

**EXHIBIT A**  
**Pre-hearing Report**

SUBMITTED BY \_\_\_\_\_

*(identify by name of party, filing status and by representation)*

1. PROVIDE THE CELLULAR PHONE NUMBER AND EMAIL ADDRESS OF EACH PARTICIPANT IN THE HEARING, INCLUDING COURT REPORTER.

2. Estimate of hearing length	Plaintiff/petitioner	Defendant/respondent
30 minutes or less	_____	_____
60 minutes or less	_____	_____
More than 60 minutes*	_____	_____

3. Date of Mediation:

4. Date of Last Settlement Discussion:

5. Mark all applicable issues

- |  |  |
|--|--|
| <input type="checkbox"/> Divorce                                       | <input type="checkbox"/> Alimony                       |
| <input type="checkbox"/> Property Division                             | <input type="checkbox"/> Debt Division                 |
| <input type="checkbox"/> Initial Child Custody                         | <input type="checkbox"/> Initial Visitation            |
| <input type="checkbox"/> Modification of Custody                       | <input type="checkbox"/> Modification of Visitation    |
| <input type="checkbox"/> Initial Child Support                         | <input type="checkbox"/> Modification of Child Support |
| <input type="checkbox"/> Legitimation                                  | <input type="checkbox"/> Adoption                      |
| <input type="checkbox"/> Contempt of court                             | <input type="checkbox"/> Attorney's fees               |
| <input type="checkbox"/> Restraining Order/Protective Order/Injunction |  |
| <input type="checkbox"/> _____   |  |

6. State with specificity the relief you seek at the hearing in the form of a "Proposed Resolution", or "Proposed Final Order". *[Any omitted request for relief will not be considered by the Court, except for good cause shown. Attach the response as a separate document]*

7. State the witnesses you will or may call to testify at the hearing.

8. In final bench trials, provide to the opposing party a list of all Exhibits by exhibit number and provide a copy of all documentary and physical evidence that you may offer at the hearing and at the first hearings, produce the responses to the Standing Order unless the item has already been produced in discovery to the requesting party. ALL EXHIBITS MUST BE MARKED WITH EXHIBIT LABELS . [See Notes 1 & 2 below.]

9. If a division of assets and debts is an issue at the hearing, list:

(a) all marital property to be divided.

(b) all property you contend is non-marital property.

(c) all debts of the parties.

[Unlisted assets or debts will not be addressed, unless stipulated, except for good cause shown.]

8. If child support or spousal support is an issue, list all sources and amounts of your income, and all known sources and amounts of income of the other party. In lieu of this provision the parties may provide an updated Financial Affidavit.

9. If child custody or visitation, or change of custody or change of visitation, is sought, each party shall provide a proposed Parenting Plan. [A parenting plan is required in every case in which custody or visitation is an issue.]

10. State all facts that are stipulated by the parties.

11. State any special authorities you rely upon relating to peculiar evidentiary or other legal questions.

*NOTE 1: Parties are not required to disclose witnesses or exhibits that may be used for rebuttal or impeachment; however, if such exhibits or witnesses are not disclosed, the use thereof will be limited strictly to rebuttal or impeachment, and may not be used to support the party's case in chief, unless otherwise determined by the court.*

*NOTE 2: All documentary evidence will be ADMITTED without further proof of authenticity or insistence on the best evidence rule, UNLESS you immediately notify opposing counsel (or the opposing party, if unrepresented) and the undersigned judge upon receipt of copies of documentary evidence from the other party. Any party objecting to the authenticity of an exhibit or insisting on the best evidence rule may be held liable for costs incurred by the other party in connection with the attendance of witnesses solely for the purpose of authenticating the exhibit or producing the original thereof.*

*NOTE 3: Each party must respond to each paragraph of Exhibit A. Responses must be specific. Reference to pleadings, discovery responses or other sources of information is not a sufficient response.*