

# Probate Court Record Room

## Estate Research or Copy Request

Date Requested:	Requested by (Your Name):
Estate No.:	Estate Name:
<input type="radio"/> Call when ready  <input type="radio"/> I will pick up in the Record Room  <input type="radio"/> I have enclosed a self-addressed and stamped envelope so the copies can be mailed to me	Telephone Nos:  <b><i>You are required to provide a self-addressed and stamped envelope with every mailed request.</i></b>
Full Mailing Address: <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>	
<input type="radio"/> Money Order Enclosed <input type="radio"/> I will pay when I pick up documents in the Record Room <p style="text-align: center; margin: 0;"><b>\$10.00 Research Fee; \$1.00 /page for copies; \$10.00 for certified copies plus \$1.00/ page \$15.00 for exemplified copies plus \$1.00/page</b></p> Money Order No.: _____ Amount: _____ <p style="text-align: center; margin: 0;"><b>No checks or cash will be accepted</b></p>	

### I am requesting:

Quantity	Description	Plain Copies \$1/page	Certified Copies \$10.00 plus \$1/page	Exemplified Copy \$15.00 plus \$1/page	Cost
	Letters Testamentary	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Letters of Administration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Letter of Guardianship Minor / Adult	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Last Will and Testament	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Entire Proceeding or File	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Other:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Research Fee Required with mail request				<b>\$10.00</b>
	TOTAL OWED Money Order Only				

Mail to:            Probate Court of Chatham County  
                          P.O. Box 8344  
                          Savannah, Georgia 31412