

CHATHAM COUNTY PROBATE COURT

Schedule of Costs and Fees

2018

NOTES AND EXPLANATIONS

1. All sums the court is required to collect under Code Sections 15-23-7 (Chatham County ADR fees \$10.00), 15-9-60.1 (Children's Trust Fund fees), 15-21A-6 (Indigent Defense fees \$15.00), and 36-15-9 (Chatham County Law Library fees \$5.00), and any other sums required by law to be collected as add-ons or additions to court costs are **in addition to the sums below**. See Code Sections 15-9-60(b) and 15-21A-6.
2. The costs set forth below are **exclusive of** costs for service of process, fees for publication of citation or notice, and any additional sums as may be provided by law. The cost of service by certified or registered mail or statutory overnight delivery for purposes of service is a cost of service. Likewise, the cost of first-class postage when service is sent in such manner in accordance with law is a cost of service of process. These charges may be added to the court costs if not paid directly by the petitioner.
3. Fees for guardians-ad-litem, court-appointed attorneys, and court-appointed evaluators, when collected by the court, are **in addition to the** above court costs; otherwise, such fees are payable directly to the person providing the service.
4. Except where specifically provided, **recording charges** are **in addition to** the other court costs.

| Code Section | Type of Proceeding, Pleading, Document, Service or Action | | Cost (Initial Filing) | Cost (Subs. Filing) | |
|----------------|---|--|-----------------------|---------------------|--|
| 15-9-60 | | | | | |

Decedent's Estates

| | | | | | |
|------------|---|----------|------------|------------|---------------|
| (e)(1)-(4) | Petition for Temporary Letters of Administration | GPCSF 2 | 145 | 90 | plus \$2/page |
| " | Petition for Letters of Administration | GPCSF 3 | 160 | 105 | plus \$2/page |
| " | Petition to Probate Will in Common Form | GPCSF 4 | 145 | 90 | plus \$2/page |
| " | Petition to Probate Will in Solemn Form | GPCSF 5 | 160 | 105 | plus \$2/page |
| " | Petition for Order Declaring No Administration Necessary | GPCSF 9 | 160 | 105 | plus \$2/page |
| " | Petition to Probate Will in Solemn Form and for Letters of Administration with Will Annexed | GPCSF 7 | 160 | 105 | plus \$2/page |
| (e)(1)-(4) | Petition for Year's Support | GPCSF 10 | 160 | 105 | plus \$2/page |
| (e)(5) | Petition for Letters of Administration with Will Annexed (Will Previously Probated) | GPCSF 8 | 80 | 80 | plus \$2/page |

NOTE: Except for Temp. Letters of Admin. and Probate in Common Form, the Indigent Defense fee of \$15 is charged on EACH above-described petition filed, even if multiple petitions are filed in a single case. See O.C.G.A. §15-21A-6(b)(1)(A).

| | | | | | |
|------------|---|----------|------------|-----------|---------------|
| (e)(1)-(4) | Petition for Presumption of Death of Missing Individual Believed to be Dead | GPCSF 18 | 145 | 90 | plus \$2/page |
| " | Any proceeding for ancillary admin. by a foreign personal representative | | 145 | | plus \$2/page |
| " | Any other proceeding by which the jurisdiction of the court is first invoked concerning a decedent's estate | | 145 | | plus \$2/page |

| Code Section | Type of Proceeding, Pleading, Document, Service or Action | | Cost (Initial Filing) | Cost (Subs. Filing) | |
|----------------|--|----------|-----------------------|---------------------|---------------|
| 15-9-60 | | | | | |
| " | Petition for Leave to Sell Perishable Property by Personal Representative | GPCSF 71 | | 65 | plus \$2/page |
| " | Petition for Leave to Sell or Encumber Property Previously Set Aside as Year's Support | GPCSF 17 | | 65 | plus \$2/page |
| " | Petition by Administrator for Waiver of Bond and/or Grant of Certain Powers | GPCSF 32 | | 65 | plus \$2/page |
| " | Petition for Discharge | GPCSF 33 | | 65 | plus \$2/page |
| " | Petition for Approval of Division in Kind | | | 65 | plus \$2/page |
| " | Petition to Determine Heirs | | | 65 | plus \$2/page |
| " | Petition for Direction under Will | | | 65 | plus \$2/page |
| " | Petition of Personal Representative to Compromise a Disputed Claim or Debt | | | 65 | plus \$2/page |

| | | | | | |
|---------------|---|--|--|-----------|---------------|
| " | Petition by or against personal representative for an accounting or final settlement | | | 65 | plus \$2/page |
| " | Petition to Resign as Personal Representative and for Appointment of a Successor | | | 65 | plus \$2/page |
| " | Petition to Remove a Personal Representative and for Appointment of a Successor | | | 65 | plus \$2/page |
| " | Citation against a personal representative for failure to make returns or for alleged mismanagement of estate | | | 65 | plus \$2/page |
| " | Caveat, objection or other responsive pleading filed by person to whom notice or citation issued | | | 65 | plus \$2/page |
| " | Petition or Motion to Intervene as Interested Party | | | 65 | plus \$2/page |
| " | Any other petition, application, motion or other pleading in an estate for which no cost is set | | | 65 | plus \$2/page |
| (e)(6) | Petition to Change Accounting Period | | | 40 | plus \$2/page |
| " | Petition to Enter Safe-Deposit Box | | | 40 | plus \$2/page |
| " | Petition/Motion for Attorney's Fees | | | 40 | plus \$2/page |
| " | Petition/Motion for Extra Compensation | | | 40 | plus \$2/page |
| " | Inventory, Appraisement, or Annual, Intermediate or Final Return | | | 40 | plus \$2/page |
| (e)(7) | Notice of Claim or Claim of Creditor | | | 10 | plus \$2/page |
| " | Declination to Serve as Personal Representative | | | 10 | plus \$2/page |
| " | Renunciation of Right of Succession | | | 10 | plus \$2/page |

Minor Guardianships/Conservatorships

NOTE: In ALL minor guardianship/conservatorship cases, the Indigent Defense fee of \$15.00 is charged ONE TIME ONLY on the first proceeding by which the jurisdiction of the probate court is first invoked with regard to a named minor. In the list below, "FF" denotes the proceedings to which the fee may apply. See O.C.G.A. §15-21A-6(b)(1)(B).

| Code Section 15-9-60 | Type of Proceeding, Pleading, Document, Service or Action | | Cost (Initial Filing) | Cost (Subs. Filing) | |
|-----------------------------|---|----------|------------------------------|----------------------------|---------------|
| (f)(1) | Petition for Temporary letters of Guardianship of the person of Minor | GPCSF 28 | 105 | | plus \$2/page |
| " | Petition for Letters of Guardianship of Minor | GPCSF 29 | 105 | | plus \$2/page |
| " | Petition for Letters of Conservatorship of Minor <i>note: please note different fee if this is the first filing for a minor versus subsequent filing</i> | GPCSF 30 | 105 | 90 | plus \$2/page |
| " | Petition for Receipt and Acceptance of Foreign Guardianship and/or Conservatorship | GPCSF 60 | 105 | | plus \$2/page |
| " | Any other proceeding by which the jurisdiction of the court is first invoked with regard to the person and/or property of a minor | No form | 105 | | plus \$2/page |
| " | Petition of Conservator for Final Settlement of Accounts and Discharge from Office and Liability | GPCSF 34 | 90 | | plus \$2/page |
| (f)(2) | Petition of Conservator for Leave to Sell, Rent, Lease or Otherwise Dispose of Property | GPCSF 14 | | 85 | plus \$2/page |
| " | Petition to Compromise Doubtful Claim of Minor/Ward <i>note: please note different fee if this is the first filing for a minor versus subsequent filing</i> | GPCSF 19 | 100 | 85 | plus \$2/page |
| " | Petition for Leave to Encroach on Corpus | GPCSF 20 | | 45 | plus \$2/page |
| " | Minor Conservatorship Inventory and Asset Management Plan | | | 30 | plus \$2/page |
| " | Annual, Intermediate or Final Return of Conservator | | | 30 | plus \$2/page |
| " | Petition or motion for attorney's fees | | | 70 | plus \$2/page |
| " | Petition to Terminate Temporary Guardianship of Minor | | | 30 | plus \$2/page |
| " | Any other petition, application, motion or other pleading filed regarding an existing guardianship of a minor | | | 30 | plus \$2/page |

Adult Guardianships/Conservatorships

NOTE: In ALL adult guardianship/conservatorship cases, the Indigent Defense fee of \$15.00 is charged ONE TIME ONLY on the first proceeding by which the jurisdiction of the probate court is first invoked with regard to a named adult. In the list below, "FF" denotes the proceedings to which the fee may apply. See O.C.G.A. §15-21A-6(b)(1)(C).

| | | | | | |
|-----------------------------|--|----------|------------------------------|----------------------------|---------------|
| (g)(1) | Petition for the Appointment of an Emergency Guardian and/or Conservator for a Proposed Ward | GPCSF 11 | 180 | | plus \$2/page |
| " | Petition for the Appointment of a Guardian and/or Conservator for a Proposed Ward | GPCSF 12 | 180 | | plus \$2/page |
| " | Petition for Receipt and Acceptance of Foreign Guardianship and/or Conservatorship | GPCSF 60 | 180 | | plus \$2/page |
| " | Any other proceeding by which the jurisdiction of the probate court is first invoked with regard to an adult alleged to be incapacitated | | 180 | | plus \$2/page |
| Code Section 15-9-60 | Type of Proceeding, Pleading, Document, Service or Action | | Cost (Initial Filing) | Cost (Subs. Filing) | |
| " | Petition to Compromise Doubtful Claim of Minor/Ward | GPCSF 19 | | 85 | plus \$2/page |
| " | Petition for Leave to Encroach on Corpus | GPCSF 20 | | 45 | plus \$2/page |
| " | Petition to Change Accounting Period | | | 40 | plus \$2/page |
| " | Adult Conservatorship Inventory and Asset Management Plan | GPCSF 58 | | 30 | plus \$2/page |
| " | Annual, Intermediate or Final Return | | | 30 | plus \$2/page |
| " | Petition or motion for attorney's fees | | | 85 | plus \$2/page |
| " | Petition for the Restoration of an Individual Found to be in Need of a Guardian and/or Conservator | GPCSF 65 | | 85 | plus \$2/page |
| " | Petition of Conservator for Final Settlement of Accounts and Discharge from Office and Liability | GPCSF 34 | 90 | | plus \$2/page |
| " | Any other petition, application, motion or pleading filed regarding an existing guardianship of an adult | | | 85 | plus \$2/page |

Other Actions

| | | | | | |
|---------------------|--|--|------------|-----------------|--|
| (f) | In matter involving involuntary Treatment | | 145 | | |
| (i) | Hearings in contested matters, per half day | | 30 | | |
| (k)(i)-(vii) | All other services rendered by the judge or clerk through the entry of the final order, for any application or petition by which the jurisdiction of probate court is invoked and no other cost is set forth | | 85 | | |
| " | Issuance of all other orders, including a Rule Nisi, in any matter for which the costs already set forth do not include all services rendered by judge or clerk | | | \$ 30.00 | |
| " | Motions, Amendments or other pleadings in any matter for which the costs do not include all services rendered by judge or clerk and no other cost is set forth | | | \$ 15.00 | |

Miscellaneous

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|-----------------------------|--|---------------------|------------------------------|----------------------------|--|
| Code Section 15-9-60 | Type of Proceeding, Pleading, Document, Service or Action | | Cost (Initial Filing) | Cost (Subs. Filing) | |
| " | For issuance of writ of fieri facias | | 10.00 | 10.00 | |
| " | For issuance of permit to discharge fireworks | | 30.00 | 30.00 | |
| " | Application for firearms license | Uniform Application | 30.00 | 30.00 | |
| " | For issuance of a replacement firearms license | | 6.00 | 6.00 | |
| " | Application for Marriage License without Premarital Certificate | Uniform Application | 40.00 | 40.00 | |

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|---|--|--|---------------|---------------|--|
| " | For the safekeeping of a will | | 15.00 | 15.00 | |
| " | For issuance of a veteran's license | | No Fee | No Fee | |
| " | For issuance of a peddler's license | | 15.00 | 15.00 | |
| " | For issuance of a certificate of residency | | 10.00 | 10.00 | |
| " | Registration of a junk dealer | | 10.00 | 10.00 | |
| " | Certification of publication of application for insurance company charter | | 10.00 | 10.00 | |
| " | Recording of Marks and Brands, each | | 15.00 | 15.00 | |
| " | Exemplification | | 15.00 | 15.00 | |
| " | Certification under seal of copies | | 10.00 | 10.00 | |
| " | Certified copies of Letters of personal representative, temporary administrator, guardian or conservator, each | | 10.00 | 10.00 | |
| " | For issuance of a subpoena, each | | 10.00 | 10.00 | |
| " | For filing and recording of oath or bond of any official, officer or employee of any municipality or authority within the county, each | | 10.00 | 10.00 | |
| " | For filing and recording of oath or bond of county official or officer | | No Fee | No Fee | |
| " | For examination of records or files by employee of the probate court to provide abstract of information contained therein or to provide copies therefrom, per estate or name | | 10.00 | 10.00 | |
| " | Recording, per page | | 2.00 | 2.00 | |
| " | Copies, per page | | 1.00 | 1.00 | |
| | Personal Service via the Chatham County Sheriff's office/ per party | | | 50 | |
| | Personal Service via US Mail certified, return receipt requested, restricted delivery/per party | | | 15 | |
| | Service via First Class US Mail on person residing outside of Georgia/ per party | | | 5 | |
| | GUARDIAN AD LITEM Fee \$150.00 fee for GAL plus \$30.00 fee for Order Appointing GAL O.C.G.A. §15-9-60(k)(6) | | | 150 | |
| | Evaluator Fee in Adult Guardianship/Conservatorship cases | | | 150 | |
| | Superior Court Filing Fees: When the title to real property is involved in Petition for Year's Support, No Administration Necessary, or an Adult Conservatorship a certificate is filed with the Superior Court Clerk in the county where the land is located. Fee of \$10.00 plus \$2.00/page is due to Superior Court Clerk for filing the Certificate and the PT61 Form. | | | 10 | |