

IN THE STATE COURT OF CHATHAM COUNTY

STATE OF GEORGIA

State Court Case #:

Vs

Scheduled Arraignment Date:

, Defendant

Date of Birth:

By submitting this request, counsel for the Defendant certifies to the Court that all requirements of the Standing Order covering this process are satisfied. The Standing Order can be found here: <https://courts.chathamcountyga.gov/State/CriminalForms>

This request must be e-filed at least seven (7) business days before the scheduled arraignment date. Until accepted for filing, the Defendant is obligated to appear as scheduled.

If the Defendant is incarcerated, the Defendant cannot be pre-arraigned.

IMPORTANT: IF YOU DO NOT CHECK THE TWO LINES BELOW THE CASE WILL REMAIN ON THE SCHEDULED ARRAIGNMENT DOCKET.

I acknowledge I have communicated with the defendant and the ADA. I have received a copy of the accusation, initial discovery (or examined the DA's open file), and plea offer on this case. If there is no plea offer, I have received a letter from the DA indicating there is no plea offer at this time.

Defendant is not incarcerated as of the filing of this pre-arraignment request.

PRE-ARRAIGNMENT REQUEST / ENTRY OF APPEARANCE

As an Officer of the Court, I hereby certify that I have been ☐ Retained ☐ Appointed as counsel for the above-named Defendant in the matter now pending before the State Court of Chatham County. On behalf of said Defendant, I do hereby enter my appearance in this case and inform the Court that:

- The Defendant understands that each charge cited in the above case is a misdemeanor, punishable by up to twelve (12) months confinement or \$1000.00 fine, or both unless the charge is for a misdemeanor of a "high and aggravated" nature, in which event the fine may be increased up to \$5,000.00.
- The Defendant understands his/her right to file written motions within 10 days of today. Failure to file such motions may result in forfeiting that right.
- The Defendant further understands certain other rights which include:
 - The right to remain silent; but if he/she chooses to speak, anything so said may be used as evidence against the Defendant.
 - The right to be represented by an attorney, who may be court appointed in the event the Defendant cannot afford one.
 - The right to trial by jury; and that the Defendant may give up the right to a jury trial and be tried by a judge only.
- Further, the Defendant, cited above, hereby waives formal arraignment and asks the Court to recognize his / her wish to enter a plea of:

GUILTY

NOT GUILTY

Please set this case for the following track:

TRIAL BY JURY

TRIAL BEFORE THE COURT

PLEA

Defendant's Mailing Address (street, city, state, zip)

Defendant's 10 digit Phone #

Defendant's E-Mail

Attorney's Signature

Printed Name

Date

10 digit Phone #

GA Bar #

ACTION BY THE CLERK OF COURT

By the Deputy Clerk's signature below, Counsel's entry of appearance is noted and the defendant's preferences are noted on the record. This matter is now set for a hearing in the State Court on _____ at _____ in Courtroom _____. The Clerk has scheduled this case to the requested event.

Defendant is released from the subpoena requiring his/her presence at the arraignment, shown at the top of this form. Defendant is now OBLIGATED UNDER PENALTY OF LAW to be and appear at the hearing on the date and at the time specified above.

Clerk of the State Court of Chatham County

BY:

Deputy Court Clerk

Date