

CHATHAM COUNTY PROBATE COURT

Schedule of Costs and Fees

2021

NOTES AND EXPLANATIONS

1. All sums the court is required to collect under Code Sections 15-23-7 (Chatham County ADR fees \$10.00), 15-9-60.1 (Children's Trust Fund fees), 15-21A-6 (Indigent Defense fees \$15.00), and 36-15-9 (Chatham County Law Library fees \$5.00), and any other sums required by law to be collected as add-ons or additions to court costs are **in addition to the sums below**. See Code Sections 15-9-60(b) and 15-21A-6.
2. The costs set forth below are **exclusive of** costs for service of process, fees for publication of citation or notice, and any additional sums as may be provided by law. The cost of service by certified or registered mail or statutory overnight delivery for purposes of service is a cost of service. Likewise, the cost of first-class postage when service is sent in such manner in accordance with law is a cost of service of process. These charges may be added to the court costs if not paid directly by the petitioner.
3. Fees for guardians-ad-litem, court-appointed attorneys, and court-appointed evaluators, when collected by the court, are **in addition to the** above court costs; otherwise, such fees are payable directly to the person providing the service.
4. Except where specifically provided, **recording charges** are **in addition to** the other court costs.

Code Section	Type of Proceeding, Pleading, Document, Service or Action		Cost (Initial Filing)	Cost (Subs. Filing)	
15-9-60					

Decedent's Estates

(e)(1)-(4)	Petition for Temporary Letters of Administration	GPCSF 2	145	90	plus \$2/page
"	Petition for Letters of Administration	GPCSF 3	160	105	plus \$2/page
"	Petition to Probate Will in Common Form	GPCSF 4	145	90	plus \$2/page
"	Petition to Probate Will in Solemn Form	GPCSF 5	160	105	plus \$2/page
"	Petition for Order Declaring No Administration Necessary	GPCSF 9	160	105	plus \$2/page
"	Petition to Probate Will in Solemn Form and for Letters of Administration with Will Annexed	GPCSF 7	160	105	plus \$2/page
(e)(1)-(4)	Petition for Year's Support	GPCSF 10	160	105	plus \$2/page
(e)(5)	Petition for Letters of Administration with Will Annexed (Will Previously Probated)	GPCSF 8	80	80	plus \$2/page

NOTE: Except for Temp. Letters of Admin. and Probate in Common Form, the Indigent Defense fee of \$15 is charged on EACH above-described petition filed, even if multiple petitions are filed in a single case. See O.C.G.A. §15-21A-6(b)(1)(A).

(e)(1)-(4)	Petition for Presumption of Death of Missing Individual Believed to be Dead	GPCSF 18	145	90	plus \$2/page
"	Any proceeding for ancillary admin. by a foreign personal representative		145		plus \$2/page
"	Any other proceeding by which the jurisdiction of the court is first invoked concerning a decedent's estate		145		plus \$2/page

Code Section	Type of Proceeding, Pleading, Document, Service or Action		Cost (Initial Filing)	Cost (Subs. Filing)	
15-9-60					
"	Petition for Leave to Sell Perishable Property by Personal Representative	GPCSF 71		65	plus \$2/page
"	Petition for Leave to Sell or Encumber Property Previously Set Aside as Year's Support	GPCSF 17		65	plus \$2/page
"	Petition by Administrator for Waiver of Bond and/or Grant of Certain Powers	GPCSF 32		65	plus \$2/page
"	Petition for Discharge	GPCSF 33		65	plus \$2/page
"	Petition for Approval of Division in Kind			65	plus \$2/page
"	Petition to Determine Heirs			65	plus \$2/page
"	Petition for Direction under Will			65	plus \$2/page
"	Petition of Personal Representative to Compromise a Disputed Claim or Debt			65	plus \$2/page

"	Petition by or against personal representative for an accounting or final settlement			65	plus \$2/page
"	Petition to Resign as Personal Representative and for Appointment of a Successor			65	plus \$2/page
"	Petition to Remove a Personal Representative and for Appointment of a Successor			65	plus \$2/page
"	Citation against a personal representative for failure to make returns or for alleged mismanagement of estate			65	plus \$2/page
"	Caveat, objection or other responsive pleading filed by person to whom notice or citation issued			65	plus \$2/page
"	Petition or Motion to Intervene as Interested Party			65	plus \$2/page
"	Any other petition, application, motion or other pleading in an estate for which no cost is set			65	plus \$2/page
(e)(6)	Petition to Change Accounting Period			40	plus \$2/page
"	Petition to Enter Safe-Deposit Box			40	plus \$2/page
"	Petition/Motion for Attorney's Fees			40	plus \$2/page
"	Petition/Motion for Extra Compensation			40	plus \$2/page
"	Inventory, Appraisement, or Annual, Intermediate or Final Return			40	plus \$2/page
(e)(7)	Notice of Claim or Claim of Creditor			10	plus \$2/page
"	Declination to Serve as Personal Representative			10	plus \$2/page
"	Renunciation of Right of Succession			10	plus \$2/page

Minor Guardianships/Conservatorships

NOTE: In ALL minor guardianship/conservatorship cases, the Indigent Defense fee of \$15.00 is charged ONE TIME ONLY on the first proceeding by which the jurisdiction of the probate court is first invoked with regard to a named minor. In the list below, "FF" denotes the proceedings to which the fee may apply. See O.C.G.A. §15-21A-6(b)(1)(B).

Code Section 15-9-60	Type of Proceeding, Pleading, Document, Service or Action		Cost (Initial Filing)	Cost (Subs. Filing)	
(f)(1)	Petition for Temporary letters of Guardianship of the person of Minor	GPCSF 28	105		plus \$2/page
"	Petition for Letters of Guardianship of Minor	GPCSF 29	105		plus \$2/page
"	Petition for Letters of Conservatorship of Minor <i>note: please note different fee if this is the first filing for a minor versus subsequent filing</i>	GPCSF 30	105	90	plus \$2/page
"	Petition for Receipt and Acceptance of Foreign Guardianship and/or Conservatorship	GPCSF 60	105		plus \$2/page
"	Any other proceeding by which the jurisdiction of the court is first invoked with regard to the person and/or property of a minor	No form	105		plus \$2/page
"	Petition of Conservator for Final Settlement of Accounts and Discharge from Office and Liability	GPCSF 34	90		plus \$2/page
(f)(2)	Petition of Conservator for Leave to Sell, Rent, Lease or Otherwise Dispose of Property	GPCSF 14		85	plus \$2/page
"	Petition to Compromise Doubtful Claim of Minor/Ward <i>note: please note different fee if this is the first filing for a minor versus subsequent filing</i>	GPCSF 19	100	85	plus \$2/page
"	Petition for Leave to Encroach on Corpus	GPCSF 20		45	plus \$2/page
"	Minor Conservatorship Inventory and Asset Management Plan			30	plus \$2/page
"	Annual, Intermediate or Final Return of Conservator			30	plus \$2/page
"	Petition or motion for attorney's fees			70	plus \$2/page
"	Petition to Terminate Temporary Guardianship of Minor			30	plus \$2/page
"	Any other petition, application, motion or other pleading filed regarding an existing guardianship of a minor			30	plus \$2/page

Adult Guardianships/Conservatorships

NOTE: In ALL adult guardianship/conservatorship cases, the Indigent Defense fee of \$15.00 is charged ONE TIME ONLY on the first proceeding by which the jurisdiction of the probate court is first invoked with regard to a named adult. In the list below, "FF" denotes the proceedings to which the fee may apply. See O.C.G.A. §15-21A-6(b)(1)(C).

(g)(1)	Petition for the Appointment of an Emergency Guardian and/or Conservator for a Proposed Ward	GPCSF 11	180		plus \$2/page
"	Petition for the Appointment of a Guardian and/or Conservator for a Proposed Ward	GPCSF 12	180		plus \$2/page
"	Petition for Receipt and Acceptance of Foreign Guardianship and/or Conservatorship	GPCSF 60	180		plus \$2/page
"	Any other proceeding by which the jurisdiction of the probate court is first invoked with regard to an adult alleged to be incapacitated		180		plus \$2/page
Code Section 15-9-60	Type of Proceeding, Pleading, Document, Service or Action		Cost (Initial Filing)	Cost (Subs. Filing)	
"	Petition to Compromise Doubtful Claim of Minor/Ward	GPCSF 19		85	plus \$2/page
"	Petition for Leave to Encroach on Corpus	GPCSF 20		45	plus \$2/page
"	Petition to Change Accounting Period			40	plus \$2/page
"	Adult Conservatorship Inventory and Asset Management Plan	GPCSF 58		30	plus \$2/page
"	Annual, Intermediate or Final Return			30	plus \$2/page
"	Petition or motion for attorney's fees			85	plus \$2/page
"	Petition for the Restoration of an Individual Found to be in Need of a Guardian and/or Conservator	GPCSF 65		85	plus \$2/page
"	Petition of Conservator for Final Settlement of Accounts and Discharge from Office and Liability	GPCSF 34	90		plus \$2/page
"	Any other petition, application, motion or pleading filed regarding an existing guardianship of an adult			85	plus \$2/page

Other Actions

(f)	In matter involving involuntary Treatment		145		
(i)	Hearings in contested matters, per half day		30		
(k)(i)-(vii)	All other services rendered by the judge or clerk through the entry of the final order, for any application or petition by which the jurisdiction of probate court is invoked and no other cost is set forth		85		
"	Issuance of all other orders, including a Rule Nisi, in any matter for which the costs already set forth do not include all services rendered by judge or clerk			\$ 30.00	
"	Motions, Amendments or other pleadings in any matter for which the costs do not include all services rendered by judge or clerk and no other cost is set forth			\$ 15.00	

Miscellaneous

Code Section 15-9-60	Type of Proceeding, Pleading, Document, Service or Action		Cost (Initial Filing)	Cost (Subs. Filing)	
"	For issuance of writ of fieri facias		10.00	10.00	
"	For issuance of permit to discharge fireworks		30.00	30.00	
"	Application for firearms license	Uniform Application	30.00	30.00	
"	For issuance of a replacement firearms license		6.00	6.00	
"	Application for Marriage License without Premarital Certificate	Uniform Application	40.00	40.00	

"	For the safekeeping of a will		15.00	15.00	
"	For issuance of a veteran's license		No Fee	No Fee	
"	For issuance of a peddler's license		15.00	15.00	
"	For issuance of a certificate of residency		10.00	10.00	
"	Registration of a junk dealer		10.00	10.00	
"	Certification of publication of application for insurance company charter		10.00	10.00	
"	Recording of Marks and Brands, each		15.00	15.00	
"	Exemplification		15.00	15.00	
"	Certification under seal of copies		10.00	10.00	
"	Certified copies of Letters of personal representative, temporary administrator, guardian or conservator, each		10.00	10.00	
"	For issuance of a subpoena, each		10.00	10.00	
"	For filing and recording of oath or bond of any official, officer or employee of any municipality or authority within the county, each		10.00	10.00	
"	For filing and recording of oath or bond of county official or officer		No Fee	No Fee	
"	For examination of records or files by employee of the probate court to provide abstract of information contained therein or to provide copies therefrom, per estate or name		10.00	10.00	
"	Recording, per page		2.00	2.00	
"	Copies, per page		1.00	1.00	
	Personal Service via the Chatham County Sheriff's office/ per party			50	
	Personal Service via US Mail certified, return receipt requested, restricted delivery/per party			15	
	Service via First Class US Mail on person residing outside of Georgia/ per party			5	
	GUARDIAN AD LITEM Fee \$150.00 fee for GAL plus \$30.00 fee for Order Appointing GAL O.C.G.A. §15-9-60(k)(6)			250	
	Evaluator Fee in Adult Guardianship/Conservatorship cases			150	
	Superior Court Filing Fees: When the title to real property is involved in Petition for Year's Support, No Administration Necessary, or an Adult Conservatorship a certificate is filed with the Superior Court Clerk in the county where the land is located. Fee of \$10.00 plus \$2.00/page is due to Superior Court Clerk for filing the Certificate and the PT61 Form.			10	