



CHATHAM COUNTY
 FINANCE DEPARTMENT
 P.O. BOX 9297
 SAVANNAH, GA 31412

(912) 652-7910 HOTEL/MOTEL AND SHORT TERM RENTAL TAX RETURN

Please return this portion with your payment

Business Name _____

Address _____

City, State, Zip _____

Business Phone # _____

Business License # _____

Reporting Month/Year _____



Gross sales for lodging:

Deduct exempt sales O.C.G.A. § 48-13-50.3 Rule 560-13-2 (enter as a negative number):

Taxable sales:

Tax (6% of line #3):

Discount for paying before due date (3% of line #4) (enter as a negative number):

Delinquent fee (the greater of 5% or \$5 of line #4) (An additional 5% or \$5 will be added for each month after the due date up to a maximum of 25% or \$25 of line #4):

Interest for paying after the due date (.9583 of line #4)(11.5% annual or .9583 monthly):

Balance due:

Please make sure that the return coupon and payment for the preceding month are filed and postmarked no later than the 20th day of the next month. For example, the return for January will become due by the 20th day of February. Returns must be filed even if no taxes are due. If the 20th of the month falls on a weekend or holiday, then the return will be due the following business day. A late fee and penalties with interest will be assessed for returns filed or paid after the due date.

Please make available for review by request of Chatham County any supporting documentation for the amounts reported in the filing.

BY SUBMITTING THIS RETURN, YOU ARE DECLARING THAT THE INFORMATION PROVIDED IN THIS RETURN IS TRUE AND CORRECT TO THE BEST OF YOUR KNOWLEDGE AND BELIEF.

 Signature

 Date