
Annual Growth in Tax Digest	0.38%	0.67%
Adopted Millage Rate	11.109	3.590
Unfunded Decision Packages	\$5,590,305	\$1,120,977
Compliance with fund balance policy	yes	no
Related General CIP Fund Budget Information:*		
Funded Capital Improvement Plan Requests	\$4,414,000	\$60,000
Unfunded Capital Improvement Plan Requests	\$27,224,236	\$3,272,000

* excludes SPLOST CIP & Bond CIP Funds

Staff contended with many challenges to present a balanced budget. Fund balance is used in both of the main operating funds to achieve balance this year. That means that we are deferring some decisions on how to meet cost increases until fiscal year 2014 when more information will be available about the operating cost impacts of the expanded detention center.

I know that you are mindful of our fund balance policies. Even with use of fund balance, the General M&O Fund should maintain its two month operating reserve level and comply with adopted fund balance policies during fiscal 2013. However, it is projected that the Special Service District will fall below target committed fund balance levels during the next fiscal year unless there are positive audit results from fiscal 2012. As soon as fiscal 2012 audited financial

information becomes available, fiscal 2013 fund balance appropriations will be re-evaluated and conveyed to you in reference to fund balance policy compliance.

The main reasons for the increases to the two main operating funds are summarized below:

COMPARISON OF REVENUES AND EXPENDITURES GENERAL M&O FUND & SPECIAL SERVICE DISTRICT FUND FY 2013 ADOPTED BUDGET VS. FY 2012 ADOPTED BUDGET				
Fund	% Change in Expenditures	Contributing Factors	% Change in Revenues	Contributing Factors
General M&O	3.8%	Detention Center Operating Cost increases \$1.4 million due to facility expansion Higher benefit costs for retirees and employees: Health care \$2.4 million Pension employer contributions \$1.6 million State benefit cost increases \$400,000 Holiday pay policy change \$237,000	1.6%	Property tax digest increase of .38% Flat millage rate Fund balance drawdown of \$3.37 million
Special Service District	3.7%	Restore Public Works Hand Ditch Program \$275,000 Police cost increases \$271,067 Higher costs for employee health care \$137,930 Pension contribution cost increases \$112,770 E911 cost increases \$108,481	2.6%	Property tax digest increase of .67% Flat millage rate Fund balance drawdown \$1.57 million

The County's all funds combined budget totals over \$629 million. The appropriated budgets by fund are:

CHATHAM COUNTY, GEORGIA
FY 2012 / 2013 ADOPTED BUDGET - ALL FUNDS COMBINED

FUNDS WHICH FINANCE: OPERATIONS	2011 / 2012 Adopted	2011 / 2012 Amended¹	2012 / 2013 Adopted
GENERAL M & O	\$ 149,297,340	\$ 151,105,710	\$ 155,033,681
SPECIAL REVENUE FUNDS			
Special Service District	\$ 26,878,660	\$ 27,042,117	\$ 27,861,965
Confiscated Fund	\$ 100,000	\$ 636,146	\$ 200,000
Sheriff Confiscated Fund	\$ 100,000	\$ 190,765	\$ 50,000
Restricted Court Fees	\$ 600,246	\$ 1,277,512	\$ 467,239
Inmate Welfare Fund	\$ 909,000	\$ 1,415,631	\$ 909,000
Street Lighting Fund	\$ 698,456	\$ 698,456	\$ 698,456
Emergency Telephone Fund	\$ 3,158,962	\$ 3,160,453	\$ 3,263,070
Multiple Grant Fund	\$ 15,720	\$ 6,699,461	\$ -
Child Support Fund	\$ 2,862,410	\$ 2,862,410	\$ 2,915,650
Hotel / Motel Tax Fund	\$ 1,114,400	\$ 1,114,400	\$ 1,130,050
Land Disturbing Activities Ord.	\$ 306,637	\$ 471,352	\$ 265,170
Land Bank Authority	\$ 4,858	\$ 10,521	\$ 4,858

FUNDS WHICH FINANCE: IMPROVEMENTS & SPECIAL PROJECTS	2011 / 2012 Adopted	2011 / 2012 Amended¹	2012 / 2013 Adopted
1 % Sales Tax Fund (85 - 93)	\$ 18,871,051	\$ 17,640,197	\$ 16,131,561
1 % Sales Tax Fund (93 - 98)	\$ 6,821,063	\$ 6,657,375	\$ 6,421,306
1 % Sales Tax Fund (98 - 03)	\$ 56,805,167	\$ 55,223,384	\$ 49,882,270
1 % Sales Tax Fund (03 - 08)	\$ 80,670,005	\$ 75,622,523	\$ 69,916,015
1 % Sales Tax Fund (08 - 14)	\$ 176,071,992	\$ 157,978,662	\$ 178,521,436
General Purpose CIP Fund	\$ 1,624,012	\$ 17,128,159	\$ 4,724,000
DSA Revenue Bonds - Series 1999	\$ 95,000	\$ 149,344	\$ 121,000
DSA Revenue Bonds - Series 2005	\$ 601,000	\$ 1,240,005	\$ 714,000
CIP Bond Prog. - Detention Center Expansion	\$ 92,000,000	\$ 81,269,851	\$ 59,473,730

DEBT SERVICE FUNDS	2011 / 2012 Adopted	2011 / 2012 Amended¹	2012 / 2013 Adopted
Chatham County Hospital Authority	\$ 208,215	\$ 2,996,171	\$ 218,760

ENTERPRISE FUNDS	2011 / 2012 Adopted	2011 / 2012 Amended¹	2012 / 2013 Adopted
Water & Sewer Revenue Fund	\$ 2,554,979	\$ 2,566,282	\$ 2,291,920
Solid Waste Mgmt. Fund	\$ 3,828,434	\$ 3,856,694	\$ 4,003,550
C A T Authority Fund	\$ 17,569,011	\$ 17,569,011	\$ 18,072,890
Parking Garage Revenue Fund	\$ 340,498	\$ 340,498	\$ 374,532
Building Safety & Reg. Svcs. Fund	\$ 1,136,743	\$ 1,174,982	\$ 1,070,351

INTERNAL SERVICE FUNDS	2011 / 2012 Adopted	2011 / 2012 Amended¹	2012 / 2013 Adopted
Computer Replacement Fund	\$ 272,000	\$ 366,977	\$ 272,000
Risk Management Fund	\$ 2,962,824	\$ 2,962,824	\$ 2,962,824
Group Health Insurance Fund	\$ 18,964,649	\$ 18,964,649	\$ 21,264,663

TOTAL BUDGET	\$ 667,443,332	\$ 660,392,522	\$ 629,235,947
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Notes:
1. The FY 2011/2012 Amended budget figures are pre-audit totals, and due to accruals as well as other necessary adjustments, these figures are subject to change during the audit process.

ADDRESSING COMMISSION GOALS

The Board has adopted six overall goals that are used in formulating the adopted budget. These goals are:

To provide all citizens the best place to live, work and play:

- By protecting everyone's public safety
- By providing outstanding recreational services and facilities community-wide
- By stimulating economic growth through cooperative practices
- By establishing and maintaining effective management of the County's resources
- By developing and maintaining road and drainage infrastructure, and
- By pursuing State legislation supportive of the County's goals and objectives.

The Adopted Budget was responsive to these goals for the upcoming year. It can be said with assurance that service levels from fiscal 2012 to fiscal 2013 were maintained. Cost increases relating to current operational levels were met. However, funding enhanced service levels proved more difficult. The budget process incorporated the goals as follows:

Public Safety

- Increased funding of \$271,067 is provided for police activities within the Savannah-Chatham Metropolitan Police Department (SCMPD) under the intergovernmental agreement for police services between Chatham County and the City of Savannah.
- Construction of the \$100 million Detention Center expansion continues at a brisk pace. The estimated completion date for the construction is September 2013. The project is being funded with special purpose local option sales tax revenue, a local one penny sales tax that is used to fund local capital projects.
- Additional officers to staff the Detention Center's Video Visitation Center were funded for a \$1.4 million. The Sheriff had also requested 25 additional positions to be hired on or after January 1, 2013 at a cost of over \$1.6 million. The adopted budget does not include funding for the additional 25 positions.
- Funding for most of the calendar year 2013 police vehicles was accomplished outside of the adopted fiscal 2013 budget. A balance of \$183,100 still needs to be identified for calendar 2013 SCMPD vehicles used in the SSD functions (patrol). Originally the CIP Fund had included a \$300,000 project for police vehicles related to General

Fund activities. However, once other funds were identified, the CIP Fund budget was amended to provide resources for a storage area network.

- The budget assumes continuation of the current EMS service contract. The projected savings for the current contract is \$125,000 for fiscal year 2013.
- The decision package shown for SCMPD Juvenile officers (\$112,057) was not funded due to revenue constraints.

Recreational Services and Facilities

- Decision packages were submitted for enhanced staffing needs in the Parks and Recreational Department. However, due to revenue constraints, the positions were not funded.
- The new Public Works and Parks Services building is under construction. This project is being funded with special purpose local option sales tax revenue, a local one penny sales tax that is used to fund local capital projects.
- The Adopted Budget restores previous year expenditure cuts at the Frank G. Murray Community Center.

Cooperative Business Practices

- SAGIS funding is maintained at fiscal 2012 levels within the SSD Fund. Additional funding requests are shown as decision packages.
- Construction Apprentice program funding is maintained, including staff.
- Predictable permitting project is in its final stages.
- The Community Outreach project for Detention Center expansion remains funded. County staff continues to work with local businesses to ensure their participation in the construction activities for the expanded Detention Center.

Management of County Resources

- The General Fund Adopted Budget includes a fund balance appropriation of \$3,376,713. The fund balance appropriation is being used to cover recurring expenditures. While the Board has maintained its fund balance reserve levels in accordance with financial policies for fiscal 2013, the fiscal 2014 budget will provide many challenges. Revenue increases or expenditure reductions will be required during fiscal 2014 to maintain policy reserve levels.
- The Special Service District (SSD) Fund Adopted Budget includes a fund balance appropriation of \$1,569,692. The fund balance appropriation is being used to cover recurring expenditures. The Board is now utilizing fund balance that, under its adopted financial policies, should be held in reserve. This strategy will continue to provide challenges during the fiscal 2014 budget process, which may lead to further discussions about dissolving the SSD, finding additional revenues, or a review of intergovernmental agreements related to the SSD.

- The adopted budget incorporates cost increases for both the County's health insurance program and the defined benefit pension plan during fiscal 2013. Wellness programs are also funded in the Health Insurance Fund.
- Additional maintenance and utility costs have been factored in the budget related to the December opening of the building at 222 West Oglethorpe and rising energy costs.
- Additional funding for a presidential election year is included in the Adopted Budget.

Road and Drainage Infrastructure

- Special Purpose Local Option Sales Tax funds continue to provide funding for road and drainage infrastructure projects.
- Funding to restore the Hand Ditch Maintenance program is included in the Adopted Budget.

Legislative Mandates

- The impact of tax reform legislation under Georgia House Bill 386 is unknown. Mid-year budget adjustments may be required. The legislation impacts current ad valorem taxes for automobile and also adds an energy excise tax which will replace sales taxes currently collected from energy manufacturers. The Adopted Budget assumes a flat revenue structure for fiscal 2013 in relation to this legislation.
- The Board of Equalization is now required to notify each property owner of unfrozen value, not just owners that have a change of value. Funding for this requirement is in the adopted budget.
- The Georgia EPD issued the new National Pollutant Discharge Elimination System (NPDES), Municipal Separate Storm Sewer System Permit on April 12, 2012. The new permit placed additional enforcement, inspection, maintenance, monitoring and reporting requirements on Engineering and Public Works staff. Funding for these functions is included in the adopted budget.
- The County's listing of Mandated vs. Discretionary Services is included within the Adopted Budget Document in the Document-wide Criteria section. It shows the legislatively mandated services provided by the County.

COST DRIVERS – OPERATING FUNDS

General Fund M&O:

- Detention Center Operating Cost Increases – During fiscal 2012, the Board approved the addition of 18 positions to for the new Video Visitation Center at the expanded Detention Center. The Adopted Budget contains a full year of funding for the positions. The new positions and increased utility costs for the new housing towers added approximately \$1.4 Million to the Detention Center's fiscal 2013 budget.
- Medical plan cost increases – Estimates provided by ACCG and Blue Cross Blue Shield in March 2012 predict an 8% increase in the County's medical plan costs for healthcare for fiscal 2013 of \$2.07 million. Retiree health care increased \$382,277. The cost increases are included in the Fiscal 2013 Adopted Budget.
- Increases to the County's share of funding for the Pension Plan total \$1.6 million for the General Fund. The plan continues to absorb investment losses from 2008 and 2009. In addition, some of the plan's valuation assumptions have been modified based on an experience study conducted by the actuary in 2011.
- The State of Georgia is overhauling its health care plan. One change that impacts the employer costs for the Live Oak Public Libraries is a move from a percentage of the budget to a flat amount per employee. The resulting cost increase is an estimated \$320,000, funded in a contingency account.
- Salary and benefits increases for the state-paid employees in the Public Defender's Office will increase the department's budget by \$81,100. This is a pass through contractual obligation.

Special Service District (SSD) Fund:

- The SSD Fund continues to appropriate fund balance for recurring operating expenditures. The Adopted Budget anticipates fund balance use of \$1,569,692 during fiscal 2013.
- Funding is included to restore the Hand Ditch Program in Public Works for \$275,000.
- The budget for the Savannah-Chatham Metropolitan Police Department shows increases of \$271,067. These cost increases are based on budget estimates provided by the City of Savannah.
- Benefit increases in the SSD Fund total \$250,700.

FEE INCREASES

The Fiscal 2013 budget included fee and rate increases to assist in cost recovery, as shown herein:

- An annual solid waste fee per single family residential unit of \$85 was proposed to offset the costs of curbside dry trash pickup. However, the fee increase was not approved, and the annual fee remains at \$43. The Board did approve a modification on how the fee is applied. The fee will be modified to apply to single-family residential properties classified by the County as having one or more dwelling per property or parcel, such as a house with a mother-in-law suite or an additional mobile home. It also includes residential properties with less than one building – a vacant lot with an ancillary structure, such as a garage or dock. A totally vacant lot would be exempt. The changes are effective July 1, 2012 and billed on the second installment property tax invoices.
- Employee and Retiree Health Insurance Premiums will increase January 1, 2013. Rates are discounted for participants in the health risk assessment program. In addition to these rates, smoking premiums would increase 25%:

January 2013 Health Insurance Premiums			Current	
Biweekly	With HRA	Without HRA	With HRA	Without HRA
Employee	25.96	32.45	20.77	25.96
Employee + 1	107.70	134.63	86.16	107.70
Employee + Family	129.00	161.25	103.20	129.00
Monthly				
	With HRA	Without HRA	With HRA	Without HRA
Employee	56.25	70.31	45.00	56.25
Employee + 1	233.35	291.70	186.68	233.35
Employee + Family	279.50	349.38	223.60	279.50

- A five percent (5%) increase to sewer rates was approved to offset pass-through rate increases from the City of Savannah, the County's sewage treatment provider. The current and new rates, which are effective July 1, 2012, are:

<u>Sewer Service Fees</u>	<u>Current</u>	<u>New</u>
Flat rate	\$72.00	\$76.00
Base Charge	\$28.00	\$29.00
Sewer-Special Flat Rate	\$1,145.00	\$1,202.00
Sewer- Irrigation Base Charge	\$22.00	\$23.00
Sewer- Bethesda Base Charge	\$22.00	\$23.00

- House Bill 386 was passed by the Georgia Legislature during the 2012 session. The House Bill phases out sales taxes collected on energy used in manufacturing processes over a four year period beginning January 1, 2012. The House Bill allows counties to approve and collect an energy excise tax from companies that sell energy to manufacturers within the County. If the excise tax is implemented, the effect will be revenue neutral. To replace the local share of sales tax, the County's proposed energy excise tax rate would be:
 - January 1, 2013 to December 31, 2013 - 0.5%
 - January 1, 2014 to December 31, 2014 – 1.0%
 - January 1, 2015 to December 31, 2015 – 1.50%
 - January 1, 2016 to December 31, 2016 – 2.00%
- Off duty law enforcement - Currently, the City of Savannah has a policy that requires businesses employing our off-duty officers, requiring the use of a vehicle, be charged a fee to cover the use of that vehicle. Due to the fact that the Metropolitan Police Department uses vehicles purchased by the City of Savannah and also Chatham County, staff will be recommending that the County Commission adopt a similar policy that will not only cover the Police Department, but also will incorporate the Sheriff's Department.

BUDGET MISCELLANEOUS

1. The Adopted Budget reflects growth in the General Fund property tax digest of 0.38% and a 0.67% increase in the SSD digest. This represents revenue growth of approximately \$690,000 in the General Fund and \$136,000 in the Special Service District fund.
2. Additional staffing for the expanded Detention Center is being added in phases as construction progresses and new facilities are completed. General Fund M&O fund balance was utilized in FY2012 to provide part-year funding for 18 new positions. Full year funding for those positions is included in the FY2013 Adopted Budget. Due to weak revenue growth in FY2013, fund balance was appropriated to pay for these costs. The Sheriff has indicated that an additional 25 positions will be required on January 1, 2013. The Adopted Budget does not fund the additional positions. When the FY2012 audit is completed, the General Fund M&O fund balance will be examined to determine whether a funding strategy can be developed, using adopted financial policies as a parameter.
3. Estimates provided by ACCG and Blue Cross Blue Shield in March 2012 predict an increase in the County's costs for healthcare for fiscal 2013. The County's healthcare consultant, AON, has also reviewed and concurred with their estimate. Both groups project an 8% increase or \$1.8 million for medical plan cost. This is less than the national trend based on the research conducted by AON. The trend for healthcare in the Southeast is trending closer to 10 - 12 %. The per-employee rate is \$11,466. Based on the preliminary estimate, the Human Resources and Services Department is recommending that health insurance premiums for active employees and dependents remain at the current level until January 1, 2013.
4. The Board approved, in concept, the creation of an employee health clinic on March 23, 2012. Once the scope of the clinic is defined, it is anticipated that it will take approximately 12 weeks to solicit proposals for an entity to staff and manage the clinic. It is anticipated that the clinic should come on line in the spring of 2013. There are funds available in the Group Health Insurance Fund to cover any start-up expenses that will be needed in FY 2013.
5. In addition to the added positions at the Detention Center, the Adopted Budget includes two other new full time positions and one permanent part time position. The first is a Hazardous Materials Analyst in CEEMA. The

position is being funded as a provision of the Haz Mat Agreement between the County and the City of Savannah which provides a credit to the County for the analyst position. The second position is a Web Content Analyst for ICS, a position created from the deletion of two part-time intern positions to fund the full-time position. The permanent part time position, Recycling Educational Coordinator, will be funded by Solid Waste Restricted Budget. Positions are expenditure neutral.

6. The County began a \$7 million construction project to renovate 222 West Oglethorpe Avenue into the County's second largest office building. Completion of the building is scheduled for November 2012. All work will be designed to meet LEED-Silver certification in conformance with the Board's new policy. The five-story building totals 69,597 square feet, and is the largest office building in closest proximity to the Montgomery Street Courthouse. Five departments will be relocated to the facility: Tax Assessor, Tax Commissioner, ICS (including the data center), Public Defender, and Child Support Recovery. The relocation of these departments will provide relief to the Montgomery Street Courthouse since the vacated space will be transformed into additional courtrooms and offices. In the long-term, the old jail facility next to the courthouse will be demolished and design work will begin for a new court services building. The CIP Fund budget was amended in May 2012 to authorize \$1 million for relocation and furnishing costs for the building at 222 West Oglethorpe.
7. The County's pension plan continues to experience increases in required employer contributions. The latest actuarial valuation increases the County's annual contribution by \$1.7 million across all funds to 20.17% of salaries. The cost increases result in part from assumption changes used in the valuation process. As a result of an experience study conducted by the actuary in 2011, several demographic and economic factors were modified including withdrawal assumption, retirement assumptions and salary progression data. Also for the five year period, the Plan's compound rate of return was 5.8% instead of the 8% assumption rate due to market losses in fiscal 2008 and 2009.
8. The Adopted Budget continues to provide partial pre-funding for Other Post Employment Benefits (OPEB). Future OPEB is pre-funded through a \$2,800 per active employee contribution to the OPEB Trust Fund. The pre-funding contribution will generate \$4.5 million for investment.
9. The County and local municipalities are now negotiating the Local Option Sales Tax (LOST) distribution formula. Under Georgia law, the renegotiation process occurs every ten years after the decennial census is released. Any new distribution formula would be effective as early as January 1, 2013. Currently the County receives 17.8% of the LOST. Although the County is hoping for an increased share of the revenue, the fiscal

2013 adopted budget assumes a status-quo revenue level. LOST revenue estimates in the General Fund total \$10,650,000 or 6.8% of the fund's total adopted budget.

10. The CIP Fund Adopted Budget includes funding in the amount of \$4,639,000 for projects listed in the 2012 CIP Workbook. The projects will be funded with General Fund transfers made during fiscal 2010 and 2011. Funding was approved for the following projects:
 - a. Health Department facility – furniture, fixtures and equipment - \$1,465,000
 - b. Storage Area Network, ICS - \$300,000
 - c. Judicial Case Management System - \$2,300,000
 - d. Judicial Courthouse Elevators - \$524,000
 - e. CEMA Emergency Alert Sirens - \$50,000

In addition, \$60,000 is allocated in the SSD Fund to the CIP fund to replace current signage throughout the County to meet Federal Highway Administration standards for traffic sign reflectivity.

While \$4.6 million in projects were funded during FY2013 in the CIP Fund, a majority of projects remain unfunded. General Fund projects that are not funded total over \$27 million. SSD Fund projects that are not funded total over \$3.2 million. A complete roster of unfunded general capital improvement fund projects is found in the Capital & Debt tab of the budget document.

11. The Board of Commissioners amended the Chatham County Personnel Procedures Manual to limit holiday accrual to 60 days or 480 hours and authorized a one-time payout of holiday leave during fiscal 2012 for leave balances in excess of 480 hours. The amendment provides that when an employee works on a recognized holiday, the employee would be paid straight time effective July 1, 2012. The FY2013 Adopted budget contains \$237,000 to fund the policy change.
12. The current annual cost for ambulance services paid to Southside EMS/Fire and Security is \$1,167,900. Southside has proposed reducing the amount of the subsidy by \$250,000 from the current contract amount. It is projected to save approximately \$125,000 in FY 2013.
13. Part of the strategy to obtain fiscal stability in the SSD Fund was the removal of costs for solid waste dry trash pick-up from a tax-supported cost to a user-based fee. A solid waste service fee of \$85 per single family

residential unit was proposed which is an increase from the 2012 fee of \$43 per year. The fee increase will remove subsidies now received by the Solid Waste Fund. The Board left the fee at \$43 per year.

With the \$43 rate, the Solid Waste Management Fund will continue to deplete its net assets. Full depletion could occur during Fiscal 2015, as shown on the schedule below. This schedule includes a modest equipment replacement program:

**Solid Waste Fund
Net Assets Analysis (in '000s)**

Analysis of Net Assets	FY 12	FY13	FY14	FY15	FY16
Net Assets available for operations, beginning of year	\$ 5.70	\$ 4.68	\$ 2.39	\$ 0.50	\$ (1.50)
Revenues:					
Total Revenues	2.75	2.71	2.71	2.71	2.71
Expenses:					
Solid Waste Management	1.20	1.29	1.35	1.42	1.49
SSD Services	1.80	1.84	1.93	2.03	2.13
Restricted Expenses	0.77	0.87	0.91	0.96	1.01
Land Purchase / Capital Items*		1.00	0.40	0.30	0.30
Total Expenses	3.77	5.00	4.60	4.71	4.93
Net Assets available for operations, end of year	\$ 4.68	\$ 2.39	\$ 0.50	\$ (1.50)	\$ (3.72)

*Allows for relocation of mulch site at Concord Road Drop Off Station so that Charlie Brooks Park can expand.

The definition of a single family residence has been clarified and will expand the revenue base. For purposes of this ordinance, a single-family residence means residential properties classified by the County as having one or more dwelling per property or parcel, such as a house with a mother-in-law suite or an additional mobile home. It also includes residential properties with less than one building – a vacant lot with an ancillary structure, such as a garage or dock. A totally vacant lot would be exempt. The expenditures for FY2013

include a \$1,000,000 fund balance appropriation to acquire a new site; however, the actual purchase price for this property has not been finalized.

14. The operation of the Montgomery Street parking garage was expanded to a 7 days-a-week schedule with extended weekend hours beginning December 30, 2011. A review of the four-month trial period yielded an increase in revenue of approximately \$23,000 over expenses. Staff has been talking with the local hotels in the area to increase utilization after hours and on weekends.

15. The Board has discussed the potential dissolution of the Special Service District (SSD). The Adopted Budget assumes the continued existence of the SSD Fund. However, should the Board wish to pursue the fund's dissolution, they should be mindful of the timing differences between the tax year (January to December) and the fiscal year (July to June).

Note that the revenues for each tax year are split between two fiscal years. This creates a challenge when discussing how to dissolve the SSD fund while maintaining services. Also note that the millage rate is set in July each year. That millage rate is used for the entire tax year. If there is a change in the millage rate, the differential between the old and new rate is added to the October tax billing. Thus, if the millage rate decreased to zero in July, the May billing would be recomputed, and any payments would need to be refunded.

As a result of the timing differences, it could take two years to dissolve the SSD Fund. For purposes of this example, the fiscal years 2012 and 2013 are illustrated. The following steps could occur:

Fiscal Year 2012

- The SSD Fund would adopt a six-month operating budget for the period July – December 2012. The current SSD millage rate would be adopted for tax year 2012.
- The General Fund's FY2013 budget would include SSD Fund operating costs for the period January to June 2013. To cover the cost increases, the Board would need to consider either a millage rate change or use of SSD/General Fund unassigned fund balance. The Board could also apply General Fund tax revenues from digest growth over and above the amount used in the budget.
- The Board would direct the Tax Commissioner not to bill SSD property taxes in May 2013.
- The Board would dissolve the SSD Fund by amendment or ordinance of repeal by June 2013.

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Tax Year 2012					TAX BILLING		SET MILLAGE RATE FOR TAX YEAR 2012		TAX BILLING			
Fiscal Year 2012	MAY BILLINGS ARE REVENUE FOR FISCAL 2012											
Fiscal Year 2013	SEPT BILLINGS ARE REVENUE FOR FISCAL 2013											
Tax Year 2013					TAX BILLING		SET MILLAGE RATE FOR TAX YEAR 2013		TAX BILLING			
Fiscal Year 2013	MAY BILLINGS ARE REVENUE FOR FISCAL 2013											
Fiscal Year 2014	SEPT BILLINGS ARE REVENUE FOR FISCAL 2014											

Fiscal Year 2013

- There would not be a budget or millage rate for the SSD Fund, now a dissolved fund.
- Residual SSD Fund balances would be allocated either to the General Fund or the CIP Fund.
- The General Fund's fiscal 2014 budget would include a full year of services for the unincorporated area. The millage rate adopted in July 2013 should be increased to absorb the cost impacts (approximately 1.6 mills).

16. During the 2012 legislative session, the General Assembly passed House Bill 386 which could impact County revenues as early as January 1, 2013. The legislature intended for this tax reform bill to be revenue neutral to

counties; therefore, revenue budgets have been prepared that are consistent with prior year trends. Based on a preliminary review of the law, House Bill 386 provides the following revenue and taxation changes of interest to counties:

a. Vehicle Title Tax – Effective March 1, 2013, House Bill 386 will eliminate sales tax collections on vehicle sales and also eliminates the annual ad valorem taxes assessed on vehicles. These two items are replaced with a one-time vehicle title tax which is collected by the County tag agent when the vehicle is titled. For 2013 the vehicle title tax is 6.5% of the fair market value. The State and the local governments will split the title tax collected based on sliding scale that will be adjusted through 2022. For 2013 the local share is 43%; by 2021 the local share rises to 70%. The local share is much smaller during the initial implementation because the annual ad valorem tax will still be collected on vehicles purchased prior to the implementation date of the vehicle title tax, and ad valorem taxes on those vehicles will continue to be collected as long as the vehicle is retained by the owner.

As part of the legislation, the Tax Commissioner has the responsibility of calculating how the title taxes are to be distributed to cities and counties. The Tax Commissioner will add the total ad valorem and title taxes collected each month and will compare this total to the 2012 monthly ad valorem amounts collected. Collections at or below the 2012 baseline will be forwarded to cities and counties as ad valorem revenue. Collections above the 2012 baseline will be distributed as follows:

- One third distributed based on the percentages specified in the current LOST distribution certificate.
- One third distributed to the School Board where there is an educational local option sales tax in place (ESPLOST)
- One third distributed to the County and cities where there is a special purpose local option sales tax in place (SPLOST)

b. Energy Excise Tax – Effective January 1, 2013, the sales tax on energy used in manufacturing will be phased out over a four year period. To replace this lost revenue, the County can pass an ordinance to collect an excise tax from companies that sell energy to manufacturers. However, this ordinance cannot be adopted until the County meets and confers with each local municipality and subsequently enters into intergovernmental agreements with any local municipality wishing to participate in the excise tax. Since the sales tax is phased out over a four year period, the excise tax is correspondingly required to be phased in - .5% in 2013; 1% in 2014; 1.5% if 2015 and 2% in 2016. Under the law, the County will collect and disburse

- the tax to the municipalities each month in accordance with the LOST distribution certificate and the special purpose local option sales tax distribution provisions. The County will retain a 1% administrative fee.
17. The two major functions in the Public Works and Parks Services SSD Fund budget are Road Maintenance and Stormwater Maintenance. Budget reductions and hiring freezes have impacted both of these functions over the past few years, changing them from pro-active programs to reactive ones, and impacting response capability, including post disaster response. Road Maintenance functions are critical to the safety of the vehicular traffic. These functions include road signage and striping, roadside mowing, and road/pothole repairs. Staff can not recommend compromising programs for traffic safety. Stormwater maintenance crews work to provide a consistent flow of storm water maintenance and the mandated storm water maintenance program under the County's NPDES permit with the State of Georgia. The budget includes \$275,000 to restore the Hand Ditch Program in Public Works.
 18. Construction of the new Public Works building will be completed in the upcoming year. An estimated \$120,000 will be needed for furniture, fixtures and equipment (FF&E). The building will house staff for Public Works, Bridges, Water & Sewer and Solid Waste functions. The primary funding will come from interest earnings in the Sales Tax IV fund, with contributions from the enterprise funds where appropriate. The intent is to use resources that are currently available.
 19. The County and the City of Savannah are partners in an intergovernmental agreement for police services. The County's cost share in the agreement varies annually due to changes in the City's Adopted Budget. The County's cost share for FY2013 remains flat at 35.1%. Budgets for SCMPD activities are prepared based on data provided by the City of Savannah, and the County pays the City for shared cost centers monthly based on 1/12th of the budget. At year end, actual costs are reconciled to payments through a reconciliation process that either produces a credit for the County or an invoice. The Adopted SCMPD budget in the SSD Fund is \$14,412,259, an increase of \$271,067 from FY2012.
 - The agreement includes required vehicle purchase quotas from the County. Calendar 2013 vehicle purchases for the SSD cost centers are partially funded. \$183,100 is still needed to complete calendar 2013 funding. The calendar 2013 SCMPD vehicles for the General Fund M&O cost centers were funded in June 2012.
 20. The Savannah-Chatham Metropolitan Police Department is working to stem the current tide of the younger-aged homicide suspects in this community. A decision package for five (5) additional juvenile officers has been

presented. These officers would be assigned to the different police precincts. Their role is to seek out challenged youths; build relationships; and help steer them toward more productive lives. The department wants to impress upon young people that inappropriate youthful behavior can have negative long-term effects. The first year cost to Chatham County would be \$112,057, with annual recurring costs of \$67,030. The decision package is unfunded.

21. Property to be acquired for the Westside Police Precinct has been identified and will be discussed in Board Executive Session during July or August 2012. Funding for the precinct is budgeted in the SPLOST 2008-2015 Fund.
22. The FY2013 Adopted Budget includes an addition of \$109,000 to the Mosquito Control department for increased pesticide costs. The 2013 budget assumes a "normal" year in terms of mosquito control activity.
23. The County has received bids for the construction of the new Fleet Facility. The estimated cost to complete the construction is approximately \$3.5 Million above current funding levels. No funding source has been identified for the construction cost. The Board may wish to consider short-term financing for this project with a potential repayment through the next SPLOST referendum.
24. Based on recent quotations, a ball field lighting system at Memorial Stadium has a projected cost of \$356,000. The Board may wish to consider a five year capital lease with an annual cost of \$75,906 as a financing mechanism for the system, since CIP funds are not available for the purchase.
25. Throughout the budget process, various departments presented requests for replacement and new vehicles to the County Manager. New vehicle requests are shown as decision packages. Replacement vehicle requests are contemplated in the 2012 CIP Workbook; therefore, requests for replacement vehicles are not shown at the department level but as part of the Fleet Services Decision Package. The CIP Vehicle projects are currently unfunded.
26. The Special Service District has budgeted expenditures for the following indirect costs:
 - a. Indirect Costs in Recorders Court due to the General Fund - \$ 689,096
 - b. Indirect Costs due to the General Fund - \$311,904
 - c. Indirect Costs for Workers Compensation due to the Risk Management Fund - \$350,000

27. The FY2013 Adopted Budget for the Land Disturbing Activities Ordinance (LDAO) special revenue fund exceeds the projected revenues. The Adopted Budget appropriates \$86,330 of assigned fund balance. The sustainability of the fund beyond FY2013 is questionable. The activity in the fund, fee structure and staffing will be issues for fiscal 2014.
28. Revenue projections for the Sales Tax V Fund (2008-2014) are at 85% of the original referendum totals based on adjustments necessary to balance against declining sales tax collections. Project budgets have been reduced accordingly.
29. The Chatham Area Transit Authority (CAT), a component unit of the County, continues to experience cash flow problems in relation to its contractual commitments. CAT has entered into a delegated management contract with Veolia. As part of the agreement, CAT is expected to make monthly payments to Veolia 1/12th of the adopted budget for the fixed route system, less any deductions or offsets as provided in the contract. This method of compensation was negotiated by County staff and Veolia representatives as a means to provide Veolia with the funds required to operate the fixed route system. In addition, the County guarantees a line of credit for the Authority. At present, the Transit Authority has drawn \$1.5 million of the \$1.7 million available County-backed credit line. Expanding the credit line may be an alternative to ensure timely payments to Veolia. However, it is estimated, based on the volatility of other revenue sources, the credit line would need to be raised to \$5.5 million to ensure timely payments.
30. The Adopted Budget does not show funding for the Multiple Grant Fund. Awards are currently pending for several grants that historically have been renewed each year. These grants will be recognized when the awards are received. Unless grants are renewed, several grant funded positions within the county will be eliminated. Under the Sheriff's K-9 grant, eight positions could be terminated. One position in the District Attorney's office is funded through the Department of Justice SMART Policy Grant. The Victim Witness Assistance Program has a grant funded Victim Advocate position. The FY2013 budget will be amended for grants that cross fiscal years after the FY2012 audit is completed.
31. The biggest impact of the national health reform law in Georgia will be the provision of Medicaid health insurance coverage for nearly 500,000 uninsured Georgians beginning in 2014. The expansion is fully federally funded for the first three years, with Georgia's share gradually increasing to 10 percent in 2020 and beyond. Insurance reforms in the first year will cover dependent children up to age 26, and prohibit refusals to cover pre-existing conditions for children, the cancellation of coverage when someone gets sick, or the imposition of

lifetime benefit caps. Over the following years, adults with pre-existing conditions must be covered and yearly caps must be abolished. Beginning in 2014 there will be millions of dollars in health insurance tax credits for middle-income individuals and families as well as tax credits to help small businesses provide coverage to their employees.

32. The County Manager has received a proposal from Chatham Area Transit (CAT) to establish a Government Employee Transit Pass Program. Under this program, County employees would be able to access the services of CAT Fixed Route System, free of charge by showing their County ID card. The first year cost of this program would be \$50,000. Funding for this program was listed as a decision package for Board consideration.
33. Chatham County has received a Letter of Intent from the U.S. Army to lease five acres of property on Hunter Army Airfield for the construction of a multi-agency, multi-jurisdictional Emergency Operations Center (EOC). With the Letter, CEEMA has begun research into the foundation information necessary to solicit the services of an Architect and Design Team. Simultaneously, the pre-construction environmental surveys and studies have already commenced.
34. The adopted budget for the Counter Narcotics Team is \$204,500 less than FY2012. This is due to a decrease in the payments to the City of Savannah under the intergovernmental agreement (\$106,000) and a reduction in temporary employees. The permanent staffing and normal operating funds for the department will not be affected by this reduction.
35. The Adopted Budget includes the first year of debt service payment for the latest Union Mission project, 125 Fahm Street. The County issued bank-qualified debt for this project in 2011, and is making interest payments of approximately \$125,000 annually through October 2016 when the principal amount of \$2.7 million is due (or can be refinanced).
36. Energy costs continue to rise. The adopted budget for utilities has increased \$1,019,468 across all funds and departments. The major increase is in the Detention Center, which accounts for \$484,000 of the total. Fuel budgets have a \$370,405 increase. This includes gasoline and diesel for all funds and departments. The major increase is in the Chatham Area Transit Authority enterprise fund, which accounts for \$354,000 of the total. Aircraft fuel remains at the current budget level.

ACCOMPLISHMENTS AND INNOVATIONS

Community Impact

Began a \$7 million construction project to renovate offices at 222 West Oglethorpe Avenue. When completed, scheduled for November 2012, the project will become the County's second largest office building. The five-story building totals 69,597 square feet, but more importantly, it remains the largest office building within the closest proximity of the Courthouse. It will serve in lieu of a plan to renovate the old jail on Montgomery Street into an office building. Not using the old jail site will enable future construction at the Courthouse campus to meet longer-term needs for the judiciary and maintain all courts at the same location. Meanwhile, once the administrative offices (Tax Assessor, Tax Commissioner, ICS/Data Center) relocate from the Courthouse, an interim plan will be effected to back-fill the vacated space at the Courthouse to provide some additional courtrooms to relieve caseloads, and design work can begin on the new courts building. Also relocating to the 222 West Oglethorpe building will be Child Support Recovery and Public Defender's Office. All work will be designed to meet LEED-Silver certification in conformance with the Board's new policy.

Began construction of the Mother Mathilda Beasley Park Pavilion. Scheduled for completion in May 2012, the \$375,000 project will provide a multi-purpose facility for the park on East Broad Street. Its design echoes the railroad buildings which once occupied the site of the Liberty Rail Terminal.

Completed enhancement projects at the new Animal Control Shelter, including dedication of The Rainbow Bridge and adding two parking areas to meet increased usage for special events at the new facility. The Rainbow Bridge, based on a poem well-known to pet lovers, provides access to a restful area where prospective pet owners can meet-and-greet their dog or cat. The parking areas, designed exclusively with pervious pavers, provide much-needed parking because of the popularity of special events.

Completed energy efficiency projects for the Old Courthouse, Chatham County's oldest building. The projects, including a new mechanical system, acrylic inserts in windows to reduce energy loss, energy-efficient fluorescent lights, and stairway light sensors, are projected to save \$20,000 annually. Chatham County funded the improvements through a federal grant administered through the Georgia Environmental Facilities Authority. Besides the savings, Chatham County earned \$17,300 in Georgia Power rebates.

Began construction on Phase 1 of the Lower Ogeechee River Trail, which will become available to public use in summer 2012. Chatham County received a \$130,000 grant from the Georgia Recreational Trail Grant Program for a two-mile natural surface trail through the 660-acre Blue Sky parcel, which Chatham County acquired for its land conservation program in 2008. The project includes an entry road and parking area. Long-term planning calls for connecting the Blue Sky and Litchfield tracts as part of a system of trails within the 1,150 acres, which would link to the Coastal Georgia Greenway. Chatham County's Land Conservation Program now exceeds more than 3,000 acres of property.

Began construction on Segment 1 of the Truman Trail, Phase 2. Segment 1 includes a 1.5-mile path of recycled rubber to widen the existing Julie Backus Smith Trail at Lake Mayer. Segment 2, which will not begin until completion of environmental documents, will link to 4.8 miles of a new trail of asphalt to connect Lake Mayer/Bacon Park (750 acres) to Daffin Park (77 acres). The two projects are funded through a federal grant with a local match through SPLOST.

Submitted the Concept Plan for the Savannah-Ogeechee Canal Greenway Trail, which will connect downtown Savannah to Triplett Park in Pooler. The path follows the historic Savannah-Ogeechee Canal. Because of the environmental documents required for the project, construction will not begin until 2014.

Partnered with the Savannah Tree Foundation to complete landscape improvements at the entry to Wormsloe Historic Site. Graduate students within the Cultural Landscape Lab at the University of Georgia designed the beautification project along Skidaway Road near the entrance of the state historic site based on the U.S. Department of Interior's Standards for Treatment of Historic Properties.

Co-sponsored the Rock 'N' Roll Marathon, which tallied an economic impact to the community of \$32.3 million, because of the event's 23,000 competitors and several thousand more visitors who accompanied them.

Dedicated in June 2011 the CNT facilities as "The Tom Sprague Complex" in honor of Thomas Sprague's distinguished career, which spanned six decades in law enforcement. The dedication honored him as the first CNT Commander and his service later as the Chatham County Chief of Police who developed and coordinated the merger of the Savannah and Chatham County Police Departments.

Issued \$2.6 million in bonds for the acquisition of 125 Fahm Street from Union Mission as a way to assist the non-profit organization stabilize its finances. The Board agreed to this property purchase because of the services which Union Mission provides and to avoid risk to the \$4 million in federal and state grants and private donations which the agency

obtains in its service delivery. Union Mission used the proceeds from the sale of the property to retire its obligations and stabilize its cash flow for operating health services to the community's under-served citizens.

Assisted the Georgia International Maritime Trade Center Authority with construction administration of a \$9.2 million project along Slip 3 on Hutchinson Island. The project extended the riverwalk 1,500 linear feet and provides an armoring of the slip which will enable the development of Parcel 7, a 20-acre site west of the Trade Center, for development which complements the mission of the Savannah International Trade & Convention Center. The 2008-2014 SPLOST funded \$3.6 million of the riverwalk project.

Applied for and received an agitation permit for Slip 1 on Hutchinson Island. This will enable Chatham County to maintain the slip pending its development as part of the riverwalk extension project.

Assisted Chatham Area Transit Authority with property acquisition and sales agreements for the Joseph Murray Rivers, Jr., Intermodal Transit Center. Chatham County assisted in the acquisition of the Greyhound property for the facility and the sale of the Oglethorpe Lot to the City of Savannah to generate the matching funds for the federally-funded project.

Assisted the Resources Protection Commission in planning and sponsoring the Go Green 5K in the Whitemarsh Preserve. With more than 250 runners competing in the trail run, the annual event raises money for the Resources Protection Commission's work with Chatham County on its Land Conservation Program.

Partnered with Fleet Feet Savannah to provide running training to 32 county employees as part of the County's Wellness Program. Fleet Feet provided scholarships valued at more than \$9,000.

Celebrated National County Government Month in April 2012. Created by the National Association of Counties (NACo) to help raise public awareness about the roles and responsibilities of County Government, the celebration follows a month-long theme. The 2012 theme was "Healthy Counties, Healthy Families." During the month, Chatham County highlighted services provided by Chatham County with events focusing on wellness.

Partnered with Bass Anglers Plus, Inc. and Public Works and Park Services to plan the 2nd Annual Take a Soldier Fishing - Wounded Warrior Bass Tournament at Lake Mayer on April 14. This event was designed to focus on showing appreciation for wounded soldiers from all branches of military service. Accompanied by twelve anglers, twelve wounded soldiers were allowed to participate in a "catch and release" bass tournament. Citizens were encouraged to come out with their flags. Overall about 300 citizens attended this event.

Partnered with St. Joseph's/Candler Health Systems, Memorial University Medical Center, Community Cardiovascular Council and Oglethorpe Mall to plan the Chatham County Health/Government Fair Day at the Oglethorpe Mall, which included discussions on various health topics, fitness tips, blood pressure checks, Body Mass Index (BMI) calculations, blood sugar checks, fitness demonstrations and more. Throughout the day, citizens visited exhibits by county departments and health care facilities within Chatham County. Chairman Pete Liakakis and Vice Chairman Dr. Priscilla D. Thomas, along with about 250 citizens were in attendance.

Sponsored free water aerobic classes and gym access at the Chatham County Aquatic Center during April in recognition of National County Government Month.

Sponsored a program on Mondays in April, "Exercise on the Trails" at Lake Mayer, which allowed employees to work with an instructor who demonstrated the proper use of the fitness equipment along the Julie Backus Smith Trail.

Public Safety

The 2011 crime numbers show Savannah-Chatham Metropolitan Police experienced the second best year since 1979. However, the numbers were not comparable to the extraordinary pace of 2010.

Violent crime numbers in 2011 were 21.2 percent below 2009, 30.8 percent below 2008 and 32.6 percent below 2007, but they were 5.2 percent above 2010. Property crimes reported in 2011 were 10.12 percent below 2009, 14.9 percent below 2008 and 2.8 percent below 2007, but were 4.1 percent above 2010 numbers.

Despite the increase over 2010 figures, 2011 reports continued the four-year trend of decreasing crime. Fifteen of eighteen categories of crimes tracked were under the average of the past four years.

While total Part 1 crimes (those tracked nationally) were the second-lowest since 1979, an increase in commercial robberies pushed violent crimes over 2010 levels. Commercial robberies continued their six-year downward trend but the 82 reported were 34.4 percent higher than 2010 even though total violent crimes were up only 5.2 percent. Burglaries continued their four-year decline.

Homicides were a challenge for police county-wide. For the first time in recent history, three other municipalities in Chatham County also had homicide reports.

In the SCMPD jurisdiction, homicides increased from 20 in 2010 to 26 in 2011. While that number was under the 26.5 average for the past eight years, the fact that suspects are younger is alarming. Three suspects charged this year were 16 at the time of their arrest.

Concerning property crimes, increases in commercial burglaries, shoplifting and thefts from buildings and yards offset decreases in residential burglaries, purse snatchings and thefts from vehicles. Police all year focused on thefts from yards – the biggest area of increase from 2,381 in 2010 to 2,832 in 2011. Thefts included air conditioner parts, bicycles, ladders, and just about anything metal.

Burglaries and thefts from vehicles highlighted the problem of juvenile offenders. Police were able to arrest numerous groups of teenagers, sometimes associated with an adult leader. Calls from community members helped make most of the arrests, reducing the number of the thefts from vehicles.

SCMPD remains vigilant in crime reduction and prevention initiatives. Enhancing public safety problem-solving and engaging community involvement are key parts of continued strategies.

Working closely with Mosquito Control and Chatham Emergency Management we also were able to conduct several successful search and rescue missions. Using aerial support allowed Marine Patrol to go directly to the stranded boaters without wasting valuable time searching by water. On one such occasion we were able to locate a subject who was reported suicidal. This subject was heading off-shore but with the help of the County aviation we were able to intercept the individual and get him transported to the hospital for treatment.

Animal Control initiated a volunteer program, Friends of Animal Control Team Savannah (FACTS). For 2011, adopted out 1,475 animals.

Partnered with PetSmart for adoption events.

Organized Pilots-n-Paws Program – planes flown by volunteers transport pets to northern states that have restrictive spay and neuter laws, thus there are many waiting to adopt rescued pets.

Partnered with Pet Supermarket for cat adoptions.

Benefitted from donations for spay and neutering.

Set up Preventive Medicine Protocol for animals upon intake.

Initiated a pet foster program.

Continued to sponsor 4 Rabies Clinics annually.

In late 2011 the Marine Patrol placed a boat at the Coffee Bluff Marina on the Forest River. The idea was to have a boat stationed on the south end of the County to better respond to marine related incidents. In fact, on the very first night that the boat was placed at Coffee Bluff, Marine Patrol responded to a boat in distress in Green Island Sound. Officers were able to cut the response time by 45 minutes using the boat placed at Coffee Bluff Marina.

EMS has been instrumental in insuring a high quality EMS response in Zones 3 and 4 and works continually with the contacted EMS provider (Southside Fire, EMS and Security) to assure response time standards are met for Chatham County EMS contracted zones.

EMS played a key role in transitioning the EMS contract from MedStarOne Ambulance Service to Southside, accomplishing a smooth efficient transition with no loss or decrease in services.

In March 2011, Counter Narcotics Team (CNT) agents concluded an investigation into a large scale operation of distributing prescription medication. This resulted in the seizure of \$17,200, approximately 2,300 pills of Xanax, Oxycontin and Roxycodone, numerous empty prepaid phone boxes, 2 firearms, and a Nissan 350 ZX. Five subjects involved in the investigation were arrested.

In May 2011, CNT agents concluded an investigation of the sale of Roxycodone on Waterstone Court, Savannah. The suspects were selling in and around the Savannah area (to include Bryan County). A search of the residence revealed a wall safe in the master bedroom closet which was found to contain over 2,142 tablets of Roxycodone (along with other pills) and approximately \$16,000 in currency. Also seized was a 2008 Lexus IS250 from the main target after receipts identified it as having been purchased for cash in March 2011. The main target was arrested for outstanding Bryan County felony warrants and new Chatham County charges for possession with the intent to distribute Roxycodone.

In June 2011, CNT agents concluded an investigation involving a subject who was selling and manufacturing methamphetamine. Representatives from the television show "Cops" were with CNT agents filming the events. A suspect in Pooler was arrested for selling methamphetamine and a search of his residence resulted in the seizure of more than 28 grams of methamphetamine, boxes of pseudoephedrine, all the components necessary to manufacture methamphetamine, and discarded items from previous "cooks." Numerous dumpsites of previous "cooks" were located and were rendered safe. Further investigation revealed that the suspect has been stealing air conditioning parts and trailers and has been stripping wire from churches, the Boy Scouts, and other residential and commercial properties. Agents took pictures of all the items and contacted the various jurisdictions that were involved in the thefts. This included SCMPD, Pooler PD, Effingham County Sheriff, Garden City PD and Port Wentworth PD. Detectives arrived and interviewed the suspect who gave confessions on the thefts. The suspect is a convicted sex offender and was charged with trafficking in meth, sale of meth, manufacturing meth, and the various thefts.

In July 2011, CNT agents arrested a subject who was on federal supervised release for trafficking cocaine. A search of his residence on Tahoe Court revealed over 50 grams of heroin, a loaded firearm, and approximately \$16,000 in currency. The subject was charged with additional charges of trafficking in heroin and firearm charges. This investigation has been forwarded to DEA for review.

In November 2011, CNT agents executed a search warrant in Pooler. The search resulted in the seizure of thousands of illicit pills, over \$113,000 in currency, over 30 firearms, a "moonshine" distillery, a full bar and gambling operation that involved approximately 8 slot machines. CNT agents contacted the Pooler PD who arrived on scene and took over the investigation involving the distillery and gambling. Two subjects were arrested for possession with the intent to distribute various controlled substances. In addition, several days later after reviewing very detailed ledgers about their illegal activities, agents obtained seizure warrants on numerous cars, trucks, a dump truck, a tow truck, several enclosed trailers that contained lawn equipment, a boat/motor, an RV, a gas powered golf cart, a Gold Wing (motorcycle) trike with trailer, and other items, to include the residence itself.

In cooperation with SCMPD, Mosquito Control Aviation staff were principals in bringing a regional meeting of the Southeastern Chapter, Airborne Law Enforcement Association to Chatham County. A commitment was also made to bring a future national meeting of the association to Chatham County.

In cooperation with the Metropolitan Planning Commission, Mosquito Control staff successfully presented a Chatham County and City of Savannah ordinance change to require wireless communication towers to be marked and lit to improve

the safety of increasingly important aircraft missions in the county.

Expansion of Juvenile Court facility began with the design phase for new construction.

Juvenile Court's Family Dependency Treatment Court served 41 families, positively impacting 112 biological children and 7 grandchildren. Eight drug-free babies were born to families that have participated in the program. Girls Enriched and Responsibly Living (GERL) program was implemented through the Byrne JAG Sanford Jones Memorial Grant.

Juvenile Court expanded the Girls on Track Program. The program targets 6th, 7th, and 8th grade girls with a curriculum administered through trained coaches and based on experiential learning activities centered on self-respect and healthy living. In 2011, the Court partnered with the Georgia Department of Natural Resources and moved the program to Skidaway Island State Park.

Through Juvenile Court, 296 children performed 3,752 hours of community service in Chatham County.

Admitted 55 participants into Superior Court's Drug Court and graduated 18 participants from Drug Court. Applied for and received approximately \$357,563 in grant funding to defray Drug Court operating costs.

For FY 2011 - 2012 to date, Superior Court applied for and received approximately \$600,000 in grant funding to defray Mental Health Court operating costs.

During the 2011/2012 budget year Magistrate Court worked on becoming more efficient with the processing of all filings. We currently are processing paperwork within one day of the litigant filing their paperwork in the office. This allows us to get the paperwork to the Sheriff's Department quicker which in turn assists the Sheriff's Department with their efficiency in serving our court documents.

Magistrate Court continues to work with ICS to create more accessible access for our litigants to their cases and information regarding their cases (i.e. the new Chatham Courts website).

In 2011, the State Court's Chatham County DUI Court received 192 new participants in the DUI Court program, conducted 737 home visits, performed 5,463 drug tests and graduated 124 participants. Additionally DUI Court participants attended 97% of the assigned 8,619 appointments scheduled for them.

The State Court of Chatham County judiciary sentences individuals to perform community service work. In 2011, probationers satisfied approximately 69,130 hours of community service for various government and non-profit agencies.

In 2011, State Court's DUI Court monitored 58 DUI Court participants with the Secure Continuous Remote Alcohol Monitor for a total of 4,052 days. Of these 58 participants, only two tested positive for alcohol while four participants had confirmed tampers. Participates stated this as their "reason not to drink."

Through the Victim Witness Assistance Program, Chatham County continues to make outreach to victims of violent crime concerning compensation funds available for unreimbursed medical bills, loss of wages, and funeral expenses incurred from the crime. There were 300 Chatham County victims of crime who received Victim Compensation in 2011 with a total award of \$1,049,134.00.

Witness Information Line was updated to a 24 hour access line for court appearances and postponements of court hearings. The witness line now also includes Spanish information and instruction as well.

Computer Victimization Statistical Program was established with the help of the ICS Department to keep more accurate statistics of crime and victim/witness contacts.

Through the District Attorney's Office, the Early Intervention Program's (EIP) disposition of Chatham's felony cases increased again. The EIP concluded 1,086 cases during the year, approximately 40% of all the felony cases processed (up from only 23% in 2008). This resulted in a \$2,461,250 cost saving to Chatham County.

A Videoconferencing System (VTC) was installed in the Grand Jury room. This technology will potentially reduce travel expenses in three areas: expert witnesses, victims/witnesses, and employee training. Based on the cost-benefit analysis, this Office could realize a \$15,000 reduction in travel expenses.

The Public Defender Office continued providing coverage in more than 90% of felony cases.

Further, it continued providing coverage in more than 90% of juvenile delinquency cases.

In addition, it expanded the intern program to assist case manager/social worker secured through Byrne grant funds to assist with mitigation, sentencing and re-entry of clients to reduce incarceration and recidivism rates.

Reduced overall indigent defense costs to County by reducing both Public Defender and Panel Attorney department budgets.

The Public Defender Office also assisted Superior Court in reducing backlog and generating “positive” caseload totals for fifth straight year and clearing 40% of all felony arrests through Early Intervention to an estimated savings to the County of \$2.46 million.

The Public Works and Parks Services Department received the 2011 Aquatics Safety Award. The Department worked with Safe Kids on the installation of a new “Kids Don’t Float” life jacket loaner board at Lazaretto Boat Ramp and Thunderbolt boat ramp

Greenest County in Georgia

An internet link was established on the Chatham County Government website allowing public access to information about the county’s “Greenest County” initiative. The public can view various documents and the county’s progress in becoming the “Greenest County in Georgia.”

Acrylic window panels were installed in the Administrative Courthouse. These save energy by insulating the offices while, externally, preserving the historic appearance of the courthouse.

An energy saving project to install more efficient fluorescent light bulbs and electronic ballasts was competed in the Judicial Courthouse, the Administrative Courthouse, the Citizens Service Center, and the Montgomery Street Parking Garage. Based primarily on these improvements, the Facilities Maintenance and Operations Department applied for credits with the Georgia Power Corporation and received \$17,292 in rebate checks made payable to Chatham County.

An energy audit conducted by the University of Georgia, Faculty of Engineering, Energy Outreach Service was conducted in the Judicial Courthouse, Administrative Courthouse, Citizens Service Center, Detention Center, and Chatham County Records Center. Recommendations of the audit will be used to improve the operational efficiency of these facilities.

The Chatham County Commission adopted a code amendment to require all new county buildings and major renovation projects to achieve Leadership in Energy and Environmental Design (LEED) Silver Certification.

Partnered with the City of Tybee Island to install a geothermal system to serve the Tybee Island Branch Library as part of the beachside municipality's conversion of its municipal complex off the power grid. In its first six months, the geothermal system reduced the branch library's energy consumption by 44% and reduced energy cost by 39%. In addition, since the geothermal system resides principally in the ground, this eliminates the mechanical maintenance needed on traditional units, especially the metallic condenser/compressor units, which need replacement more frequently because of the salty air. Chatham County funded the demonstration project through a federal grant administered through the Georgia Environmental Facilities Authority.

The Resource Conservation Education Center initiated a series of nine "Home Energy Makeover" sessions open to the public.

To date, Chatham County staff has completed 34 action items listed in the Chatham Environmental Forum document, **A Road Map for Chatham County for its Journey in Becoming the Greenest County in the State of Georgia**. An additional 15 items are continuously ongoing, such as the goal to plant 365 trees each year, and these items were successfully carried out in FY 2011 – 2012. Another 63 items are at various stages of completion.

Solid waste drop off centers continue to thrive. There was a 10.5% increase in visitors from the previous year. Recycling tonnage increased by 4% from the previous year.

Wetlands enhancement and restoration requirements completed (270 credits released thus far). Credits used for various County projects. Wetlands creation continues with 34 acres planted and reclaimed. Trees planted to date 16,000. A project to connect the bank with the Bamboo Farm as a part of the Coastal Georgia Greenway is under construction.

Conducted education series on Eco Products and Energy improvements for homeowners at Resource Education and Conservation Center

Construction and Development

The Chatham County Detention Center Expansion Project construction is ongoing and approximately 50% complete. Scheduled completion is September 2013.

Truman Parkway Phase 5. Construction underway. Scheduled for completion December 2013.

Whitefield Avenue (Old Whitefield to Hayners Creek Bridge). Construction underway. Scheduled for completion, September, 2013.

Jimmy DeLoach Parkway, Phase 2. Design ongoing. Preliminary Field Plan Review scheduled for Fall 2012.

Jimmy DeLoach/US 80 Interchange. Design ongoing.

Skidaway Road improvements from Ferguson to Rowland Avenue. Design underway. ROW acquisitions to begin in Summer 2012.

Bay Street, I-516 to Viaduct. ROW plans approved. Historical Review by State Historic Preservation Office complete. Documents forwarded to Federal Highway Administration for approval.

Islands Expressway Bridge over Wilmington River. Design ongoing.

Construction to pave completed on Billings Road.

Construction to pave completed on Fenwick Road.

Signalization Project complete at King George Boulevard and Grove Point Road.

Dean Forest (SR 307) Widening Project under construction in March 2012 scheduled completion Fall 2013.

The process (analyses, design, permitting, ROW acquisition, construction) to improve nine drainage systems for the 1998-2003 SPLOST, and ten drainage systems for the 2003-2008 SPLOST were well underway.

Completed construction of the Conaway Canal improvement project.

Completed construction of the Louis Mills Canal Phase 1 improvement project.

Completed construction of drainage upgrades at Belleview Court.

Completed construction of the Romney-Parkersburg drainage improvement project.

Completed construction of drainage upgrades at Beaulieu Road.

Completed construction of the SR307/Hardin Canal drainage improvement project.

Completed construction of replacement cart path bridges over the Hardin Canal.

Completed construction of five culvert upgrades in Ogeechee Farms area.

Completed construction of a maintenance road along the Larchmont Canal.

Completed extension of the Quacco Canal/Regency drainage improvements upstream to Willow Lakes Drive.

Completed design and placed under construction the Pipemakers Canal Phase 1 Section 1 improvement project.

Completed culvert upgrades for the Henderson Canal improvement project.

Under the National Flood Insurance Program (NFIP) Chatham County's Community Rating System (CRS) is currently at Classification 6. Therefore, 12,990 flood insurance policy holders in the special flood hazard areas (AE and VE zones) received a 20% discount on their policy cost. That equates to savings totaling \$2,001,655 each year on flood insurance premiums (average of \$154 per policy holder). An average \$90 savings or 10% discount is afforded to policy holders located in low flood hazard areas (X zones).

Kings Ferry park improvements were substantially completed on July 1, 2011, which provided use of the boat ramp for the holiday weekend and the remainder of the boating season. Landscaping will be installed this year to complete the park improvements.

Broke ground on construction of new Public Works and Park Services Facility.

Successfully cleaned up debris from the "Father's Day" storm event.

Sponsored a "Keep America Beautiful" program for Chatham County.

Paved the Wilmington Island Drop off Center.

Installed 300 wireless residential water meters.

Reduced costs by utilizing in-house staff for small engine repairs.

Replaced over 380 traffic signs to meet the new retro-reflectivity requirements.

Resurfaced approaches to the Norfolk Southern railroad crossings on Gulfstream Road.

Resurfacing of 2.152 miles of unincorporated County roads by GDOT LMIG (former LARP) program.

Resurfaced 2.518 miles of unincorporated County roads with County funds.

Replaced the fender system on Turners Creek under Johnny Mercer Boulevard bridge.

Re-constructed all eight restrooms at Memorial Stadium.

Installed handicap seating and handicap ramp on the bleachers at Memorial Stadium.

Installed new playground equipment at Lake Mayer.

Improved lighting at Walter Parker Pavilion to accommodate sea turtle nesting patterns.

Held a successful 1st annual youth football coaches clinic at Memorial Stadium.

Developed a Master Plan for Lake Mayer.

Began construction of restroom/pavilion at Mother Mathilda Beasley Park.

Completed construction of new restrooms, beautification and paving at Kings Ferry.

Regraded, sodded and installed irrigation on the fields at the Jim Golden Complex.

The Department of Building Safety and Regulatory Services managed completion of the Tatenville Community Center addition.

Conducted construction code and county ordinance training/updates for local homebuilders and architects.

Construction code lecture series for the Residential Construction Management Program at Savannah Technical College.

Continued management of the Cloverdale Community Center construction project.

Continued management of the Islands and Westside Library construction projects.

Continued management of the Juvenile Court expansion project.

Health, Welfare, Cultural

The Chatham County Health Department entered into a contract to build the new health department facility at Eisenhower and Sallie Mood. Worked together with design build team to finalize construction plans for new facility, which should begin construction shortly.

Live Oak Public Libraries sponsored the eighth annual Savannah Children's Book Festival held on November 19, 2011, which brought over 40,000 people of all ages to Forsyth Park to enjoy a multitude of local and national authors, illustrators, and performers to celebrate the joy of reading. The festival continues to grow beyond a one-day event. This year we received more than 150 entries for the poster contest and 307 for the young writers' contest. School visits, special story times and a one-day symposium on reaching reluctant readers are all part of our ever expanding festival.

Georgia's annual statewide Summer Reading Program continues to be one of our most popular and well-attended programming events for families. During summer 2011, over 12,800 children and teens signed up to read during the summer and attended 592 entertaining and educational programs.

Work continues on our new Islands and West Side Libraries. These new facilities will replace out-dated buildings. Like our Southwest Library, they will be LEED certified and have state-of-the-art technology to better serve our customers.

At our Bull Street Library, we have created a 20 seat computer lab for career/job help. These computers are equipped with software to do resumes, search for jobs online and more. A partnership with Step Up Savannah has allowed us to have trained staff in the lab to respond to questions and guide users as they look for employment.

The Construction Apprenticeship Program (CAP) program has gone through some transition in the last year, one major change being transitioning from the Construction Apprenticeship Program to the Chatham Apprenticeship Program in an effort to expand to other sectors besides construction. This will allow the program to have greater impact in the community. Some highlights for the past year include:

- 14 students completed Class 19
- 13 from Class 19 obtained employment
- In addition to Class 19, 13 more participants completed Life Skills Training
- CAP helped 47 people to obtain jobs.
- CAP is currently recruiting for Class 20, and Life Skills training will begin in April.

Through grants from the Southeast Georgia Cancer Alliance, Chatham County Safety Net Planning Council (CCSNPC) arranged for 59 screening colonoscopies to be performed at no cost to high risk uninsured patients, bringing the total performed over a 2 year period to 88. In addition, 854 uninsured individuals received education about colorectal cancer, bringing the two year total to 1429.

CCSNPC's Specialty Care referral project, Chatham CAN, engaged 54 physicians and tracked over 2000 appointments over a 2 year period. When case management was provided, over 96% of the appointments were kept by the patients.

Liz Longshore, Executive Director of Medbank, was named the 2011 CCSNPC High Flyer for her work to connect patients to pharmaceutical assistance resulting in \$6.7 million of prescriptions being distributed to patients free of charge.

Natalie Walker, MSW, MPH, CCSNPC's case manager and care navigator was recognized as a Health Care Hero by the Georgia Medical Society.

CCSNPC's website, www.chathamstafetynet.org continues to be a valuable source of information about obtaining health services for our patients.

In 2010, CCSNPC providers tracked 120,615 patient visits in our system, surpassing the 2009 figure by 18.5%.

Enhancements

In cooperation with the Savannah Convention & Visitors Bureau, Mosquito Control staff secured a commitment to bring the annual meeting of the National Agricultural Aviation Association to Chatham County for at least two more national meetings.

In cooperation with the Savannah Convention & Visitors Bureau and the Georgia Mosquito Control Association, Mosquito Control staff secured a commitment from the American Mosquito Control Association to bring the 2016 national meeting to Chatham County in 2016.

Finance Department reports grant awards increased 25% from FY2011 to FY2012. The County was audited by two State Granting Agency's on two separate grant awards. The auditors stated during both audits that the County has a model program. They were impressed with the County's fiscal accountability and all aspects of the grant program.

Finance and Public Works have worked together to replace over 300 water meters with electronic meters that provide greater accuracy and consumption information.

Finance and the County Attorney's office worked to collect \$20,000 from 22 active but delinquent sewer-only customers.

Finance is researching locations that receive sewer-only service from the County to ensure that billings are occurring.

Risk Management implemented standardized vehicle accident investigations, reporting, drug testing and repair procedures for all departments.

Risk Management assigned GPS coordinates for all commercially insured locations.

The Finance Department received the Distinguished Budget Presentation Award for the Fiscal 2012 adopted budget document from the Government Finance Officers Association (23 years in a row).

The Finance Department received the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal 2011 Comprehensive Annual Financial Report (28 years in a row).

The County was approached by Memorial University Health System to provide a mil-pledge guarantee for over \$183 million in refinanced Hospital Authority bonds. The Finance Department has been working with the Hospital, the Hospital Authority, the financial advisors, the attorneys and underwriters to structure the transaction and provide protective covenants for the County. The bond sale is anticipated to occur either in late April or early May 2012. The use of the County's 7 mil pledge for the Hospital Authority bonds is estimated to provide present value savings to the Hospital of over \$25 million.

The Chatham Area Transit Authority (CAT) improved on-time performance from 59% to 73%.

CAT reduced Preventable Accidents by 22%.

CAT implemented new bus stop maintenance a program.

CAT began construction on Downtown Intermodal Facility which the CAT Board named the Joe Murray Rivers, Jr., Downtown Intermodal Center.

Began construction on CAT Operations and Maintenance Facility.

Developed new Express Route program to attract new riders.

Offer special bus service to Savannah State University through the CAT Prowler Program.

The Clerk of Superior Court initiated development of county-wide law enforcement and courts data exchange which will be deployed in 2012.

Opened Superior and State Court Records Center and reduced delay in obtaining closed records from one week to one day or less by using electronic tracking and transfer.

Hired two part-time employees with developmental disabilities who have proven to be great assets and are a testament to value and richness in every person's talents and abilities.

Successfully completed one year of child support e-filing which resulted in a reduction in paper files from twenty-seven feet per year to five feet.

In addition to current year work, scanned 260 real estate books with 700-800 pages per book which resulted in an additional 195,000 pages available to the public in digital format.

The Board of Equalization (BOE) initiated exit surveys for participants in appeal hearings which resulted in only three negative comments.

Initiated BOE comment telephone line which resulted in only one phone call from a dissatisfied appellant. (Discontinued service 2012 due to lack of use.)

Initiated e-mail for faster resolution of issues between Board of Equalization and Board of Assessors.

The Information and Communications Services Department (ICS) helped plan and design a new Data Center.

Connected the engineering trailer at the Sheriff's construction site to the county's network via wireless point-to-point devices, thus saving thousands of dollars that would have been used to run fiber.

Created a document that standardizes the network and phone cabling needs of Chatham County as well as any provisions needed during construction of new buildings to accommodate the data and phone needs.

Upgraded all telephone systems.

The Board of Assessors increased greater coordination with the Clerk of Superior Court for Board of Equalization schedules and hearings.

Implemented e-mail submittal of permits at the county level and with most of the municipalities participating.

Increased greater communication and cooperation with the Chatham County Tax Commissioner and the City of Savannah Revenue Department.

The Metropolitan Planning Commission updated the Chatham County-Savannah Comprehensive Plan, Strategic Plan and the associated Short Term Work Program as required by the State.

Construction began on Lower Ogeechee Trail project, funding provided by the Georgia Department of Natural Resources (DNR).

Continued to carry out key multi-year transportation planning projects including the Total Mobility Plan, the US 80 Bridges study, the SR 204 Corridor study and the SR 21 Corridor study.

Pennyworth Island was listed as a local historic district on the Chatham County Register of Historic Places.

Developed the UZOOM tool for use with the Unified Zoning Ordinance (UZO) maps to provide citizens with information of the impact of UZO on their property.

Represented the County in negotiating new Storm Water requirements with the Georgia Environmental Protection Division.

Historic Resource Survey of Burroughs community completed.

Continued to maintain Savannah/Chatham County's eligibility for federal funding by updating and maintaining the MPO's federally required program documents.

ATTACHMENTS

In the Proposed Budget Workbook, I provided you with a series of Attachments to my Budget Message. However, in the Adopted Annual Budget document, these same items are provided in other sections of the book. So, I will direct you to these items as follows:

- 1) Decision Packages – FY 2012/2013 Summary – Shown herein as Attachment I. Individual Decision Package sheets providing detailed information are not shown in the Adopted Annual Budget document.
- 2) Five Year Capital Improvement Project Summary , FY July 1, 2012 through June 30, 2017. This information is provided under the tab “Capital and Debt” within the Adopted Annual Budget document.
- 3) The attachment showing the Staffing by Department, 1988-2013, representing staffing changes since my beginnings as County Manager, is shown herein as Attachment II.
- 4) The County’s Organizational Chart is shown under the tab “Financial Structure, Policy & Process”.
- 5) The 2012/2013 Revenue and Expenditure Summaries for the General Fund and the Special Service District are shown in the “Departmental Information” tab.

ATTACHMENT I

DECISION PACKAGES - FY 2012/2013 - SUMMARY

Each year departments are provided an opportunity to request additions to their respective base budgets. These requests are submitted as decision packages and prioritized from 1 to 10 with 1 representing the highest priority and 10 representing the lowest priority. The decision packages listed below represent unfunded departmental requests. These requests are not included in the adopted budget.

General Fund M&O

1545 Tax Commissioner Priority # 1	Operations Expense Increase	\$ 310,743
1568 Fuel Management Program Priority # 1	Equipment and Software Upgrades for Three Locations	9,610
2200 District Attorney Priority # 1	Salary Increases for ADAs	200,391
2600 Juvenile Court Priority # 1	New Position - Administrative Assistant III	62,624
3326 Detention Center Priority # 1	Jail Expansion FY 2013	1,623,580
3920 Emergency Management (CEMA) Priority # 1 Priority # 2	Purchase of 25 New Laptops Salaries Increases	45,000 18,613
4100 Public Works Priority # 1	State Highway Maintenance Program	800,000
6100 Parks and Recreation		

ATTACHMENT I

DECISION PACKAGES - FY 2012/2013 - SUMMARY

Priority # 1	Assistant Park Maintenance Superintendent	78,249
Priority # 2	Recreation Leader	59,098
Priority # 3	Two Maintenance Worker I and Four Commercial Mowers	109,526
6124 Aquatic Center		
Priority # 1	Touchpads and Starters for Timing System	11,950
Priority # 2	Replacement of Exterior Sign	13,250
6500 Library		
Priority # 1	Restore Library Operating Hours	1,012,671
9943 M&O Transfer to Solid Waste		
Priority # 1	Restore M&O Transfer	245,000
9975 Special Appropriations		
Priority # 1	Government Employee Transit Pass Program	50,000
9996 Contingency		
Priority # 1	Cost of Living Adjustment	740,000
9997 Restricted Contingency		
Priority # 1	Reclassifications	200,000
Total General Fund M&O		\$ 5,590,305
<u>Special Service District</u>		
3200 Police		
Priority # 1	Five (5) Juvenile Police Officers	\$ 112,057
4100 Public Works		

ATTACHMENT I

DECISION PACKAGES - FY 2012/2013 - SUMMARY

Priority # 1	Furnishings, Fixtures, and Equipment for New Public Works Building	120,000
Priority # 2	Restoration of Funding for Hand Ditch Maintenance Program	101,760
Priority # 3	Restoration of Funding for Field Positions	640,250
Priority # 4	Storm Water Permit Inspection Program	227,520
Priority # 5	Training and Development Program	40,000
Priority # 6	Tree Care and Maintenance Program	318,690
Priority # 7	State Highway Maintenance Program	(800,000)
Priority # 8	Restoration of Funding for Roadside Herbicide Program	10,000
Priority # 9	Document Imaging Program	26,200
Priority #10	Administrative Services	22,000

7410 Metropolitan Planning Commission

Priority # 1	Transportation Grant Match	77,500
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7412 SAGIS

Priority # 1	SAGIS - Pictometry and Aerial Photography Flight 2013	150,000
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9996 Contingency

Priority # 1	Cost of Living Adjustment	75,000
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Total Special Service District

\$ 1,120,977

Parking Garage

7564 Parking Garage

Priority # 1	One (1) Full-time Employee	\$ 116,168
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