

Case #: _____

Plaintiff(s) Name: _____

Address: _____

Phone #: _____

Attorney: _____

vs

Defendant(s) Name: _____

Address: _____

Phone #: _____

STATEMENT OF CLAIM

- Suit on a Note
- Suit on a Account
- Damages
- Other

Plaintiff states the Defendant(s) is indebted to the Plaintiff(s) as follows (you are required by Georgia law to give a brief description of your claim):

That said claim is in the amount of \$ _____ plus \$ _____ court costs to date; and all future costs of this suit.

State of Georgia, Chatham County:

_____ being duly sworn on oath, says the foregoing is a just and true statement of the Plaintiff(s) and claim made by the Plaintiff(s) against Defendant(s), exclusive of all set-offs and just grounds of defense.

This Affidavit is executed pursuant to the Soldiers and Sailors Civil Relief Act, 50 USC App a520 as required before any judgment in default may be entered by the Court. Affiant further states on oath and declares under penalty of perjury:

- Defendant(s) IS on active duty of the Armed Forces of the United States;
- Defendant(s) IS NOT on active duty of the Armed Forces of the United States; or
- Plaintiff(s) is unable to determine if Defendant(s) is on active duty of the Armed Forces of the United States.

Sworn to and subscribed before me this _____ day of _____, 20_____.

Deputy Clerk/Notary Public

Plaintiff/Affiant

NOTICE AND SUMMONS

TO: **ALL DEFENDANTS**

You are hereby notified that the above-named Plaintiff(s) has/have made a claim and is asking for judgment against you in the sum shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN THIRTY (30) DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MUST BE FILED IN WRITING. NO TELEPHONE ANSWERS ARE PERMITTED. The Court will hold a hearing upon this claim at a time to be set after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the Court at once for assistance. If you have any claim against the Plaintiff(s), you should notify the Court by immediately filing a written answer and counterclaim. If you admit the claim, but desire additional time to pay, you must come to the hearing and state the circumstances to the Court. You may come with or without an attorney.

Deputy Clerk