

**Chatham County Office of Alternative Dispute Resolution**  
Chatham County, Georgia

**ADR INITIATION FORM**  
**(Domestic Relations Cases Only)**

This form must be completed and filed at the time the complaint or answer are filed. A copy must be submitted to the ADR OFFICE, Room 503 located in the Chatham County Courthouse, 133 Montgomery Street, Savannah, Georgia, 31401. Direct inquiries to: ADR Director Casey Carrington Martinez at Phone No. (912) 652-7519, Fax No. (912) 652-7591, Email: [ccmartinez@chathamcounty.org](mailto:ccmartinez@chathamcounty.org); Chatham County ADR website: <http://adr.chathamcounty.org/>

**Party Completing Form:** Plaintiff  Defendant

**CIVIL ACTION CASE NO.:** \_\_\_\_\_ **ASSIGNED JUDGE:** \_\_\_\_\_

**CASE NAME:** \_\_\_\_\_ **FILING DATE:** \_\_\_\_\_

**Plaintiff:**

Name: \_\_\_\_\_

Contact No \_\_\_\_\_

**Attorney:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Email Address: \_\_\_\_\_

**Defendant:**

Name: \_\_\_\_\_

Contact No. \_\_\_\_\_

**Attorney:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

1. What type of action is this? \_\_\_\_\_

2. What relief is sought by the parties? [i.e., What are you asking for?] \_\_\_\_\_

3. Are there any special circumstances, which need to be taken into consideration? (i.e., physical limitations, etc.)

4. Are you intending to seek an exemption from alternative dispute resolution? \_\_\_ yes \_\_\_ no

Reason for Exemption: \_\_\_\_\_

*[see Standing Order for grounds for exemption; party must request exemption from the assigned judge]*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed/Printed Name & Position