



Greenest County Initiative MPC

1. The MPC's HVAC systems are set to an occupancy schedule to allow for energy efficiency.
2. Typical light switches in common areas such as the break and mail rooms were replaced with occupancy light sensors.
3. Printer cartridges, batteries, CD's, Tyvek envelopes, and cell phones are handled and recycled in-house.
4. The MPC participates in a single stream recycling program for most plastics #1-#7), office paper, newspaper, aluminum, cardboard, metal cans, glass bottles and jars, etc.
5. A policy was put in place calling for all staff to turn off any office lights while in meetings or away from the office. In addition, staff are also asked to turn off any computers and monitors at night before leaving for the day.
6. Stickers that read "Please Turn off When Out" were placed on every light switch in the MPC building to remind staff and visitors of the "lights out" policy.
7. The office has a compost bucket that is filled with food scraps throughout the work week by staff.
8. The copy machines have been set to decrease the "running" time while increasing the "sleep" time to conserve energy while not in use.
9. The office's paycheck paper stub system has been modified so that each staff member no longer receives a paper copy of their paystub but instead receives an electronic pdf of their paystub. This helps to save paper, printing, and electricity costs.
10. Eleven of the Boards staffed by the MPC no longer receive paper information packets and instead receive electronic versions of the materials and documentation. It is estimated that changing this process has cut the amount of paper being bought by more than half and greatly reduced the amount staff hours, toner, and electricity used during production.

If you have a local vendor for Green/Recycled Vendors & Products that should be added to this list, email their contact information to: Henry Lewandowski hblewand@chathamcounty.org