



EASTERN JUDICIAL CIRCUIT OF GEORGIA

JUVENILE COURT

REQUEST FOR TRANSCRIPT

To request the production of a transcript of a Juvenile Court proceeding, please email the completed form below to juvclerk@chathamcounty.org. Upon receipt of a request, permission must be obtained from the assigned Juvenile Court Judge to produce a transcript. If permission is granted, an estimate of the cost, required deposit amount, and estimate of completion will be sent to you. The permission process can take up to 30 days and the production of a transcript can take between 30 to 60 days, according to the length of the hearing(s) in question and the current workload. You will be notified of these estimates once they have been determined. If you would like the transcripts expedited there may be additional cost. Appeal cases automatically are granted and associated costs are covered by the court. Please provide all information, as leaving out pertinent details will result in a delay in processing.

REQUESTING PARTY'S

NAME: _____

REQUESTING PARTY'S EMAIL ADDRESS: _____

IN THE INTEREST OF: _____

CASE NUMBER(S): _____ **SITTING JUDGE:** _____

DATE OF HEARING(S): _____

DATE OF REQUEST: _____ **PARTY RESPONSIBLE FOR PAYMENT:** _____

FOR JUVENILE COURT USE ONLY:

PERMISSION GRANT: YES _____ NO: _____ **DATE:** _____

JUVENILE COURT PERSONNEL NAME: _____

COURT REPORTING INFORMATION

ESTIMATED COST: \$ _____ **ESTIMATED COMPLETION:** _____

DATE PAYMENT DUE: _____ **DEPOSIT (IF NEEDED):** \$ _____

DATE DEPOSIT RECEIVED: _____