

CHATHAM COUNTY, GEORGIA
MONTHLY RETURN-HOTEL MOTEL AND SHORT TERM RENTAL
TAX COLLECTIONS

(REVISED DATE JUNE 2020)

IMPORTANT: This return must be filed and taxes paid by the 20th of the month following the month for which the tax is due.
Return is due monthly, even if no taxes were withheld or due to the county.

MAIL RETURN AND TAX PAYMENT TO: CHATHAM COUNTY FINANCE DEPARTMENT

POST OFFICE BOX 9297
SAVANNAH, GEORGIA 31412
(912) 652-7906

Return for the month of _____ 20 _____ Date return filed _____

Business Name _____

Business Address _____ Telephone No. _____

Number Lodging Rooms _____ Georgia Sales Tax Number _____

This report includes all excise taxes collected for Chatham County during the above stated month upon the furnishing for value to the public of any room or rooms, lodgings or accommodations, provided that no such tax shall be levied or collected upon the sale or charges for any rooms, lodgings or accommodations furnished for a period of more than thirty (30) consecutive days, or for the use of meetings.

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|--|-----------------|
| 1. Total charges for lodgings or accommodations and meeting rooms | \$ _____ |
| 2. Deduct charges for accommodations furnished for a period of more than thirty consecutive days. _____ | \$ _____ |
| 3. Deduct charges for meeting rooms. | \$ _____ |
| 4. Deduct charges for lodging or persons who certify accommodations are furnished as result of destruction of their residence as result of fire or other casualty. | \$ _____ |
| 5. Deduct charges for accommodations furnished for a period of one or more days for use by Georgia state or local governmental officials or employees on official business. | \$ _____ |
| 6. Net taxable charges for lodging or accommodations | \$ _____ |
| 7. County excise tax - six percent (6%) of line 6 above | \$ _____ |
| 8. Deduct three percent (3%) of Line 7, provided the amount due is not delinquent at the time of payment to the County. | \$ _____ |
| 9. Net Tax Payable | \$ _____ |
| 10. If the return is postmarked after the 20th of the month in which payment is due, a 5 percent or \$5.00, whichever is greater? If the failure is for not more than 30 days and an additional 5 percent or \$5.00, whichever is greater, for each additional 30 days or fraction of 30 days during which the failure continues? The penalty for any single violation shall not exceed 25 percent or \$25.00 in the aggregate, whichever is greater | \$ _____ |
| 11. Interest: Federal Reserve prime rate plus 3%. This rate will be reviewed and maybe adjusted in January of each subsequent calendar year. Any period of less than one month shall be considered to be one month. 2020 rate is 7.75% annual rate is .0064583. | \$ _____ |
| TOTAL AMOUNT REPORTED AND REMITTED TO CHATHAM COUNTY | \$ _____ |

I certify that this return has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith for the period stated.

SIGNATURE PRINT OR TYPE NAME TITLE DATE